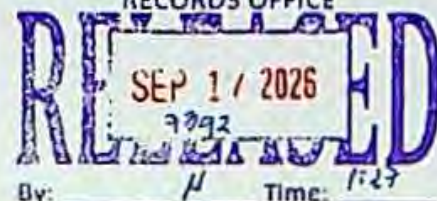




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City
RECORDS OFFICE



Office of the Schools Division
Superintendent

September 14, 2026

DIVISION MEMORANDUM

No. 522, s. 2026

CONDUCT OF 2026-2027 DIVISION SCHOOLS PRESS CONFERENCE (DSPC)

To: Assistant Schools Division Superintendent
Chief Education Supervisor – CID
Chief Education Supervisor – SGOD
Education Program Supervisors
Public Schools District Supervisors
School Heads, Public and Private Elementary and Secondary Schools
AESPAD / ASSPAD Officers
School Paper Advisers in Public and Private Schools
All Others Concerned

1. Pursuant to RA 7079 otherwise known as the Campus Journalism Act of 1991, the Schools Division Office of Dagupan City through the Curriculum Implementation Division (CID) announces the conduct of the **Division Schools Press Conference SY 2026-2027** with the theme, **“Critical Minds, Credible Stories, Informed Communities”** on **October 17-18, 2026** at **Bonuan Buquig National High School** as the host school.

2. The Conference aims to:

- a. **Develop critical thinking skills** by encouraging participants to analyze information carefully and distinguish facts from misinformation.
- b. **Promote responsible and credible storytelling** by emphasizing accuracy, evidence, fairness, and ethical communication.
- c. **Strengthen media and information literacy** so participants can evaluate sources and identify reliable information.
- d. **Encourage informed decision making** by using verified and relevant information in addressing issues and concerns.
- e. **Foster responsible communications** that respect different perspectives and promotes truth, accountability, and understanding.
- f. **Build informed and engaged communities** by encouraging individuals to share accurate information and contribute positively to community discussions.
- g. **Empower participants to become responsible information users and communicators** who can help combat misinformation and promote credible stories.



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3. The DSPC events shall include the following:

Individual Contest (English and Filipino)	Group Contest (English and Filipino)	School Paper Category	Most Outstanding Campus Journalists and School Paper Advisers
1. News Writing 2. Feature Writing 3. Editorial Writing 4. Sports Writing 5. Copyediting and Headline Writing 6. Science and Technology Writing 7. Photojournalism 8. Editorial Cartooning 9. Column Writing 10. Mobile Journalism (1 pair per medium composed of 2 members)	1. Radio Script Writing and Broadcasting Contest (English and Filipino, elementary & secondary) 2. Collaborative Desktop Publishing Contest (English and Filipino, elementary and secondary) 3. Online Publishing Contest (English and Filipino, secondary only) 4. TV Script Writing and Broadcasting Contests (English and Filipino, secondary only)	1. News Section / Pahinang Balita 2. Feature Section/ Pahinang Lathalain 3. Editorial Section/ Pahinang Editorial 4. Science and Technology Section/ Pahinang Agham at Teknolohiya 5. Sports Section/ Pahinang Pampalakasan 6. Layout and Page Design/ Pag- aanyo at Disenyo ng Pahina	1. School Paper Journalist (Elementary and Secondary) 2. School Paper Adviser (Elementary and Secondary).



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4. All learners at the private and public elementary and secondary levels (both junior and senior high school) are eligible to join the contests. A campus journalist can participate in only one (1), either in an individual or group category. Hence, the **One Child, One Contest Policy** shall be strictly implemented. No transferring of student-contestants from one event to another once officially registered.

5. For the DSPC, the top five (5) winners in all individual events and top three (3) winners in all group contests shall be recognized. For the school paper, only the top five (5) best school papers per section/category shall be awarded. But only the top five (5) overall best school papers per medium in elementary and secondary will advance in the RSPC and be allowed to submit the printed copies of their school papers. Only the accumulated points from individual and group contests shall be included in the computation of the overall scores.

6. The participants eligible for the RSPC are the following:

Category	Qualified Participants
Individual Categories	Top 3 division winners per medium per category; Top 1 per medium composed of 2 members for Mobile Journalism
Group Categories	1 team per medium composed of 7 members for radio and TV broadcasting and collaborative desktop publishing; 5 members for Online Publishing
School Paper Category	Top 5 Overall Best School Papers per medium per category

7. For the Mobile Journalism competition, which is now an official contest category, each participating school may field two (2) teams at the secondary level: one (1) English pair and one (1) Filipino pair of campus journalists.

8. Pending the issuance of the final guidelines for the succeeding National Schools Press Conference (NSPC), participating schools may use the most recent national campus journalism guidelines and existing division practices as references in preparing their contestants and school publications. However, such references shall not be construed as a guarantee that the same contest events, categories, mechanics, number of qualifiers, or criteria shall be adopted without modification in the Regional Schools Press Conference (RSPC) or NSPC. In accordance with Regional



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Memorandum No. 1079, s. 2026, Mobile Journalism (MoJo) shall be classified as an individual contest category. The final list of RSPC contest events and qualifications remains subject to validation, revision, and approval by the appropriate authorities.

9. Should subsequent guidelines from the Department of Education introduce new events, discontinue or merge existing events, revise contest mechanics, change the number or manner of selecting qualifiers, or otherwise affect the alignment between the Division Schools Press Conference (DSPC) and the Regional Schools Press Conference (RSPC), the Schools Division Office of Dagupan City reserves the right to prescribe appropriate transition, qualification, or adjustment measures. All participating schools are therefore advised to maintain flexibility in their preparations and to avoid treating provisional contest arrangements as final requirements for the RSPC or NSPC.

10. The following is the timeline of activities for the conduct of DSPC:

Date/Time	Activities	Venue	Important Reminders
August 24- September 30, 2026	Online Registration	N/A	Ensure all student-participants are officially registered until 11:59 PM of September 30. Please click this link and register: https://tinyurl.com/DSPCRegistration2026 This online registration shall determine the total number of participants per event.
October 2, 2026	Onsite Registration	Division Training Center	Submit the official and complete list of student-journalists per event using the template in Enclosure 5. Onsite registration for all private elementary and secondary schools will be in the morning from 8:00 AM-12:00 NN , while all public elementary and secondary schools shall be from 1:00 PM-5:00 PM only. If there are last-minute changes in the list of contestants, a justification/certification duly signed by the School Head shall be submitted. Strictly no changing of participants once successfully registered. Last-minute changes will not be honored.



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October 9, 2026 (3:00 PM-5:00 PM)	Meeting of AESPAD and ASSPAD	Division Training Center	All officers are encouraged to attend the meeting for the preparation of the conduct of the DSPC event.
October 14, 2026 (3:00 PM-5:00 PM)	Meeting of TWG, Host School, and Contest Administrators, Facilitators, committee members	Division Training Center	All persons concerned in the conduct of DSPC 2026-2027 are encouraged to attend the meeting to discuss the guidelines of various contests.
October 16, 2026	Technical Orientation	Bonuan Buquig National High School	For Radio and TV Scriptwriting and Broadcasting, technical orientation at Bonuan Buquig National High School is from 8:00 AM-5:00 PM for the sound directors/specialists and video/graphics editors before sealing the gadgets. Each team will be given 15 minutes per medium to visit the mock broadcast room for familiarization.
October 16, 2026	Sealing and Checking of Laptops and Devices	Division Training Center	Sealing and checking of laptops and devices for private elementary and secondary schools is from 8:00 AM-12:00 NN , while public elementary and secondary schools is slated from 1:00 PM-5:00 PM . For the inspection and sealing, each school must submit a certification signed by the School Head confirming that all devices have been cleared of prohibited or stored files. If prohibited or stored files are found, the device will be disqualified from use.
October 15, 2026 (8:00 AM-5:00 PM)	Submission of Pertinent Papers	Division Training Center	Interested Applicants for Most Outstanding School Paper Adviser (MOSPA) and Most Outstanding Campus Journalist (MOCJ) shall submit their pertinent papers at the Records Section of SDO Dagupan City until 5:00 PM only . Please see Enclosure 11 for the specific details.
October 17- 18, 2026	DIVISION SCHOOLS PRESS CONFERENCE 2026-2027 Host School: Bonuan Buquig National High School		
October 23, 2026 (until 11:59 PM)	Submission of School Papers	N/A	School Publication entries should be uploaded to a link provided by the TWG. https://tinyurl.com/DSPCSchoolPaper2026



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			{School_Name of Paper_English_Elementary} {School_Name of Paper_Filipino_Elementary} {School_Name of Paper_English_Secondary} {School_Name of Paper_Filipino_Secondary} Official School Paper Entries in Portable Document Format (PDF) duly endorsed by the School Principal.
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11. There will be a registration and a membership fee of **four hundred pesos only (P400.00)** for elementary participants and **five hundred pesos only (P500.00)** for secondary participants. The registration fee shall defray expenses incurred for the honoraria, meals, contest materials, tarpaulins, medals, plaques, certificates, and other necessary items essential to the conduct of the event. In the same manner, there will also be a registration fee of **one hundred pesos only (P100.00)** for the school publication entries. Moreover, a membership fee of **sixty pesos (P60.00)** only for school paper advisers shall be collected on the day of registration.

12. Members of the Committee on Registration and the AESPAD Vice President, **Ms. Daisy Jane Sapiera**, are requested to facilitate the onsite registration on **October 2, 2026 from 8:00 AM to 5:00 PM**. Please refer to **Enclosure No. 2**.

13. Recognizing and respecting Intellectual Property Rights, the SDO-Dagupan City adheres to the rules concerning plagiarism. DepEd reiterates its stand to disqualify school papers found to have copied and published texts, graphics, and other materials without acknowledging their sources. Any form of plagiarism in all competitions as proven by the board of judges shall be ground for disqualification. This disqualification covers all sections of the school paper.

14. Meals, snacks, and travelling expenses of contestants and their coaches shall be charged against school MOOE/local fund/school campus journalism fund, whichever is applicable, subject to the usual government accounting and auditing rules and regulations.

15. All participants in the Day 1 contests and their respective School Paper Advisers (SPAs) are required to attend the Opening Program. Likewise, all contestants, advisers, and other concerned participants shall attend the Awarding Ceremony.



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School Paper Advisers shall secure and submit the necessary parental consent forms for all learner-participants prior to their participation in the conference.

16. All school paper adviser participants shall be entitled to service credits in accordance with DepEd Order No. 53, s. 2003, titled Granting of Vacation Service Credits for Teachers. Compensatory Time-Off (CTO) shall be granted to teaching-related and non-teaching personnel in lieu of activity dates that fall on weekends and holidays, in accordance with CSC-DBM Joint Circular No. 2, s. 2004, subject to the usual accounting and documentation requirements.

