Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

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Office of the Schools Division Superintendent

November 25, 2026

DIVISION MEMORANDUM
No. 484, s. 2026

RESCHEDULING OF THE SATELLITE CONDUCT OF "BALIK SIGLA, BIGAY SAYA 2026: A NATIONWIDE GIFT-GIVING DAY"

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisors
School Heads
All others concerned

1. In reference to DepEd Memorandum OM-OUGOPS-2026-01-04940 dated November 24, 2026, entitled *"Rescheduling of the Satellite Conduct of Balik Sigla, Bigay Saya 2026: A Nationwide Gift-Giving Day',"* please be informed that the scheduled activity on **December 5, 2026 (Saturday)** is hereby **RESCHEDULED to December 1, 2026 (Tuesday)**.

2. In this regard, the revised schedule and venue of the activity shall be as follows:

   Date: December 1, 2026 (Tuesday)
   Time: 7:00 A.M.
   Venue: West Central Elementary School I, Burgos Street, Poblacion Oeste, Dagupan City

3. All other provisions stipulated in Division Memorandum No. 680, s. 2026, including the list of identified learner-participants and other arrangements, shall remain in full force and effect.

6. Immediate dissemination of this Memorandum is desired.

For the Schools Division Superintendent:

ANNA LIZA M. CHAN, CESO VI
Assistant Schools Division Superintendent

Address: Burgos St., Poblacion Oeste,Dagupan City
Telephone: (075) 653-4101
Website: depeddagupan.com
email:dagupan.city@deped.gov.ph

Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY FOR GOVERNANCE AND OPERATIONS

MEMORANDUM
OM-OUGOPS-2026-01-04940

TO : **ALL REGIONAL DIRECTORS**
CONCERNED SCHOOLS DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

FROM : **MALCOLM S. GARMA**
Undersecretary for Governance and Operations

JOCELYN DR ANDAYA
Regional Director, NCR
concurrent Officer-in-Charge,
Office of the Assistant Secretary for Governance and Operations

SUBJECT : **RESCHEDULING OF THE SATELLITE CONDUCT OF BALIK SIGLA, BIGAY SAYA 2026: A NATIONAL GIFT-GIVING DAY TO DECEMBER 1, 2026, AND ADDITIONAL REMINDERS ON THE EVENT**

DATE : November 24, 2026

This is in reference to the letter from Social Secretary Bianca Cristina C. Zobel, Office of the President, dated November 23, 2026, regarding the conduct of the Balik Sigla, Bigay Saya 2026: A Nationwide Gift-Giving Day. The **satellite activity**, originally scheduled on December 5, 2026, has been rescheduled to **December 1, 2026 (Tuesday)**, to be conducted during the same day in all regions. The activity shall be conducted on December 1, 2026,a time specified by the Regional Office, to not disturb the regular conduct of classes in the selected venues. A sample program flow is attached as Annex A, for reference.

The livestream of the satellite activity would not happen anymore.

The **main gift-giving event at Malacañang**, in partnership with the Department of Social Welfare and Development (DSWD), will retain its original schedule on **December 5, 2026.**

In preparation for the activity, the Office of the President has provided the following photo and video requirements and suggested shot list, for the documentation of the activity:

Photo Requirements:

- All photos must be taken in landscape orientation.

- Please ensure that students, guardians, and personnel featured in the photos have given their consent for the images to be posted online and/or included in official publications.

Video Requirements:

- All videos must be recorded in landscape orientation.
- Please ensure proper lighting and clear video and audio quality.

Suggested Shot List:

- Arrival of students at the venue;
- Unloading of items and venue set-up;
- Actual distribution of gift bags, including photos capturing the learners' happy and smiling faces;
- Learners opening their gift bags and their reactions;
- Highlights of the activity; and
- Learners and guardians enjoying their meals.

