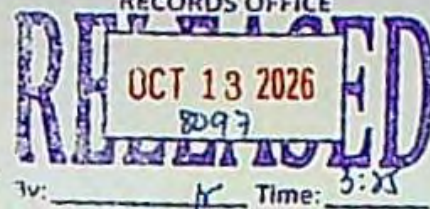




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City
RECORDS OFFICE



Office of the Schools Division
Superintendent

Division Advisory No. 41, s. 2026

October 12, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013
but only for the information of DepEd Officials,
personnel/staff, as well as the concerned public.
(Visit www.deped.gov.ph)

In reference to Division Memorandum dated September 29, 2026, titled *Search for the Best School and Schools Division Office Implementers of the Waste Management and KALIGUARDIAN Program: Guidelines and Timeline*, all concerned are hereby informed of the changes in the schedule of activities relative to the conduct of the said Search.

The revised schedule of activities shall be announced accordingly. All concerned schools, units, and offices are advised to take note of the adjustments and ensure the timely preparation of the required Means of Verification (MOVs), self-assessment documents, and portfolios in accordance with the prescribed guidelines and criteria.

All other provisions of the aforementioned Division Memorandum shall remain in effect unless otherwise modified by subsequent issuances.

For information, guidance, and compliance.

Immediate dissemination of this Advisory is desired.

MARCIANO U. SORIANO, JR. PH.D, JD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent



Address: Burgos St., Poblacion Oeste, Dagupan City
Telephone: (075) 653-4101
Website: depeddagupan.com
email: dagupan.city@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF DAGUPAN CITY

Office of the Schools Division
 Superintendent

Enclosure 1

**SEARCH FOR THE BEST SCHOOL AND SCHOOLS DIVISION OFFICE
 IMPLEMENTERS OF THE WASTE MANAGEMENT AND KALIGUARDIAN
 PROGRAM TIMELINE OF ACTIVITIES**

Date	Activity	Category A	Category B	Responsible Office
Sept. 29, 2026	Dissemination of Regional / Division Memorandum Search	✓	✓	SDO / Schools
Oct. 13, 202	Orientation of PDOs/AO IIs of Schools on 4:00PM at SDO Building 4 th Floor	✓	✓	School/ SDO Search Committee
Oct. 14-17	Preparation and gathering of Means of Verification (MOVs) Accomplishment of self-assessment based on prescribed criteria	✓	✓	School/ SDO Search Committee
Oct. 19-21	Preparation and consolidation of portfolio	✓	✓	School/ SDO Search Committee
Oct. 21	Finalization and quality-checking of documentary requirements	—	✓	School/ SDO Search Committee
Oct. 22	Deadline for submission of entries to the SDO	✓	✓	School/SDO Search Committee
Oct. 26	Initial screening of submitted documents for completeness and eligibility	✓	✓	SDO/(Regional) TWG
Oct. 27-30	Division-level evaluation of Category A school entries	✓	—	SDO TWG
Oct. 27	Evaluation of Category B – SDO Implementer portfolio	—	✓	SDO TWG
Oct. 30	Validation of evaluation results and consolidation of scores Deliberation and identification of	✓	✓	SDO TWG



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

Office of the Schools Division
Superintendent

	official entries for regional evaluation			
Oct. 30	Submission/endorsement of official Category A and Category B entries	✓	✓	SDO TWG
TBA	Regional screening and validation of submitted entries	✓	✓	Regional TWG
TBA	Final evaluation, consolidation of scores and deliberation	✓	✓	Regional Search Committee
TBA	Finalization of results / submission of recommendations for approval	✓	✓	Regional Search Committee



Address: Burgos St., Poblacion Oeste, Dagupan City
Telephone: (075) 653-4101
Website: depeddagupan.com
email: dagupan.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

Office of the Schools Division
Superintendent

Enclosure 2

MONITORING TOOL
SEARCH FOR THE BEST SCHOOL AND SCHOOLS DIVISION OFFICE
IMPLEMENTERS OF THE WASTE MANAGEMENT AND KALIGUARDIAN
PROGRAM

School Name: _____

School ID: _____

Date of Inspection: _____

Monitoring Area & Indicators	Observable Evidence / Verification Guide	Compliant			Actions Needed / Remarks
		YES	PARTIAL	NO	
Governance and organization	School has designated roles/committee/personnel, internal procedures, and documented oversight for waste management/KALIGUARDIAN implementation.				
Waste segregation at source	Clearly labeled segregation points are available and used consistently; waste streams are separated at source.				
Collection, storage and transport	Collection schedule, storage practices, and movement of waste are orderly, safe, and documented.				
Materials Recovery / recovery area	MRF or an appropriate recovery/storage area is functional, maintained, and used for recoverable materials.				
Recycling and resource recovery	School demonstrates sorting, recovery, reuse, recycling, or linkage to authorized recyclers/partners.				



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

Office of the Schools Division
Superintendent

Biodegradable waste / composting	Biodegradable waste is managed through composting or other documented appropriate treatment/disposal.				
Waste reduction and pollution prevention	Actions reduce waste generation, unnecessary single-use materials, littering, and prevent improper disposal.				
KALIGUARDIAN / learner and stakeholder engagement	Learners, personnel, parents, partners, or community stakeholders participate in IEC, clean-up, advocacy, or related activities.				
Records, data and documentation	School maintains activity records, photos, reports, waste-related data, and other verifiable implementation documents.				
Sustainability, innovation and partnerships	Practices are sustained, improved, or strengthened through innovation, resource mobilization, or partnerships.				

Overall Compliance Rating: ☐ Fully Compliant ☐ Partially Compliant
☐ Non-Compliant



Address: Burgos St., Poblacion Oeste, Dagupan City
Telephone: (075) 653-4101
Website: depeddagupan.com
email: dagupan.city@dep.gov.ph



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

Office of the Schools Division
Superintendent

Remarks:

Conforme:

Monitoring Official

School Head



Address: Burgos St., Poblacion Oeste, Dagupan City
Telephone: (075) 653-4101
Website: depeddagupan.com
email: dagupan.city@deped.gov.ph