17. For questions and clarifications, you may contact:

- Hannibal V. Luna, ASSPAD President
- Dr. Alejandra Palaganas, AESPAD President
- Dr. Gemma M. Erfelo, EPS – Filipino
- Dr. Agnes B. Royulada, EPS – English

18. Immediate dissemination of this Memorandum is desired.


MARCIANO U. SORIANO JR. PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



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Enclosure No. 1: Timeline of Events and Venues

SCHEDULE OF ACTIVITIES
OCTOBER 17, 2026/ DAY 1

DATE	TIME	ACTIVITY	VENUE
October 17, 2026	8:00 AM-10:00 AM	Opening Program	BBNHS Covered Court
October 17, 2026	11:00 AM-12:00 NN (Mini Presscon at Open Gym)	News Writing (Secondary)	Room 1
	12:30 PM-2:00 PM (Contest Proper)	Pagsulat ng Balita (Secondary)	Room 2
	10:30 AM-12:00 NN	News Writing (Elementary)	Room 3
		Pagsulat ng Balita (Elementary)	Room 4
October 17, 2026	10:30 AM-12:00 NN	Editorial Writing (Elementary)	Room 5
		Pagsulat ng Editorial (Elementary)	Room 6
		Editorial Writing (Secondary)	Room 7
		Pagsulat ng Editorial (Secondary)	Room 8
October 17, 2026	10:30 AM-12:00 NN	Feature Writing (Elementary)	Room 9
		Pagsulat ng Lathalain (Elementary)	Room 10
		Feature Writing (Secondary)	Room 11
		Pagsulat ng Lathalain (Secondary)	Room 12
October 17, 2026	10:30 AM-12:00 NN	Column Writing (Elementary)	Room 13
		Pagsulat ng Kolum (Elementary)	Room 14
		Column Writing (Secondary)	Room 15
		Pagsulat ng Kolum (Secondary)	Room 16



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DATE	TIME	ACTIVITY	VENUE
October 17, 2026	10:30 AM-12:00 NN	Editorial Cartooning (Secondary)	Room 17
		Pagguhit ng Kartung Editorial (Secondary)	Room 18
		Editorial Cartooning (Elementary)	Room 19
		Pagguhit ng Kartung Editorial (Elementary)	Room 20
October 17, 2026	12:00 PM -1:00 PM (Sports Coverage)	Sports Writing (Elementary)	Room 21
		Pagsulat ng Balitang Pampalakasan (Elementary)	Room 22
	1:30 PM -2:30 PM (Contest Proper)	Sports Writing (Secondary)	Room 23
		Pagsulat ng Balitang Pampalakasan (Secondary)	Room 24
October 17, 2026	12:00 PM -1:00 PM (Field Shoot)	Photojournalism (Elementary)	Room 25
		Pagkuha ng Larawang Pampahayagan (Elementary)	Room 26
	1:30 PM -2:30 PM (Contest Proper)	Photojournalism (Secondary)	Room 27
		Pagkuha ng Larawang Pampahayagan (Secondary)	Room 28
October 17, 2026	10:00 AM-11:00 AM	Orientation and Briefing of Online Publishing Participants	BBNHS Covered Court
	11:00 AM- 12:00 NN	Mini Presscon	BBNHS Covered Court
	12:00 NN- 1:00 PM	Sports Coverage	TBA
	1:00 PM- 6:00 PM	Contest Proper For Online Publishing	Room 7-9 (Secondary-English) Room 10-12 (Secondary-Filipino)



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	6:00 PM onwards	Submission and Judging of Outputs	Judge's Room
October 17, 2026	10:00 AM-11:00 AM	Orientation and Briefing of Collaborative Desktop Publishing Participants	BBNHS Covered Court
	11:00 AM- 12:00 NN	Mini Presscon	BBNHS Covered Court
	12:00 NN- 1:00 PM	Sports Coverage	TBA
	1:00 PM- 6:00 PM	Contest Proper For Collaborative Desktop Publishing	Room 13-14 (Elementary-English) Room 15-16 (Elementary-Filipino) Room 17-18 (Secondary-English) Room 19-20 (Secondary-Filipino)
	6:00 PM onwards	Submission and Judging of Outputs	Judge's Room
	11:00 AM-12:00 NN (Mini Presscon at Open Gym)	Mobile Journalism (Secondary-English)	Room 21
October 17, 2026	12:30 PM-3:30PM (Contest Proper)	Mobile Journalism (Secondary-Filipino)	Room 22



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SCHEDULE OF ACTIVITIES
OCTOBER 18, 2026/ DAY 2

DATE	TIME	ACTIVITY	VENUE
October 18, 2026	8:00 AM-9:30 AM	Science and Technology Writing (Elementary)	Room 1
		Pagsulat ng Agham at Teknolohiya (Elementary)	Room 2
		Science and Technology Writing (Secondary)	Room 3
		Pagsulat ng Agham at Teknolohiya (Secondary)	Room 4
October 18, 2026	8:00 AM-9:30 AM	Copyediting and Headline Writing (Elementary)	Room 5
		Pagwawasto ng Sipi at Pag-uulo ng Balita (Elementary)	Room 6
		Copyediting and Headline Writing (Secondary)	Room 7
		Pagwawasto ng Sipi at Pag-uulo ng Balita (Secondary)	Room 8
October 18, 2026	7:00 AM-8:00 AM	Orientation and Briefing of Radio Broad Participants	BBNHS Covered Court
	8:30 AM- 10:30 AM	Contest Proper for Radio Broad	Room 9-10 (Elementary-English) Room 11-12 (Elementary-Filipino) Room 13-18 (Secondary-English) Room 19-24



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			(Secondary-Filipino)
	11:00 AM onwards	Presentation Proper for Radio Broadcasting	Mock Broadcast Room
October 18, 2026	7:00 AM-8:00 AM	Orientation and Briefing of TV Broad Participants	BBNHS Covered Court
	8:30 AM- 12:30 AM	Contest Proper for TV Broad	Room 25-27 (Secondary-English) Room 28-29 (Secondary-Filipino)
	1:00 PM onwards	Presentation Proper for TV Broadcasting	Mock Broadcast Room
October 18, 2026	2:00 PM onwards	Awarding Ceremony	BBNHS Covered Court

HOLDING AREA FOR TV BROADCASTING TEAM

ROOM ASSIGNMENT	HOLDING AREA FOR TEAM MEMBERS
Room 5	Holding Area for Anchors
Room 6	Holding Area for Field Reporters and other Reporters
Room 7	Holding Area for Directors
Room 8	Holding Area for Technical Directors



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Enclosure No. 2: Technical Working Group and Committee

TECHNICAL WORKING GROUP

MARCIANO U. SORIANO JR. PhD, CESO VI
OIC-Schools Division Superintendent
ANNA LIZA M. CHAN, CESO VI
Assistant Schools Division Superintendent
MARIA LINDA R. VENTENILLA
CID-Chief Education Supervisor
DR. LIEZL S. CANCINO
SGOD-Chief Education Supervisor
DR. GEMMA M. ERFELO
EPS - Filipino
DR. AGNES B. ROYULADA
EPS - English
HANNIBAL V. LUNA
ASSPAD President
DR. ALEJANDRA M. PALAGANAS
AESPAD President

COMMITTEE

Committee on Registration

Chairman: Jeneffer B. Chung
Co-Chair: Noralyn D. Navalta
Members:
Catherine D. Fructa
Minafe G. Gabiola
Mariebil Q. Balolong

Committee on Certificates

Chairman: Myleen C. Boquiren
Co-chair: Maureen C. Seco
Members:
Shelamie L. Ayala
Erwin G. Mamorno

Committee on Program & Invitation

Chairpersons: Michelle M. Felstead
Co-Chair: Rhea L. Esteban
Members:
Linda B. Manalad
Dennis A. Solis

Committee on Food & Refreshment

Chairpersons: Alejandra M. Palaganas
Co-chair: Daisy Jane L. Sapiera
Members:
Mary Airra A. Aquino
Tricia Mae D. Resuello
Rowena A. Doria

Committee on Physical Arrangement and Stage Decoration

Chairman: Catherine M. Paras
Co-Chair: John Paul Chico
Members:
BBNHS Teaching and Non-Teaching Personnel



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Committee on Documentation

Chairman: Joshua Bileg
Co-chair: Von Erick M. Bernal
Member: Herbert R. Perez

Committee on Creative Publication, IDs and Media Production

Chairman: Peter Vincent V. Quetulio
Co-chair: Denson D. Padlan
Member: Von Erick M. Bernal

Committee on Tabulation
(Secondary)

Chairman: Ronnie G. Bonao
Co-Chair: Agnes T. Calicdan
Members: Balbino Nicolas Jr
Katherine Meneses
Charliemagne Arzadon

(Elementary)

Chairman: Jaime C. Siapno
Co-Chair: Mary Jean L. Siapno
Members: Adelfo Malanum
Anacencio Aguilar
Louie Ubando

Committee on Sealing and Checking of Gadgets

Chairman: Reynante Infante
Co-Chair: Lemuel Dino Visperas
Members:
Marc T. Carrera
Kenneth Z. Mangaring

Committee on Contest Materials

Chairman: Melody G. Trinidad
Co-Chair: Joane Custodio
Members:
Myleen C. Boquiren
Rowena A. Doria

Committee on Technical Orientation

Chairman: Widmark Balmores/Herbert R. Perez
Co-Chair: Erwin G. Mamorno
Member:
Michelle M. Felstead



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Enclosure No. 3: Official Names of AESPAD and ASSPAD Officers

**Association of Elementary School Paper Advisers (AESPAD) Officers
 SY 2026-2027**

President	:	Alejandra M. Palaganas, EdD (Pantal ES)
Internal Vice-President	:	Daisy Jane L. Sapiera (Salapingao ES)
External Vice-President	:	Peter Vincent V. Quetullo (SAGS)
Secretary	:	Joane C. Custodio (Lasip Grande ES)
Sub-Secretary	:	Mary Airra A. Aquino (Mamalingling ES)
Treasurer	:	Rowena A. Doria (Victoria Q. Zarate ES)
Auditor	:	Noralyn D. Navalta (West Central 1 ES)
PIO	:	Catherine D. Fruelda (Carael ES)
	:	Melody G. Trinidad (Victoria Q. Zarate ES)
Business Managers	:	Maureen C. Seco (BBES)
	:	Shelamie L. Ayala (Malued ES)
Ex-Officios	:	Minafe G. Gabiola (North Central ES)
	:	Mariebil Q. Balolong (Caranglaan ES)

**Association of Secondary School Paper Advisers (ASSPAD) Officers
 SY 2026-2027**

President	:	Hannibal V. Luna (DCNHS)
Internal Vice-President	:	Michelle M. Felstead (BBNHS)
External Vice-President	:	Rhea L. Esteban (St. John's Cathedral School)
Secretary	:	Denson D. Padlan (DCNHS)
Sub-Secretary	:	Joshua Bileg (ECIS)
Treasurer	:	Catherine M. Paras (BBNHS)
Auditor	:	Erwin G. Mamorno (DCNHS)
PIO	:	Von Erick M Bernal (Kingfisher)
	:	Tricia Mae D. Resuello (DCNHS)
Business Managers	:	Myleen C. Boquiren (ECIS)
	:	Jeneffer D. Chung (BBNHS)
Ex-Officios	:	Dennis A. Solis, PhD (DCNHS)
	:	Herbert R. Perez, PhD (DCNHS)
	:	Linda B. Manalad (Dominican School)

Consultants

GEMMA M. ERFELO, EdD
 Education Program Supervisor, Filipino

AGNES B. ROYULADA, EdD
 Education Program Supervisor, English

MARIA LINDA R. VENTENILLA
 Chief Education Supervisor, CID

ANNA LIZA M. CHAN, CESE
 Assistant Schools Division Superintendent

MARCIANO U. SORIANO JR. PhD, CESO VI
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent



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Enclosure 4: Contest Administrators and Technical Facilitators

CONTEST ADMINISTRATORS AND TECHNICAL FACILITATORS
OCTOBER 17, 2026/ DAY 1

DATE	TIME	ACTIVITY	CONTEST ADMINISTRATOR	TECHNICAL FACILITATOR
October 17, 2026	11:00 AM-12:00 NN (Mini Presscon at Open Gym)	News Writing (Secondary)	Rochelle Aquino	1 BBNHS Faculty
		Pagsulat ng Balita (Secondary)	Jacqueline Ibasan	1 BBNHS Faculty
	12:30 PM-2:00 PM (Contest Proper)	News Writing (Elementary)	Charmesh D. Valdez	1 BBNHS Faculty
		Pagsulat ng Balita (Elementary)	Virginia M. Dela Rosa	1 BBNHS Faculty
October 17, 2026	10:30 AM-12:00 NN	Editorial Writing (Elementary)	Joy U. Ceralde	1 BBNHS Faculty
		Pagsulat ng Editorial (Elementary)	Bernadette Castro	1 BBNHS Faculty
		Editorial Writing (Secondary)	Renato R. Santillan	1 BBNHS Faculty
		Pagsulat ng Editorial (Secondary)	Alvin Bautista	1 BBNHS Faculty
October 17, 2026	10:30 AM-12:00 NN	Feature Writing (Elementary)	Alfred De Vera	1 BBNHS Faculty
		Pagsulat ng Lathalain (Elementary)	Sheila Marie F. De Vera	1 BBNHS Faculty
		Feature Writing (Secondary)	Jennifer M. Pulido	1 BBNHS Faculty
		Pagsulat ng Lathalain (Secondary)	Marisel Gatchalian	1 BBNHS Faculty
October 17, 2026	10:30 AM-12:00 NN	Column Writing (Elementary)	Reynaldo Cabusi	1 BBNHS Faculty
		Pagsulat ng Kolum (Elementary)	Jonas D. Daroy	1 BBNHS Faculty
		Column Writing	Gary B. Desoloc	1 BBNHS



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October 17, 2026	10:30 AM-12:00 NN	(Secondary)		Faculty
		Pagsulat ng Kolum	Marnelli C. Sonza	1 BBNHS Faculty
		(Secondary)		
		Editorial Cartooning	Marilou G. Taminaya	1 BBNHS Faculty
October 17, 2026	10:30 AM-12:00 NN	(Secondary)		
		Pagguhit ng Kartung	Jose Taparo	1 BBNHS Faculty
		Editorial Cartooning (Elementary)	Marvin C. De Vera	1 BBNHS Faculty
		Pagguhit ng Kartung (Elementary)	Melynda C. Escosio	1 BBNHS Faculty
October 17, 2026	12:00 PM - 1:00 PM (Sports Coverage)	Sports Writing (Elementary)	Willy U. Guieb	1 BBNHS Faculty
		Pagsulat ng Balitang Pampalakasan (Elementary)	Herbert R. Perez	1 BBNHS Faculty
	1:30 PM - 2:30 PM (Contest Proper)	Sports Writing (Secondary)	Elmer B. Amansec	1 BBNHS Faculty
		Pagsulat ng Balitang Pampalakasan (Secondary)	Marvin C. Ibasco	1 BBNHS Faculty
October 17, 2026	12:00 PM - 1:00 PM (Field Shoot)	Photojournalism (Elementary)	Lemuel Dino Visperas	2 BBNHS Faculty
		Pagkuha ng Larawang Pampahayagan (Elementary)	Princess C. Fernandez	2 BBNHS Faculty
	1:30 PM - 2:30 PM (Contest Proper)	Photojournalism (Secondary)	Mary Ann Carrera	2 BBNHS Faculty
		Pagkuha ng Larawang Pampahayagan (Secondary)	Jonathan Salazar	2 BBNHS Faculty
October 17, 2026	10:00 AM-11:00 AM	Orientation and Briefing of Online Publishing Participants	Online Publishing(English) Kristine S. De Guzman	2 BBNHS Faculty (English)
	11:00 AM-12:00 NN	Mini Presscon	Ma. Rita Teresa V. Riñoza	



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	12:00 NN-1:00 PM	Sports Coverage	<i>Online Publishing(Filipino)</i> Cindy A. Gano Renan Bautista	2 BBNHS Faculty (Filipino)
	1:00 PM-6:00 PM	Contest Proper For Online Publishing		
	6:00 PM onwards	Submission and Judging of Outputs		
October 17, 2026	10:00 AM-11:00 AM	Orientation and Briefing of Collaborative Desktop Publishing Participants	<i>Collaborative Desktop Publishing (Elementary)</i> Hazel Z. Dolor Conchita P. David Merlinda P. Mariado Jane G. Ramirez	2 BBNHS Faculty (Elementary-English)
	11:00 AM-12:00 NN	Mini Presscon	<i>Collaborative Desktop Publishing (Secondary)</i> Nizza Irene Guieb Ma. Imelda A. Infante Rodante D. Llamas John Silvester Alipio	2 BBNHS Faculty (Elementary-Filipino)
	12:00 NN-1:00 PM	Sports Coverage		2 BBNHS Faculty (Secondary-English)
	1:00 PM-6:00 PM	Contest Proper For Collaborative Desktop Publishing		2 BBNHS Faculty (Secondary-Filipino)
	6:00 PM onwards	Submission and Judging of Outputs		
October 17, 2026	11:00 AM-12:00 NN (Mini Presscon at Open Gym)	Mobile Journalism (Secondary-English)	Jennifer M. Festejo	2 BBNHS Faculty
	12:30 PM-3:30PM (Contest Proper)	Mobile Journalism (Secondary-Filipino)	Shezydee E. Agas	2 BBNHS Faculty



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CONTEST ADMINISTRATORS AND TECHNICAL FACILITATORS
OCTOBER 18, 2026/ DAY 2

DATE	TIME	ACTIVITY	CONTEST ADMINISTRATOR	TECHNICAL FACILITATOR
October 18, 2026	8:00 AM-9:30 AM	Science and Technology Writing (Elementary)	John Rey Silang	1 BBNHS Faculty
		Pagsulat ng Agham at Teknolohiya (Elementary)	John A. Aquino	1 BBNHS Faculty
		Science and Technology Writing (Secondary)	Maricris P. Ferrer	1 BBNHS Faculty
		Pagsulat ng Agham at Teknolohiya (Secondary)	Cristina T. Villanueva	1 BBNHS Faculty
October 18, 2026	8:00 AM-9:30 AM	Copyediting and Headline Writing (Elementary)	Myrna S. Peralta	1 BBNHS Faculty
		Pagwawasto ng Sipi at Pag-uulo ng Balita (Elementary)	Tiffany Kristine B. Fermill	1 BBNHS Faculty
		Copyediting and Headline Writing (Secondary)	Verena Bautista	1 BBNHS Faculty
		Pagwawasto ng Sipi at Pag-uulo ng Balita (Secondary)	Jimmy D. Cancino	1 BBNHS Faculty
October 18, 2026	7:00 AM-8:00 AM	Orientation and Briefing of Radio Broad Participants	<i>Radio Broad (Elementary)</i>	2 BBNHS Faculty (Elementary-English)
	8:30 AM-10:30 AM	Contest Proper for Radio Broad	Charmesh D. Valdez Filemon Rivo Renato D. Benitez Jose P. Cardoso	2 BBNHS Faculty (Elementary-Filipino)
	11:00 AM onwards	Presentation Proper for Radio Broadcasting	<i>Radio Broad (Secondary)</i>	2 BBNHS Faculty (Secondary-English)
			Ronel T. Salazar Milagros Y. Embuido Editha V. Luna Elmer B. Amansec	2 BBNHS Faculty (Secondary-Filipino)



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October 18, 2026	7:00 AM- 8:00 AM	Orientation and Briefing of TV Broad Participants	<i>TV Broad (Secondary-English)</i> Jennifer M. Festejo Rochelle T. Aquino Medarlo V. De Leon Jonathan Salazar	2 BBNHS Faculty (English)
	8:30 AM- 12:30 AM	Contest Proper for TV Broad		
	1:00 PM onwards	Presentation Proper for TV Broadcasting	<i>TV Broad (Secondary-Filipino)</i> Bernardita Azurin Corazon L. Cerezo Ursus V. Junatas Norallyn Navalta	2 BBNHS Faculty (Filipino)



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Enclosure No. 5: Template for Official Student Contestants and School Paper Entries

**FORMAT FOR THE LIST OF STUDENT CONTESTANTS
AND REGIONAL SCHOOL PAPER ENTRIES**

A. The List of Three Division Entries for School Paper per Section/Category

SDO: _____ Section/Category: _____

	School Paper	School Paper Adviser/s	School	School Head
1				
2				
3				

B. List of Contestants for the Individual Categories

Elementary Level

SDO: _____ Category: _____ Medium: _____

	Complete Name of Student (First Name MI Last Name)	Gender	School Paper Adviser	School	School Paper
1					
2					
3					

Secondary Level

SDO: _____ Category: _____ Medium: _____

	Complete Name of Student (First Name MI Last Name)	Gender	School Paper Adviser	School	School Paper
1					
2					
3					



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C. List of Contestants for the Radio Script Writing and Broadcasting

Elementary Level

SDO: _____ Medium: _____

	Complete Name of Student (First Name MI Last Name)	Gender	Role/ Assigned Task (indicate dual roles where applicable)	School	Team Coach
1					
2					
3					
4					
5					
6					
7					

Secondary Level

SDO: _____ Medium: _____

	Complete Name of Student (First Name MI Last Name)	Gender	Role/ Assigned Task (indicate dual roles where applicable)	School	Team Coach
1					
2					
3					
4					
5					
6					
7					



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D. List of Contestants for the Collaborative Desktop Publishing

Elementary Level

SDO: _____ Medium: _____

	Complete Name of Student (First Name MI Last Name)	Gender	Role/ Assigned Task	School	Division	Team Coach
1						
2						
3						
4						
5						
6						
7						

Secondary Level

SDO: _____ Medium: _____

	Complete Name of Student (First Name MI Last Name)	Gender	Role/ Assigned Task	School	Division	Team Coach
1						
2						
3						
4						
5						
6						
7						



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E. List of Contestants for the Online Publishing (for Secondary only)

Secondary Level

SDO: _____ Medium: _____

	Complete Name of Student (First Name MI Last Name)	Gender	Role/ Assigned Task	School	Division	Team Coach
1						
2						
3						
4						
5						
6						
7						

E. List of Contestants for the TV Script Writing and Broadcasting (for Secondary only)

Secondary Level

SDO: _____ Medium: _____

	Complete Name of Student (First Name MI Last Name)	Gender	Role/ Assigned Task	School	Division	Team Coach
1						
2						
3						
4						
5						
6						
7						

Head, SDO Delegation Team
Signature over Printed Name



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Enclosure No. 6: Template for Parental Consent

PARENTAL CONSENT

I/We hereby willingly and voluntarily give consent to the participation of my/ our son/daughter _____ in the 2026-2027 DIVISION SCHOOLS PRESS CONFERENCE (DSPC) on September 14-15, 2026 at Bonuan Buquig National High School. I have considered the benefits that my son or daughter will derive from his/her participation on this activity provided that due care and precaution will be observed to ensure the comfort and safety of my son/daughter. Also, DepEd employees and personnel may not be held responsible for any untoward incident that may happen beyond their control during the conduct of the DSPC.

Parent/Guardian's Signature over Printed Name

Date: _____

Contact Number: _____



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**GENERAL GUIDELINES FOR THE SELECTION OF WINNERS IN THE DIFFERENT
INDIVIDUAL WRITING CONTESTS**

The Individual Writing Contests are designed to showcase the competencies of campus journalists and promote fair and ethical use of media as tenets of responsible journalism.

First-Place winners are eligible to compete in their respective contest categories. If the first-place winner is unable to participate for any valid reason, the region shall endorse the next eligible winner as a replacement from its list of winners.

The following guidelines shall be strictly implemented:

A. General:

1. If the learner-participants have questions or need assistance, they shall raise their concerns with the assigned proctor. If the concern remains unresolved, it shall be escalated to the DTWG.
2. Only the learner-participants are allowed inside the contest venue.
3. The top five (5) winners per medium shall be recognized.
4. Any violation of the stipulated guidelines shall be grounds for disqualification of the campus journalist.
5. The decision of the Board of Judges in all aspects of the contest is final and irrevocable.

B. Specific:

1. News Writing, Feature Writing, Editorial Writing, Science and Technology Writing, and Column Writing

For both elementary and secondary levels, fact sheets or mini press conferences shall be provided or conducted as a basis for writing their articles.

2. Sports Writing:

- a. The DTWG shall orient and provide instructions to the learner-participants before the contest begins.
- b. A pre-game conference shall be conducted to introduce the players, coaches, and tournament officials.
- c. The learner-participants shall cover an actual game.
- d. A post-game conference shall be held to interview officials and athletes.
- e. The learner-participants shall then proceed to the designated contest room to write the sports article.



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3. Copyediting and Headline Writing

- They shall be provided with an article for copyediting and headline writing.
- They shall bring their own pencil and pen for the contest.
- They shall follow the directions provided in the contest piece.

4. Editorial Cartooning:

- The learner-participants are required to bring their own pencil no. 2 while the DTWG shall provide the prescribed papers for the contest.
- The cartoon shall be based on the news provided.
- The cartoon shall comply with the professional and ethical standards of media.

5. Photojournalism:

A. Preparation

1. The campus journalists shall arrive at the contest venue thirty (30) minutes before the checking of cameras and memory cards and the orientation.

2. To ensure fairness, accessibility, and focus on journalistic skills, only entry-level, consumer-grade cameras are allowed. Use of high-end, professional, semi-professional, and non-compliant cameras is prohibited and shall result in disqualification. Learner-participants may use any of the following cameras:

ALLOWED CAMERAS	ALLOWED SPECIFICATIONS	NOT ALLOWED
Point-and-Shoot Digital Camera (Entry-level/ Consumer Levels only)	- Fixed lens only (noninterchangeable) - Sensor size: 1/2.3" to 1/1.7" - Resolution: 10-20 megapixels - Optical zoom: up to 10x - Maximum aperture: f/2.8 or smaller	- Premium compact cameras with 1-inch sensors or larger - Cameras marketed as professional or enthusiast-grade
DSLR camera	Sensor type:	Full-frame DSLR



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(Entry-level only)	Advanced Photo System type-C (APS-C) only - Maximum resolution: up to 24 megapixels - Lens: Kit lens only (e.g., 18-55mm or equivalent) - Maximum aperture: f/3.5-5.6 - No weather sealing - Basic autofocus system only	cameras - Professional or semi-professional DSLR bodies - Prime lenses or telephoto lenses beyond kit range - Constant wideaperture lenses (f/2.8 or wider)
Mirrorless camera (Entry-level only)	- Sensor type: APS-C only - Maximum resolution: up to 24 megapixels - Lens: Kit lens only (16-50mm, 18-55mm, or equivalent) - Maximum aperture: f/3.5-5.6 - No in-body image stabilization (IBIS) - No weather sealing - Basic autofocus only	- Full-frame or professional mirrorless - non-kit lenses - advanced video/hybrid bodies

- Each learner-participant shall bring only one (1) camera and two (2) empty SD cards (one SD card reserved for backup).
- Mobile phones, extra digital cameras, external lenses, accessories, AI-based image enhancement tools, or any additional materials or equipment are not allowed in the contest area. However, a tripod is allowed.
- On the day of the contest, cameras shall have their emptied memory and SD cards, which shall be checked by the examiners before the contest proper.
- The learner-participants shall set the date and time on their cameras prior to taking the control shot.
- They shall take photos only within the designated contest area. Taking photos outside the contest venue shall result in disqualification.



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8. They shall bring their own pen, while the DTWG shall provide bond paper for note taking.
B. Photo Shoot, Selection, and Captioning

1. The contest officially begins immediately after the control shot (first shot) is taken.
2. The official shooting period is strictly one (1) hour. Any photo taken beyond this period will be disqualified.
3. The learner-participants are strictly prohibited from staging any part of their photographs. Any photo that is staged, directed, or artificially arranged shall be disqualified.
4. They may take unlimited shots but must submit the control shot and five (5) selected photos with captions related to the given theme. Entries that have been edited or manipulated, including, but not limited to, retouching, cropping, stitching, or adding/removing objects that alter the content, shall not be accepted.
5. They shall write the file name of each photo on the caption sheet provided by the DTWG.
6. They shall be given thirty (30) minutes to provide individual captions for the five (5) submitted photo entries.



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Enclosure No. 7: Score Sheets for the Individual Contests

SCORE SHEET FOR NEWS WRITING

Criteria	Score
Form and Style (40%)	
• Organizes details of the event in decreasing order of importance	
• Uses a clear and focused lead that highlights the most important detail	
• Avoids words with controversial connotations or double meanings	
• Maintains objectivity and avoids personal bias	
• Considers a clear and unbiased headline	
• Uses concise and simple language	
• Presents information in a clear, logical, and coherent structure	
• Observes the rules of grammar, syntax, spelling, and punctuation	
• Observes gender-fair language	
Content (50%)	
• Uses an appropriate lead type to capture the readers' attention	
• Presents the most important detail of the event to the readers	
• Organizes information logically to highlight key and supporting facts	
• Follows standard news-writing format and conventions	
Ethics (10%)	
• Demonstrates originality and independent student work	
• Properly cites information and attributes facts to their sources (cuts across all events)	
• Observes journalistic standards of fairness, relevance, accuracy, and balance	
• Contains no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



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SCORE SHEET FOR FEATURE WRITING

Criteria	Score
Form and Style (30%)	
• Demonstrates correct and effective use of grammar, syntax, and mechanics	
• Presents ideas in a clear, logical, and well-organized progression	
• Showcases creativity in the presentation of facts and details	
• Uses a catchy title for the article	
• Sustains readers' interest	
• Employs a suitable feature article type that enhances the topic's impact and relevance	
• Observes gender-fair language	
Content (60%)	
• Integrates accurate and relevant facts (e.g., historical context, statistics, and credible sources) to support claims and narratives	
• Presents new and/or timely information that is interesting to read	
• Evokes imagery, emotion, or reflection that engages the reader's imagination	
• Synthesizes information with original insights and interpretations	
Ethics (10%)	
• Demonstrates originality and independent student work	
• Properly cites information and attributes to their sources of information (cuts across all events)	
• Observes journalistic standards of fairness, relevance, accuracy, and balance	
• Contains no potentially libelous or obscene content, plagiarism, and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



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SCORE SHEET FOR EDITORIAL WRITING

Criteria	Score
Form and Style (40%)	
• Uses a lead paragraph containing a news peg and the general stand of the writer	
• Presents arguments based on facts	
• Cites sources of facts to add credibility to arguments	
• Uses a strong and thought-provoking title	
• Demonstrates logical reasoning and coherence in the presentation of arguments	
• Employs correct grammar, syntax, and mechanics throughout the article	
• Uses effective transitions to ensure smooth flow between ideas and paragraphs	
• Observes gender-fair language	
Content (50%)	
• Clearly states the writer's position in the lead paragraph	
• Uses factual information from interviews, document reviews, data analyses, and other reliable sources	
• Demonstrates depth of understanding of the issue or problem discussed	
• Reflects clarity of the message and the potential to influence public opinion	
• Constructs arguments in the body that logically and convincingly support the stated position	
Ethics (10%)	
• Demonstrates originality and independent student work	
• Properly cites information and attributes the facts to the source (cutting across all events)	
• Observes journalistic standards of fairness, relevance, accuracy, and balance	
• Contains no potentially libelous or obscene content, plagiarism, and copyright violations	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge



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(Signature over Printed Name)

SCORE SHEET FOR SPORTS WRITING

Criteria	Score
Form and Style (40%)	
• Uses an appropriate form and style	
• Uses accurate relevant sports terms and lingo to highlight the significance of the game	
• Provides correct descriptions, colorful allusions, and figures of speech to describe the players and events	
• Incorporates statistics effectively to create a clear visual narrative of the action	
• Uses an attractive headline that accurately reflects what transpired in the event	
• Demonstrates correct and effective use of grammar, syntax, and mechanics	
• Conforms to the principles of unity and coherence	
• Observes gender-fair language	
Content (50%)	
• Presents an accurate and coherent account of the key events and outcomes of the game	
• Applies an appropriate sports news reporting approach that highlights the most significant plays and developments	
• Uses interviews, statistics, references, and research to support the report	
Ethics (10%)	
• Demonstrates originality and independent learner work	
• Properly cites information and attributes facts to their sources of information (cuts across all events)	
• Observes journalistic standards of fairness, relevance, accuracy, and balance	
• Contains no potentially libelous or obscene content, plagiarism, or copyright violations	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



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SCORE SHEET FOR COPYEDITING AND HEADLINE WRITING

Criteria	Score
Accuracy of Corrections (50%)	
• Corrects grammatical and punctuation errors	
• Corrects spelling errors	
• Corrects capitalization and hyphenation errors	
Clarity and Conciseness (30%)	
• Tightens sentences for readability	
• Chooses words that make the article easier to read	
• Ensures text coherence	
Consistency of Style (20%)	
• Maintains uniformity in the usage of names, terms, and descriptions	
• Adheres to specific style guide	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



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SCORE SHEET FOR PHOTOJOURNALISM

Criteria	Score
Technical Quality (30%)	
• Exposure value and quality of image (free from digital noise). Produces images with proper exposure and free from digital noise	
• Presents images with acceptable sharpness	
Communicative Quality (50%)	
• Shows a clear and specific idea(s) or angle connected to the theme or topic	
• Uses creative photography techniques to highlight the visual story	
Caption (10%)	
• Writes a caption following Associated Press (AP) news style, clearly providing the WHO, WHAT, WHEN, WHERE, HOW, and WHY of the photograph	
Ethics (10%)	
• Properly cites information and attributes facts to their sources (cuts across all events)	
• Observes journalistic standards of fairness, relevance, accuracy, and balance	
• Contains no potentially libelous or obscene content, plagiarism, or copyright violations	
• Follows strict ethical standards, with no staging, manipulation, or alteration of reality	
Total (100%)	
Comments/Suggestions:	