All photo and video documentation of the activity shall be uploaded and submitted to their respective regional sub-folders through the Google Drive link below: https://drive.google.com/drive/folders/1EriZ8YiNBQv5Jpp2pLOvDpIauD5U6mcs?usp=sharing.

Moreover, ROs and SDOs are advised to coordinate with schools and offices designated as satellite venues to arrange morning and afternoon class shifts, as appropriate, to avoid disrupting regular classes. Parental consent forms of participating learners shall also be updated to reflect the revised date of the activity.

All other guidelines and reminders provided in previous issuances concerning the activity shall remain in effect, unless otherwise modified by this Memorandum.

For further information and guidance, kindly contact the Office of the Undersecretary for Governance and Operations and the Office of the Assistant Secretary for Governance and Operations through the following email addresses: ouops@deped.gov.ph and asec.ops@deped.gov.ph.

For your reference and immediate action.

Enclosure: as stated

Copy furnished:
OFFICE OF THE SECRETARY
oasec@deped.gov.ph

(OASGO-FO KC)

Annex A. Sample Program Flow.

Sample Program Flow only. Field Offices can add or adjust the activities accordingly, as long as the suggested shot list can be fully accomplished.

TIME	ACTIVITY
30mins	Registration and Arrival of Learners at the Venue
10mins	Preliminaries and Opening Ceremony
10mins	Opening Remarks
30mins – 1hour	Gift-Giving Proper • Distribution of Gifts • Opening of Gifts
10mins	Closing Ceremonies
30mins – 1hour	Meal Time

Annex B. Contents of the Gift.



Office of the President
Malacañang

23 November 2026

USEC. MALCOLM S. GARMA
Office of the Undersecretary for Governance and Operations
Department of Education
Room 101, Rizal Building,
DepEd Complex, Meralco Avenue,
Pasig City

Dear Undersecretary Garma :

Please be informed that the **Nationwide Gift Giving Day** for participating satellite schools across different regions under the *Department of Education (DepEd)*, originally scheduled for **5 December 2026 (Saturday)**, has been rescheduled to **1 December 2026 (Tuesday)**. However, the **main gift-giving event** to be held in **Malacañang**, in partnership with the *Department of Social Welfare and Development (DSWD)*, will retain its original schedule of **5 December 2026 (Saturday)**.

In preparation for this activity, our *Office* is providing the following photo and video requirements, together with a suggested shot list, to guide each region in documenting its respective celebration.

Photo Requirements :

- All photos must be taken in landscape orientation; and
- Please ensure that students, guardians, and personnel featured in the photos have given their consent for the images to be posted online and/or included in official publications.

Video Requirements :

- All videos must be recorded in landscape orientation; and
- Please ensure proper lighting and clear video and audio quality.

Suggested Shot List :

- Arrival of students at the venue;
- Unloading of items and venue set-up;
- Actual distribution of gift bags, including photos of students capturing their happy and smiling faces;
- Students opening their gift bags and their reactions;
- Highlights of the activity; and
- Students and guardians enjoying their meals.

SOCIAL SECRETARY'S OFFICE
Ground Floor, Malacañan Palace
Jose P. Laurel Street, San Miguel, Manila 1005
(+632) 8735 6119 | soser@op.gov.ph

BAGONG PILIPINAS

Office of the President
Malacañang

For ease of consolidation by our *Office*, kindly upload all photos and videos to their respective regional subfolders through the Google Drive link below :

https://drive.google.com/drive/folders/1EriZ8YiNBQv5Ipp2pLOvDplauD5U6mcs?usp=sharing

The deadline for submission of all required photos and videos is 2 December 2026 (Wednesday), at 6:00 p.m.

We appreciate your continued support and coordination in ensuring that the Nationwide Gift Giving Day activities in all participating satellite schools are properly documented.

Thank you very much for your assistance and cooperation.

Very truly yours,

[redacted]

BIANCA CRISTINA C. ZOBEL
Social Secretary

BZ : mm

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