Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

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Office of the Schools Division Superintendent

04 November2026

DIVISION MEMORANDUM
No. 643, s. 2026

FISCAL YEAR 2026 SCHOOL INNOVATION AND IMPROVEMENT FUND (SIIF) UTILIZATION REPORTING TOOL

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
Education Program Supervisors
Public Schools District Supervisors
School Heads of Non-Implementing Public Schools (Elem., JHS, & SHS)
All Others Concerned

1. In reference to **Regional Memorandum No. 1389, s. 2026**, titled "*Fiscal Year 2026 School Innovation and Improvement Fund (SIIF) Utilization Reporting Tool,*" this Office informs all recipient public elementary and secondary schools of the availability of the demonstration video on the use of the SIIF-InsightED Utilization Reporting Tool, which may be accessed through the following link:

https://tinyurl.com/SIIF26VGuide

2. The demonstration video aims to guide recipient schools in properly accomplishing the reporting tool and ensure the accurate, efficient, and effective reporting of SIIF fund utilization.

3. For additional guidance and reference materials on the implementation and utilization of the SIIF, recipient schools may access the supplementary reading materials through the following link:

https://tinyurl.com/RO1SIIF2026

4. For inquiries and further clarification, concerned personnel may coordinate with Mr. Isagani D. Rosario, Division SBM Coordinator, and/or Mr. Jan Vincent D. Galvez, Education Program Supervisor II (EPS II), through the SGOD-SMME Unit.

5. Immediate dissemination of and compliance with this Memorandum are hereby desired.

MARCIANO U. SORIANO JR. PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
the Schools Division Superintendent

Encl.: None
Reference: Regional Memorandum No. 1389, s. 2026
To be indicated in the Perpetual Index
under the following subjects:
SBM SIIF TOOL
SGOD-SMME/jvdg.idr/DM "FY 2026 SIIF Utilization Reporting Tool"
November 04, 2026

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