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(Signature over Printed Name)



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SCORE SHEET FOR EDITORIAL CARTOONING

Criteria	Score
Form and Style (30%)	
• Makes effective use of a minimal number of labels	
• Shows logical use of various sizes, dimensions, and proportions of images	
• Displays attractive use of shading and other artistic techniques	
• Utilizes witty, original, and creative representation of ideas or concepts related to the given issue	
Content (60%)	
• Presents a clear, specific, and recognizable point of view or opinion on the given issue or topic	
• Raises relevant and timely issues and concerns about the topic	
• Maintains good taste and avoids libelous, indecent, and/or abstract ideas content	
• Arouses interest and encourages analytical thinking among readers	
• Constructively criticizes and influences readers' opinion	
Ethics (10%)	
• Showcases original work	
• Properly cites information and attributes facts to the sources (cuts across all events)	
• Observes journalistic standards of fairness, relevance, accuracy, and balance	
• Contains no potentially libelous or obscene content, plagiarism, and copyright violations	
Total (100%)	
Comments/Suggestions:	

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(Signature over Printed Name)



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SCORE SHEET FOR COLUMN WRITING

Criteria	Score
Form and Style (30%)	
• Uses lead paragraph to introduce or build up a clear argument on the issue	
• Demonstrates tone, style, and approach in analyzing the issue are evident	
• Uses language that is understood by the target audience	
• Cites sources of facts to add credibility to the arguments	
• Uses a strong, appropriate, and catchy title	
• Shows logical reasoning	
• Observes the rules of grammar and syntax	
• Utilizes transitions properly	
• Observes gender-fair language	
Content (50%)	
• Presents and clearly explains a solid stance	
• Explores different angles and examines both reconcilable and irreconcilable differences regarding their stance	
• Utilizes factual information from interviews, document reviews, data analyses, and other reliable sources	
• Demonstrates the writers' knowledge and understanding of issues or problems	
• Communicates a clear message that can influence public opinion	
• Presents logical arguments that support the writer's stance	
• Clarifies certain points of fact or argument that may cause confusion or misunderstanding	
Ethics (20%)	
• Showcases original works	
• Properly cites information and attributes facts to their sources (cuts across all events)	
• Observes journalistic standards of fairness, relevance, accuracy, and balance	
• Contains no potentially libelous or obscene content, plagiarism, and copyright violations	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



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MOBILE JOURNALISM

The Mobile Journalism aims to empower learner-participants to create, edit, and produce timely and relevant news features with the use of just their smartphones, hence without the expense of traditional high-cost equipment.

1. This contest is open to learners in the secondary level.
2. Each school shall organize a pair or two (2) members for English and another for Filipino in Secondary Level only who shall not be competing in any of the individual writing categories.
3. Contestants may wear smart casual without any identifying marks/logo of the school. No glam team will be allowed.
4. All contestants are required to attend the orientation before the competition. They shall bring their own pen.
5. All contestant are not allowed to go back to their quarters nor communicate in all forms (text, chat, etc.) with their respective advisers from the start of the event.
6. The mobile application that will be used in the event is only **CapCut (free version, not premium/paid)**.
7. Social Media applications, electronic mail, and other communication channels **MUST** be uninstalled in the mobile/cellular phones. There must be no stored files such as photos, and videos that can be used during the contest.
8. The learner-participants shall be given time to shoot, edit, and produce a story on a topic that shall be provided by DTWG.
9. Each entry shall be recorded, edited, and completed with any smartphone running on iOS or Android.
10. Each entry shall run from one (1) to two (2) minutes and shall revolve around the topic that shall be given on the day of the conference.
 - a. **Aspect Ratio:** Vertical (9:16)
 - b. **Resolution:** At least 1080p
 - c. **File Format:** MP4 or MOV File
11. A 30-minute press conference shall be held as bases for the content of the entries including videos, photos, audio, etc.
12. Participants may access the internet for research purposes, but **MUST NOT** use ANY downloaded material as content in any part of the output. Only the videos, photos, audio, etc. taken during the mini presscon shall be used during the contest. The use



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- of mobile data access to the internet is not allowed. Instead, a pocket wifi or wifi Modem.
13. The participants will be given three (3) hours for this event which shall exclusively consume: 1 hour of writing and 1 hour for shooting, voice recording, and 1 hour for editing of entries. Coverage/data gathering through interview and mini press conference shall be excluded from the 3-hour time allotment.
14. Only OBB and CBB as well as stingers and bumpers are pre-produced or pre-recorded. Any videos and photos including stored documents used for practice or simulation should all be deleted.
15. Participants shall be given one (1) hour to upload their entries to the official portal. Access link will be given to the contest day after the three (3)-hour time allotment. Submission format is **MOJO-TEAMCODE** (e.g., MOJO-ENGLISH1 or MOJO-FILIPINO1).
16. Subtitles are encouraged and a copy of script (no specific format required) must be submitted.
17. Each team will be required to bring only the following:
a. Two (2) Mobile/Cellular Phones (Android/iOS) and charger compatible with the device that will be used in the competition (without SIM/eSIM card)
b. Two (2) Auxiliary Cord for data/file transfer compatible with the device that will be used in the competition
c. Two (2) power banks compatible with the device. Magnetic batteries are accepted.
d. One (1) Monopod
e. One (1) Tripod
f. One (1) portable microphone/lapel
g. One (1) portable light
h. Maximum of two (2) WiFi routers (pocket), preferably with different networks
18. Official mobile/cellular phones, previously cleared of stored documents/files and applications shall be submitted to the DTWG during the checking of devices. Failure to submit on/before the set deadline shall mean disqualification of the competing pair.
19. In case of overtime/undertime in the prescribed duration of the contest, the following points shall be deducted from the points earned:
- | Time Difference | Deduction |
|-------------------------|-----------|
| 1 second - 3 seconds | 1 point |
| 4 seconds - 30 seconds | 2 points |
| 31 seconds - 60 seconds | 3 points |
| 61 seconds - 90 seconds | 4 points |
20. All submissions shall be original and free from any intellectual property/copyright issues.



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21. All learner-participants shall attest that they are submitting work produced with only smartphones and mobile applications. The Board of Judges reserve the right to disqualify entries that cannot be verified, at their absolute discretion.
22. The decision of the Board of Judges is final and irrevocable.
23. All submissions shall be the property of the Department of Education and may be used for educational and publicity purposes only.



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SCORE SHEET FOR MOBILE JOURNALISM

Criteria	Percentage	Score
A. Use of Mobile Journalism Principles (entirely using mobile device)	40%	
1. Shooting	10%	
2. Recording	10%	
3. Writing	10%	
4. Editing	10%	
B. Accuracy of Mobile Journalism Piece	40%	
1. Fact-checking and Sources (<i>Assess the presence and credibility of sources cited within the piece. Verify if the information provided is backed by reliable sources or if the journalist has fact-checked the data before presenting it.</i>)	8%	
2. Cross-Verification (<i>Look for corroboration of information from multiple sources or perspectives. A reliable piece of mobile journalism often verifies its facts by cross-referencing with other reputable sources.</i>)	8%	
3. Contextual Understanding (<i>Evaluate whether the journalist has provided sufficient context around the story. Accuracy isn't just about facts but also about presenting them within a broader context, providing a more comprehensive understanding of the subject matter.</i>)	8%	
4. Transparency (<i>Assess the transparency of the reporting process. A good journalist often includes information about their methodology, potential biases, and any limitations in their reporting. This transparency helps the audience gauge the accuracy and reliability of the piece.</i>)	8%	
5. Editorial Standards (<i>Consider whether the piece follows established editorial standards. This includes proper grammar, coherent structure, and adherence to ethical guidelines in journalism. A well-crafted piece with attention to detail often signifies accuracy.</i>)	8%	
C. Maintaining Broadcast Quality Output	20%	
1. Technical Standards (<i>This includes aspects like resolution, audio quality, and stability of footage. Check for consistent visual clarity, proper framing, adequate lighting, and clear audio. The equipment used and the technical skills of the journalist play a significant role in maintaining these standards.</i>)	5%	
2. Production Values (<i>Assess the overall production quality, including editing, transitions, and visual storytelling techniques. A polished output typically involves well-edited sequences, smooth transitions, and effective use of visual elements to enhance the storytelling.</i>)	5%	
3. Audience Engagement (<i>Measures how effectively the story captures and maintains audience interest through compelling content and presentation.</i>)	5%	



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4. Creativity and Innovation (<i>Evaluates originality, creative storytelling approaches, and innovative use of mobile journalism tools and techniques.</i>)	5%	
TOTAL	100%	
Comments/Suggestions:		

Evaluator/Judge
(Signature over Printed Name)



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Enclosure No. 7: Guidelines for the Group Contests

(Guidelines for the Group Contests)
GUIDELINES FOR THE RADIO SCRIPTWRITING & BROADCASTING CONTEST

A. General Guidelines

1. Each school shall form a team of seven (7) members for English and Filipino in elementary and secondary levels who are not competing in any of the individual and other team categories.
2. Learner-participants shall wear a plain white shirt with their valid school ID/DSPC IDs for proper identification.
3. No orientation shall be conducted prior to the contest. However, all teams shall be convened for brief reminders before the actual contest. A representative, preferably the team's technical director, shall draw lots to determine the order of presentation during the contest proper.
4. The awards for this category include the following:

Individual Awards	Group Awards
1. Best Anchor	1. Best Infomercial
2. Best News Presenter	2. Best Script
3. Best Technical Director	3. Best Radio Production

5. Each team shall be allowed to bring one (1) flash drive, containing only non-copyrighted soundbites (example: transitions, teasers, or background effects) that are necessary for the actual broadcast. No other files or digital materials shall be stored in the device.
6. The proctors with the presence of DTWG members shall inspect all flash drives to verify compliance with DSPC rules and to maintain fairness in the competition.
8. Learner-participants are not allowed to bring mobile phones, smart gadgets, reference materials, or any extra sheets of paper in the contest area.
9. Any violation of the stipulated guidelines shall be grounds for disqualification of the team.
10. The decision of the Board of Judges is final and irrevocable.

B. Scriptwriting and Rehearsal

1. Each team shall be allowed to use one (1) flash drive (maximum capacity of 32 GB), cleared of all stored documents except for non-copyrighted soundbites (example: transitions, teasers, or background effects), and to bring a printer and extension cord necessary for preparing and printing the script.



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2. The team shall have one (1) hour and thirty (30) minutes to write a script for a five (5)-minute radio broadcast, which shall include one (1) infomercial and four (4) news articles – global/national/local, entertainment, and sports.
3. The infomercial may cover topics such as health, environment, politics, social issues, and other relevant subjects to be determined by the judges. It shall not exceed one (1) minute in length and shall be in the same medium the group is competing in.
4. The news scripts shall be based on press releases, raw data, or any other sources provided by the examiner/s. The news articles shall be based on the sources or materials provided by the judges.
5. An additional thirty (30) minutes shall be allotted for printing. After two (2) hours, each team shall submit four (4) copies of the script. Three (3) copies shall be submitted to the judges, and one (1) copy to the examiner(s). Teams may print extra copies for their own use.
6. Once the scriptwriting has begun, the learner-participants shall no longer be allowed to leave the contest rooms, except for justifiable reasons, in which case, they shall be accompanied by the proctor at all times.
7. The script shall not contain any information that could identify the learner-participants, their school. However, it shall include the names of the team members with their respective roles (e.g., anchor, news presenter, etc.). The violation of this procedure shall be a ground for disqualification.
8. The Board of Judges shall provide the name of the radio station, program title, and kilohertz frequency, which shall be consistent to all groups.
9. Scripts shall adhere to the following formatting guidelines:

Font: Arial font size 12
Directional instructions: In capital letters
Spacing and margins: Double-spaced, with 1-inch margins on all sides
Paper size: Printed in A4-sized bond paper (8.27 × 11.69 inches)
10. After the scriptwriting, all teams are given one and a half hours to practice and prepare for the actual broadcasting.

C. Broadcast Simulation

1. A designated broadcast room shall be identified in the contest venue for the presentation. Only the learner-participants, judges, and the DTWG shall be allowed inside.
2. The host school shall prepare a sound system to ensure high-quality audio output. The technical operator shall set up the sound system only before the simulation. A jack, auxiliary cord, or adapter shall be provided for laptops and other sources of sound effects.



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3. Neither the learner-participants nor the technical director is allowed to change, adjust, and manipulate the main control board, except for the volume meter, during their presentation.
4. In the event of a power failure, the affected team shall be allowed to resume broadcasting.
5. The use of pre-recorded soundbites and recordings with copyrighted music, made prior to the actual contest or simulation, is prohibited.
6. At least two (2) loudspeakers shall be set up outside the broadcast room.
7. A designated holding area shall be assigned for each role. Teams are not allowed to meet outside their assigned areas for rehearsals. Any violation of this procedure shall be a ground for disqualification.
8. Each team is allotted ten (10) minutes divided as follows: three (3) minutes for preparation, five (5) minutes for the actual broadcast, and two (2) minutes for exit. The allotted time shall be strictly followed. Preparation time shall be paused in the event of a technical problem or glitch. If the issue is not resolved within five (5) minutes, the next team shall proceed with their presentation.
9. The host school shall provide a timer that is visible to both the learner-participants and the judges. An official timekeeper shall also be appointed.
10. A yellow flaglet shall be raised to signal that the team has one (1) minute remaining for preparation. A green flaglet shall then be raised to signal the team to begin. The yellow flaglet shall be raised again to indicate that only one (1) minute remains in the broadcast, followed by a red flaglet to mark the end of their allotted time.
11. The team who complied within the five (5)-minute production receives a perfect score of five (5) points under the "adherence to time allotment." In case of overtime or undertime, the following deduction scheme shall be applied. Timing deductions shall take effect at the first second beyond or before the allotted time.

Overtime/Undertime Deduction Table

Overtime/Undertime	Deduction
1-10 seconds	1 point
11-20 seconds	2 points
21-40 seconds	3 points
41-60 seconds	4 points
61 seconds and above	5 points



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SCORE SHEET FOR RADIO SCRIPTWRITING AND BROADCASTING

1. Anchor		Score	
Criteria		Anchor 1	Anchor 2
Voice Quality (40%)			
• Uses a clear voice			
• Paces the voice appropriately well to fit the storyline and helps the audience understand the issue			
• Demonstrates interest, enthusiasm, and confidence			
Voice Recognition (30%)			
• Maintains a clear and well-modulated voice			
• Applies appropriate pace and volume			
• Remains consistently audible throughout the presentation			
Enunciation (30%)			
• Pronounces and articulates words distinctly			
• Applies voice inflections and variations to enhance meaning of the lines			
• Emphasizes words appropriately to convey meaning			
Total 100%			

2. News Presenter		Score		
Criteria		NP1	NP2	NP3
Voice Quality (40%)				
• Uses a clear voice				
• Paces the voice well to fit the storyline and help the audience understand the issue				
• Demonstrates interest, enthusiasm, and confidence				
Voice Recognition (30%)				
• Maintains a clear and well-modulated voice				
• Applies appropriate pace and volume				
• Remains consistently audible throughout the presentation				
Enunciation (30%)				
• Pronounces and articulates words distinctly				
• Applies voice inflections to enhance meaning of the lines				
• Emphasizes words appropriately to convey meaning				
Total 100%				



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3. Infomercial	Score
Content (45%)	
• Communicates a clear advocacy or idea description	
• Organizes information logically	
• Ensures smooth and appropriate transitions	
• Applies language appropriateness	
Creativity (30%)	
• Exhibits uniqueness and originality	
• Applies technical elements effectively	
Persuasion / Impact (25%)	
• Engages the audience	
• Appeals appropriately to the audience	
• Maintains audience focus throughout the broadcast	
Total 100%	

4. Technical Application	Score
Juxtaposition (40%)	
• Transitions smoothly from one topic or news event to another	
• Establishes clear relationships between one audio effect and corresponding content	
Fidelity (30%)	
• Produces good audio quality	
• Maintains authentic sounds and effects	
• Minimizes static and interference	
Timing and Precision (30%)	
• Provides clear audible time signals	
Total 100%	

5. Script	Score
Content (40%)	
• Covers the topic with necessary details and examples	
• Ensures accuracy with no factual errors	
• Organizes information effectively	
• Uses academically, socially, culturally acceptable, and gender fair language	
Clarity of Instructions (40%)	
• Writes instructions that are easy to read and understand	
• Ensures instructions can be easily followed by another person	
• Reflects effective planning and organizing	
Neatness (20%)	
• Labels all elements clearly	
• Indicates names of team members and their tasks or assignments	
Total 100%	



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RADIO PRODUCTION (Overall)

Criteria	Score
A. Delivery (25%)	
1. Anchor (15%)	
2. News Presenter (10%)	
B. Technical Application (25%)	
1. Timing and Precision	
C. Script (25%)	
D. Infomercial (20%)	
E. Adherence to Time Allotment (5%)	
Total 100%	
Comments & Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



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GUIDELINES FOR THE COLLABORATIVE DESKTOP PUBLISHING (CDP) CONTEST

1. Each school shall organize a team of seven (7) members for English and Filipino both in elementary level and secondary level who shall not participate in any of the individual and other group categories.
2. Learner-participants who are joining the CDP must wear a plain white shirt with their identification card.
3. They shall attend the orientation before the competition.
4. They are prohibited from returning to their quarters or communicating in any form (text, call, chat, etc.) with their respective advisers from the beginning until the end of the contest. In case of any untoward incidents, learner-participants shall approach the contest facilitator.
5. A mini press conference and a sports event shall serve as the basis for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). The photojournalists shall take pictures of the mini press conference and sports event.
6. For the actual sports event, a pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials. Subsequently, a post conference shall be held for interviews and data gathering. Learner-participants are not allowed to do ambush interviews.
7. The team shall have five (5) hours for writing, laying out, editing of articles, printing, and submission of outputs. Coverage and data gathering during the mini press conference, pre-game, actual game, and post conference shall be excluded from the five (5)-hour time allotment.
8. All articles shall be anchored on the given contest materials and on the press conference. Non-compliance shall be a ground for disqualification.
9. Each team shall bring only the following items:
 - One (1) or two (2) digital/DSLR camera/s
 - One (1) printer with scanner
 - One (1) card reader
 - One (1) blank flash drive
 - Extension cords
 - A4-size, 100gsm bond paper
 - A maximum of four (4) laptops installed with either **PAGEMAKER** or **IN DESIGN** and **Photoshop** (for the secondary level) and **Scribus** or **Photoshop** (for the elementary level) for the layout of the group's final output
10. The team may also bring one (1) voice recorder, and one (1) drawing pad, pen tablet, or other digital art device, provided it does not have an internal memory or processor. Standalone tablets with built-in storage are not allowed.



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11. Laptops to be submitted to the DTWG shall be labeled in the following format:

Category – Medium-Level
Name, School, Division

12. Example:

Collaborative Desktop Publishing – English – Secondary
Juan dela Cruz, Dagupan City National High School, SDO Dagupan City

13. Labels shall be affixed to the laptop bag using bond paper.
14. Official laptops shall be previously cleared of stored documents before submitting to the DTWG. Failure to clear the stored documents shall result in disqualification of the competing team. A certification signed by the School Head that the laptop has no stored document shall be submitted to the DTWG.
15. Use of drawing pads, pen tab, and other digital art accessories is allowed in editorial cartooning provided that the device does not have internal memory or a processor. Standalone tablets with built-in storage are not allowed.
16. Mobile phones and other electronic devices are prohibited, except for digital cameras/DSLRs, laptops with disabled internet, voice recorder, drawing pad, pen tablet, and other digital art device without internal memory and processor.
17. The output of the contest is a four (4)-page full-colored publication printed in A4 size.
18. Each team shall convert their output into PDF, print four (4) copies on A4-size, 100gsm bond paper, and submit to the examiner/s for judging. The collaborative desktop publishing team shall submit hard copies of their entries for judging purposes.
19. Each team shall ensure that no identifying marks and information about the learner-participants (pen name to be provided by DTWG), their school, division, or region are present on their output; otherwise, it would be a ground for disqualification.
20. The team shall comply with the five-hour time allotment. In the event of overtime, the following scheme shall be applied. Timing shall be counted starting at the end of the allotted time.

Overtime	Deduction from the Overall Score
First 5 minutes	1 point
6-10 minutes	2 points
11-15 minutes	3 points
16-20 minutes	4 points
21 minutes and above	5 points

21. The output of the learner-participants will remain on their laptop and shall not be deleted by the proctors.



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22. The decision of the Board of Judges is final and irrevocable.

SCORE SHEET FOR COLLABORATIVE DESKTOP PUBLISHING

Criteria	Score
Content (50%)	
• Exhibits appropriate balance of news, editorial, features, sports, and other appropriate and interesting content	
• Shows a variety of stories that fit the section where they are placed	
• Utilizes facts from interviews, document reviews, data analyses, historical references, statistics, and relevant names and facts to bolster the credibility of statements, assertions, arguments, and narratives	
• Provides balance of light and serious topics	
• Shows relevance of articles to students	
• Showcases original work	
• Includes articles that are arranged according to importance	
Technical (40%)	
Layout and Design	
• Uses pictures that are clear, properly cropped and captioned	
• Utilizes graphics, illustrations and cartoons that are relevant	
• Demonstrates a layout that is visually appealing, easy to navigate, and enhances readability	
Writing	
• Presents headlines that are clear and free of bias	
• Exhibits clear focus and coherent organization	
• Follows the rules of grammar and syntax	
• Observes proper journalistic style and format	
Ethics (10%)	
• Strictly adheres to intellectual property rights, ensuring all content is either student-created or properly licensed, attributed, and free from copyright infringement	
• Applies the principles of journalism	
TOTAL (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)



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GUIDELINES FOR THE ONLINE PUBLISHING CONTEST

1. Each school shall organize a team of five (5) members for English and five (5) members for Filipino in the Secondary level who shall not be competing in any individual or group categories.
2. Learner-participants competing in Online Publishing shall wear a plain white shirt with their identification card.
3. They shall attend the orientation before the competition.
4. All learner-participants are prohibited from returning to their quarters or communicating in any form (text, call, chat, etc.) with their respective advisers from the start until the end of the contest. In case of any untoward incidents, the learner-participant(s) shall approach the contest facilitator.
5. A mini press conference and a sports event shall serve as the basis for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). The photojournalists shall take pictures or videos of the mini press conference and sports event.
6. For the actual sports event, a pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials. Subsequently, a post conference will be held for interviews and data gathering.
7. The team shall have five (5) hours for writing, editing of articles online after creating an online publication, and sending the link using **WORDPRESS**.
8. Coverage and data gathering during the mini press conference, pre-game, actual game, and post conference shall be excluded from the 5-hour time allotment.
9. Use of drawing pads or pen tab, and other digital art accessories is allowed in editorial cartooning provided that the device does not have internal memory or a processor. Standalone tablets with built-in storage are not allowed.
10. All articles shall be anchored on the given contest materials and on the press conference. Non-compliance shall be a ground for disqualification.
11. Each team is required to bring only the following:
 - One (1) scanner-flatbed scanner/3-in-1 printer (mobile/phone scanner is NOT allowed)
 - Two (2) digital/DSLR cameras
 - A maximum of four (4) laptops installed with photo editing software for image enhancement
 - Two wireless routers (preferably with two different networks)
 - Extension cords
 - A maximum of four (4) laptops
12. The team may also bring one drawing pad, pen tablet, or other digital art device, provided it does not have an internal memory or processor. Standalone tablets with built-in storage are not allowed.



