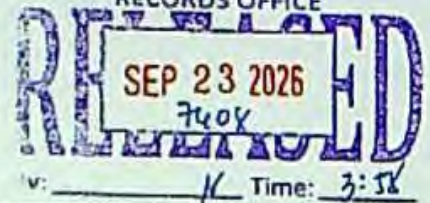




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City
RECORDS OFFICE



Office of the Schools Division
Superintendent

September 23, 2026

DIVISION MEMORANDUM

No. 550, s. 2026

**GENDER AND DEVELOPMENT PROGRAM:
ORIENTATION ON PROMOTING UNDERSTANDING OF GENDER ROLES WITH FAMILY**

To: All SDO Personnel

1. SDO Dagupan City upholds its commitment to building a safe, inclusive, and highly responsive workplace. Ultimately, year-round GAD implementation fulfills national policy directives while empowering employees to thrive in a gender-fair educational environment. In line with this and to coincide with **National Family Week and Family Day**, this Office will conduct an orientation on understanding gender roles, alongside a lineup of activities on **September 28, 2026 (8:00 AM)** at the **Division Training Center, SDO Dagupan City**.
2. This program aims to enhance participants' understanding of gender roles and integrate gender-responsive messaging into daily office communication and official documentation, ultimately contributing to employee welfare and development.
3. Participants in this program are all SDO personnel. Enclosed for your reference are the Program Matrix, Groupings, and Reminders.
4. For technical assistance, please coordinate with EPS-SGOD.
5. For the information and guidance of all concerned.


MARCIANO U. SORIANO JR., PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



Address: Burgos Street, Poblacion Oeste, Dagupan City, Pangasinan
Website: depeddagupan.com | Email: dagupan.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

Office of the Schools Division
Superintendent

Enclosure 1: Program Matrix, Groupings for the Cook Fest, and Reminders

Time	Activities	Responsible Person	Methodology
7:30-8:00	Registration and Preliminaries	SDO GFPS Secretariat	Face-to-Face
8:00-10:00	Sensitivity Session: Diverse family structures	MR. MEDARLO V. DE LEON Principal IV JJDVSTVSS	Face-to-Face
11:00-12:00	Cook Fest	SDO Personnel	Face-to-Face
12:00-1:00	Distribution of Family Package	SDO GFPS Committee	Face-to-Face

Groupings for the Cook fest

SDS Group: SDS Office, Legal Unit, IT Unit, Budget Unit, Cashier Unit, and Accounting Unit

ASDS Group: ASDS Office, Admin, Records, Supply, HRM, and Procurement

CID Group 1: CID CES Office, EPSs, LR, and Librarian

CID Group 2: PSDSs, ALS-non teaching personnel

SGOD Group: Medical and Dental

COA Group: COA Personnel

Reminders:

- **Bring kitchenware** (e.g., butane/gas stove, utensils, plates).
- Ingredients will be provided by the service provider.