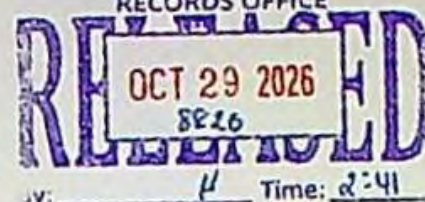




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City
RECORDS OFFICE



Office of the Schools Division
Superintendent

October 28, 2026

DIVISION MEMORANDUM

No. 634, s. 2026

**SUBMISSION OF QUARTERLY REPORT ON THE IMPLEMENTATION OF
SCHOOL SPORTS CLUBS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor
Public Schools District Supervisors
Public Elementary and Secondary School Heads
Public Elementary and Secondary School Sports Coordinator
All others concerned

1. Pursuant to **DM-OUGOPS-2026** entitled "**Submission of Quarterly Report on the Implementation of School Sports Clubs**," all public elementary and secondary schools in the Schools Division of Dagupan City are directed to **prepare and submit their quarterly reports on the implementation of School Sports Clubs in their respective schools.**
2. This initiative aims to monitor the establishment and implementation of School Sports Clubs, assess learners' participation in sports-related activities, document accomplishments and challenges, and ensure the effective implementation of school sports programs in accordance with existing Department of Education policies and guidelines.
3. To facilitate the submission, please access the Google Drive link provided below, where you will copy the necessary template and ensure that all information is accurately filled out:

<https://tinyurl.com/3b5e64d5>
4. All School Heads, in coordination with their respective School Sports Club Coordinators, shall ensure that the quarterly report contains accurate and updated information
5. The quarterly report shall be submitted to the Schools Governance and Operations Division (SGOD) through the designated monitoring personnel on or



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before November 12, 2026. Schools are advised to use the prescribed reporting template, if provided, and ensure the completeness and accuracy of all submitted information.

6. Immediate dissemination of this Memorandum is desired.


MARCIANO U. SORIANO JR. PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent