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13. Laptops to be submitted to the DTWG shall be labeled in the following format:

Category – Medium-Level
Name, School, Division

Example:

Online Publishing – English – Secondary

Rose Viernes, Poblacion National High School, SDO Dagupan City

Labels shall be affixed to the laptop bag using bond paper.

14. Official laptops shall be previously cleared of stored documents before submitting to the DTWG. Failure to clear the stored documents shall result in disqualification of the competing team. A certification signed by the school head, stating that the laptop has no stored documents, shall be submitted to the DTWG during laptop inspection.

15. Each group shall email their URL or link to the assigned examiner.

16. Each team shall ensure that no identifying marks or information about the learner-contestants, their school, present on their output. A pen name shall be provided by the DTWG; failure to comply shall be a ground for disqualification.

17. The team shall comply with the 5-hour time allotment. In the event of overtime, the following scheme of deductions shall be applied. The timing scheme shall take effect starting at the end of the given time period.

Overtime	Deduction from the Overall Score
First 5 minutes	1 point
6-10 minutes	2 points
11-15 minutes	3 points
16-20 minutes	4 points
21 minutes and above	5 points

18. Access to the email account used for the contest shall be revoked after the output has

been submitted. However, the link to the submitted output shall still be shared with the learner-participants.

19. The decision of the Board of Judges is final and irrevocable.



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SCORE SHEET FOR ONLINE PUBLISHING

Criteria	Score
Content (30%)	
• Exhibits appropriate balance of news, editorial, features, sports, and other appropriate and interesting content	
• Uses verified information from credible sources, including interviews, documents, data analysis, and historical records	
• Shows a variety of stories that fit the section where they are placed	
• Provides balance of light and serious topics	
• Shows relevance of articles to students	
• Has clear and unbiased headlines/titles	
Language and Style (15%)	
• Observes the rules of grammar and syntax	
• Observes coherence	
• Uses appropriate vocabulary (<i>Observes gender-fair language</i>)	
Layout (20%)	
• Uses effective visual hierarchy to organize and prioritize stories on the page/site	
• Uses relevant video or audio, pictures and graphics that are clear, properly edited, captioned, and credited	
• Shows consistency, readability, and smooth navigation across sections	
• Contains the paper's masthead, editorial profile, and the following sections: News, Editorial, Features, and Sports	
Technical (20%)	
• Integrates compelling visuals and audio (video, animation, graphics, and photos) relevant to the content	
• Highlights originality and uniqueness	
• Ensures readability, mobile-responsiveness, and social media engagement	
• Includes articles with functional hyperlinks to references, data sources, or relevant external content	
Ethics (15%)	
• Strictly adheres to intellectual property rights, ensuring all content is either student-created or properly licensed, attributed, and free from copyright infringement	
• Applies the principles of journalism	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)



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GUIDELINES FOR TV SCRIPTWRITING AND BROADCASTING

The contest aims to promote collaboration among learner-participants and simulate the workplace of a television news production department.

A. General Guidelines

1. Each school shall form a team of seven (7) members for English and seven (7) members for Filipino in secondary level who are not competing in any of the individual writing categories.
2. The members shall have the following roles/tasks, including but not limited to:
 - a. scriptwriter/s
 - b. anchor/s
 - c. reporter/s
 - d. producer/director who could also act as floor director
 - e. video/graphics editor
 - f. video journalist/camera man
3. Any team member can take on multiple roles, as long as it does not create conflict in the outcome of the broadcast (example: an anchor cannot also be a reporter simultaneously). However, an anchor can also serve as a news or infomercial writer.
4. In getting the overall results for the best TV Production, accumulated points from the individual and group awards shall be considered.
5. The awards for this category include the following:

	Individual Awards	Group Awards
6.	1. Best Anchor	1. Best Technical Application
	2. Best Reporter	2. Best Developmental Communication
	3. Best Director	3. Best News Script
	c	4. Best TV Production

decision of the Board of Judges is final and irrevocable.

7. Any violation of the stipulated guidelines shall be a ground for disqualification of the team.



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PRE-CONTEST

A. Technical Orientation and Simulation Broadcast

1. A thirty (30) minute technical orientation followed by a thirty (30) minute simulation broadcast for each school shall be conducted a day or days before the DSPC opening.
2. Only the assigned directors and video/graphics editors shall attend the technical orientation. The order of the simulation broadcast and actual presentation shall be determined through drawing of lots with the team director of each region after the technical orientation.
3. After the technical orientation, the entire TV Scriptwriting and Broadcasting team (English and Filipino) of each school, including the coaches, shall attend the mock training or simulation.
4. The DTWG and the host school shall assist each school during the mock training or simulation.
5. Only the equipment and tools indicated in the advisory and are used in the simulation broadcast room are allowed during the actual presentation.

B. Checking and Sealing of Devices and Gadgets

1. Each team must bring **ONLY** the following:
 - a. **Contest Laptops**- a maximum of four (4) contest laptops are allowed.

These must not contain any file or document except:

- i. Installed offline software/s free of ongoing/unfinished templates and projects; and
 - ii. Preproduced/prerecorded video and audio materials (Opening Billboard [OBB] and/or Closing Billboard [CBB], TV Network and Program Logos, stingers and audio web, lower thirds with/without animation, graphics, audio and video elements for newscast).
- b. **Cameras**- a maximum of two (2) video-shooting devices (i.e., 2 DSLR cameras/ 1 DSLR camera and 1 mobile camera/2 mobile cameras) compatible with the contest laptops. Mobile phones shall not have SIM card (physical/electronic), shall be in factory settings, and have no installed photo and video-editing applications.



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- c. **Storage Device-** a maximum of two (2) empty memory cards for camera/s are allowed.
 - d. **One (1) inkjet printer**
 - e. **A4-size bond paper**
 - f. **Extension cord/s**
2. Laptops and other equipment to be submitted on September 11, 2026 to the DTWG shall be labeled in the following format:

Category – Medium – Level
Director's Name, School, Division

Example:

TV Script Writing and Broadcasting – English – Secondary
Vhong Hilario, Bagong Pag-asa National High School, SDO Dagupan City

Labels for laptops shall be placed on a bond paper and attached to the laptop bag.

3. Official laptops shall be previously cleared of stored documents, except for those listed in Item 1 before submitting to the DTWG. Failure to clear the stored documents shall result in disqualification of the competing team. A certification signed by the school principal, stating that the laptop has no stored documents shall be submitted to the DTWG during the laptop inspection.
4. Failure to submit the laptops on the set deadline will result in disqualification of the competing team.

CONTEST PROPER

A. CONTEST REORIENTATION

1. All participants shall attend the reorientation on their roles and judging criteria conducted by the chairman of the board of judges.
2. Claiming of sealed devices and gadgets shall be done before the contest reorientation. Only the claimed devices and gadgets are allowed to be used during the contest proper.



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3. Each team may bring **ONLY** a tumbler or water canister (optional) and a pen and paper placed inside a clear envelope on the day of the event. No bags are allowed inside the working room.
4. All gadgets shall be turned off and surrendered to the assigned proctor for each school upon arrival at the contest venue.

B. SCRIPTWRITING AND PRODUCTION

1. Each school is assigned a working room and two (2) proctors.
2. The team shall include the following components in their script:

a. Cover Page: This page shall contain the group's name (mock TV network name).

b. News: Only the five (5) sets of data provided by the DTWG shall be used in the news reports. Each news script should specify the corresponding video and/or audio component extracted from the folders or created during the actual contest.

c. Infomercial/Developmental Communication: The team shall create one (1) infomercial or developmental communication plug with a maximum duration of sixty (60) seconds.

The DTWG shall provide two (2) sets of data (photos/videos/audio) in folders saved in a flash drive.

However, each team is also allowed to take footage/s within the designated area to be used in the infomercial.

The script shall contain video and audio components.

d. Field Report: The production shall include a live field report with or without canned video support.

e. Headlines: These shall contain a brief but concise lead/summary of the news article.

f. OBB/CBB: The DTWG shall provide TV station and program names, uniform to all groups. The TV Stations and Program Names are as follows:



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TV Broadcasting English

Network Name: DSPC TV

Program Name: Campus Patrol

TV Broadcasting Filipino

Network Name: DSPC TV

Program Name: Kampus Konek

3. Four (4) hours shall be allotted for the pre-production (story conference and scriptwriting), actual production (video shooting/recording, infomercial production), post-production (editing and rehearsal).
4. Once script writing begins, learner-participants are not allowed to leave the contest venue, except for justifiable reasons, in which case, they shall be accompanied by the proctor at all times.
5. Each team shall submit four (4) copies of the script: three (3) for the judges and one (1) for the DTWG. Additional copies for team use may be printed.
6. The cover page of the script shall reflect the TV Network and Program Names (as provided by the DTWG), and the names of the team members with their respective roles (i.e., anchor, field reporter, etc.).
7. The script shall not contain any information that could identify the learner-participants, their school and their school publication.
8. All teams shall stop working after the allotted four-hour time limit. A buzzer signals the end of the scriptwriting and production time.
9. A designated holding area shall be provided for each role.
10. Team members are only allowed to leave the room when it is their turn to perform or for personal needs under the supervision of a proctor.

C. TV PRODUCTION

1. Only two (2) laptops are allowed inside the studio: one (1) can be used as a substitute for teleprompter, and one (1) for technical application.
2. News segments shall consist of live and edited reports created during the allotted time for production. Only the OBB/CBB and stingers/audio bed are prerecorded/pre-produced.
3. Video and audio playback for the live reports are either extracted from the contest pieces or created during the actual contest.
4. Other than the actual broadcast time, ten (10) minutes will be allotted for entrance and preparation.



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5. Each team is given ten (10) minutes of preparation time with the assistance of technical experts (service providers). Three (3) warnings shall be issued to any team that fails to begin after the allotted preparation time, unless there are technical difficulties or any issues beyond the control of the service providers:

Warning	Time
First warning	1 minute
Second warning	1 minute and 30 seconds
Third/final warning	2 minutes

After the third warning, failure of the team to start shall result in disqualification.

6. Each team is given six (6) minutes for the actual broadcast.
7. The host school shall provide a timer that can be seen by the contestants and the judges. During the six-minute broadcast time, an official timekeeper will give the following signals using colored flaglets to the broadcasting team:

Flaglet Color	Signal
Green flaglet	Start of the presentation
Yellow flaglet	One minute remaining
Red flaglet	Time allotment is over

8. In case of overtime or undertime during the specified broadcast duration, points shall be deducted from the overall score:

Overtime/Undertime	Deduction
1-15 seconds	1 point
16-45 seconds	2 points
46-90 seconds	3 points
91-120 seconds	4 points
121-135 seconds	5 points

Teams that exceeded 135 seconds are not eligible to be included in the Best Technical Awards and Best TV Production.

9. The timekeeper shall furnish the judges with a record of each group's broadcast running time immediately after their performance. The record shall detail the number of seconds and minutes each group exceeded or fell short of the allotted time.
10. Three (3) minutes shall be allotted for the exit.



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11. To determine the overall standing of participating teams, a ranking system shall be used instead of averaging the scores.
12. The decision of the Board of Judges shall be final and irrevocable

SCORE SHEET FOR TV SCRIPTWRITING AND BROADCASTING

1. SCRIPT (30%)	Score
Content (50%)	
• Provides effective news or story angling	
• Covers the given stories and relevant topics with necessary details	
• Ensures accuracy with no factual, conceptual, and grammatical errors	
• Demonstrates originality	
Style (35%)	
• Writes in a clear and concise manner	
• Uses simple and commonly understood language	
• Applies appropriate voice (i.e., active voice or passive voice)	
• Uses appropriate word choice	
• Utilizes proper script terms and abbreviations	
Organization (15%)	
• Follows a logical structure	
• Provides proper labels for elements and parts	
• Identifies team members and assignments	
• Ensures coherent transitions of thought	

2. ANCHOR (15%)	Anchor 1	Anchor 2
Delivery (70%)		
• Uses a clear and well-modulated voice		
• Speaks with appropriate volume		
• Observes proper phrasing, pacing, and timing		
• Articulates words clearly		
• Utilizes appropriate voice inflections to enhance meaning		
Personality (30%)		
• Maintains proper stance/posture		
• Demonstrates confidence and authority		
• Projects a professional and credible personality		
• Demonstrates controlled facial expressions		

3. REPORTER (15%)	Reporter 1	Reporter 2
Delivery (70%)		
• Uses a clear and well-modulated voice		
• Speaks with appropriate volume		
• Observes proper phrasing, pacing, and timing		
• Articulates words clearly		
• Applies appropriate voice inflections to enhance meaning		
Personality (30%)		
• Maintains proper stance and posture		



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• Demonstrates confidence		
• Demonstrates controlled facial expressions		
• Connects with subjects during interviews or with the anchor and viewers when reporting		
4. TECHNICAL APPLICATIONS (25%)		Score
Element Appropriation (50%)		
• Observes audio-video lock		
• Applies effective interplay of audio-visual elements, including graphics, text, and images, etc.		
Fidelity (30%)		
• Shows good audio and video quality		
• Minimizes distortion or technical distractions in audio and video		
Timing (20%)		
• Maintains a smooth flow of topics and stories		
• Ensures precise timing and synchronization		

5. INFOMERCIAL/DEVCOM PLUG (15%)	Score
Content (50%)	
• Communicates a clear advocacy or idea	
• Demonstrates an original concept	
Creativity (50%)	
• Exhibits uniqueness	
• Applies technical elements appropriately	
• Engages and appeals to the audience	

OVERALL NEWSCAST

Criteria	Score
Script (30%)	
Broadcast Presentation (30%)	
• Anchor (15%)	
• Reporter (15%)	
Technical Application (25%)	
Infomercial/DevCom Plug (15%)	
TOTAL = 100%	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)



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Annex 1. GENERAL GUIDELINES FOR SCHOOL PAPER CONTESTS

A. Eligibility

The School Paper Contest is conducted in participating schools nationwide following uniform guidelines issued by the central organizing committee. It is open to Elementary and Secondary schools.

B. Criteria for Best School Paper

A school paper that receives at least two (2) awards in any section shall be eligible to be declared as one of the Best School Papers.

C. Sanctions

Any school paper found to have copied and used texts, images, or other materials without proper acknowledgment shall be subject to the following sanctions:

First Offense: Disqualification from the contest.

Second Offense: Disqualification from the contest. A formal notification shall be sent to the concerned School Head (SH). The Schools Division Superintendent shall issue a written reprimand to the school paper adviser(s) and the school principal. The concerned school paper adviser shall undergo a refresher course on plagiarism organized by the Division. Accordingly, the School Head shall implement plans and programs to strengthen academic honesty and integrity within the school.

Third Offense: Disqualification from the School Paper Contest for three (3) consecutive years.

D. Sections/Categories in the School Paper Contest

The various sections and categories in the School Paper Contest, in both English and Filipino, are as follows:

No.	English Section	Filipino Section
1	News Section	Pahinang Balita
2	Editorial Section	Pahinang Editoryal
3	Features Section	Pahinang Lathalaín
4	Sports Section	Pahinang Pampalakasan
5	Science & Technology Section	Pahinang Agham at Teknolohiya
6	Layout and Page Design Category	Kategoryang Pag-aanyo at Disenyo ng Pahina



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E. Technical Specifications (Elementary and Secondary Levels)

The Technical Specifications for both Elementary and Secondary levels are as follows:

1. Number of Pages

Requirement	Number of Pages
Minimum	Twelve (12) pages
Maximum	Twenty (20) pages

Minimum Page Allocation per Section

Section	Minimum Pages
News Section	At least three (3) pages
Sports Section	At least two (2) pages
Features Section	At least three (3) pages
Editorial Section	At least two (2) pages
Science & Technology Section	At least two (2) pages

Other Specifications

Item	Requirement
Process	Digital
Color	All pages must be in full color
Size (Elementary)	9" x 12"
Size (Secondary)	12" x 18"

F. Disqualification

Failure to adhere to the set guidelines when evaluating school papers will result in disqualification.



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**SELECTION OF THE BEST SECTIONS, LAYOUT AND PAGE DESIGN
FOR THE BEST SCHOOL PAPER**

A. Editorial Section

1. The Editorial Section shall consist of at least two (2) pages and shall include the following components: main editorial, editorial cartoon, columns, letters to the editor, and commentaries. Opinion polls or surveys may be included but are not mandatory.
2. The discussion of issues should demonstrate a fair and balanced presentation of opposing viewpoints, a clear moral purpose, logical reasoning, and proper citation or attribution of sources.
3. Topics featured in the section shall address a range of international, national, or local issues that have direct or indirect impact on the school or the community it serves.
4. The decision of the Board of Judges shall be final and irrevocable.

B. News Section

1. The section shall consist of at least three (3) pages.
2. The content and scope of the news stories shall cover international, national, regional, community, and school-related events.
3. The section may include straight or spot news, advance or follow-up reports, news briefs, news features, news analysis, and in-depth news or investigative reports.
4. The decision of the Board of Judges is final and irrevocable.

C. Features Section

1. The section shall consist of at least three (3) pages.
2. The feature articles shall demonstrate a unique and creative presentation of topics, logical organization of ideas and facts, facility in the use of language, and proper citation/attribution of sources.
3. The decision of the Board of Judges is final and irrevocable.

D. Sports Section

1. The section shall consist of at least two (2) pages.
2. The content and scope of the sports news shall cover international, national, regional, community, and school-related sports stories.
3. The section may contain straight or spot news, advance or follow-up reports, news briefs, news feature/news analysis, in-depth news, features, and editorials/columns related to sports.



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4. The decision of the Board of Judges shall be final and irrevocable.

E. Science and Technology Section

1. The Science and Technology Section shall consist of at least two (2) pages.
2. The content may cover health, environmental, scientific, technological, and innovative stories presented in news, feature, or scientific commentary form. It should also discuss the economic impact of science and technology on the lives of Filipinos.
3. The articles shall be well-researched and must observe proper citation of sources, pictures, and graphics.
4. The decision of the Board of Judges shall be final and irrevocable.

F. Layout and Page Design Category

1. This category shall conform to the principles of layout and design.
2. The content (text and images) shall reflect a variety of stories about the community and the school, including those of international, national, and local significance.
3. The decision of the Board of Judges shall be final and irrevocable.



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Enclosure 9 : Score Sheets for the best school paper

SCORE SHEET FOR THE NEWS SECTION

Criteria	Score
Form and Style (30%)	
• Demonstrates a variety of articles with catchy and appropriate headlines	
• Observes the rules of grammar and syntax	
• Arranges stories that are in decreasing importance	
• Contains leads that are clearly written and focused on the most important detail	
• Presents headlines that are clear and free from bias	
• Uses short, simple, and precise words	
• Uses appropriate terms in reporting events	
• Utilizes authentic, properly captioned photos and relevant graphs, graphics, tables, illustrations, animations, and other visual representations	
• Presents a distinct and coherent style for the section	
Content (70%)	
• Utilizes facts from interviews, document reviews, data analyses, and other reliable sources	
• Covers relevant issues at the school, regional, national, and even in the international level	
• Prioritizes school-related issues over events with little or no direct connection to the community's educational program	
• Covers issues at the local, regional, national, and international levels with clear relevance to the school community and its learners	
• Observes standards of journalism, including fairness, relevance, accuracy, and balance	
• Properly cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge

(Signature over Printed Name)



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SCORE SHEET FOR THE FEATURE SECTION

Criteria	Score
Form and Style (30%)	
• Manifests unity and coherence with the theme of the section	
• Demonstrates a variety of articles with catchy and appropriate titles	
• Observes the rules of grammar and syntax	
• Contains leads that are clearly written and focused on the most important detail	
• Presents titles that are appealing, appropriate, and witty	
• Utilizes relevant graphs and tables, as well as sharp, properly cropped, and captioned pictures	
• Presents a distinct and cohesive style for the section	
Content (70%)	
• Utilizes facts from interviews, document reviews, data analyses, and other reliable sources	
• Reflects clear and creative thinking	
• Keeps to a minimum the number of articles or columns from the administrators, teachers, and politicians	
• Covers relevant issues at the school, regional, national, and international levels	
• Applies the principles of civic journalism	
• Cites facts such as historical references, statistics, and relevant names or information to strengthen the credibility of statements and/or narratives	
• Contains articles that are engaging and interesting to read	
• Stimulates the reader's imagination	
• Balances the presentation of factual details with the writers' perspectives	
• Observes the standards of journalism, including fairness, relevance, accuracy, and balance	
• Properly cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



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SCORE SHEET FOR THE EDITORIAL SECTION

Criteria	Score
Form and Style (30%)	
• Presents catchy and appropriate titles	
• Observes the rules of grammar and syntax	
• Shows logical presentation and development of arguments	
• Follows the correct format and style of an editorial	
• Uses clear and unbiased titles	
• Uses short, simple and precise words	
• Presents a distinct and coherent style for the section	
Content (70%)	
• Clearly presents the stand of the staff regarding certain issues	
• Utilizes facts from interviews, document reviews, data analyses, and other reliable sources	
• Uses arguments that are supported by verifiable facts	
• Reflects clear and logical thinking and stimulates readers' critical thinking	
• Includes editorial cartoon that can stand on its own and conveys clean, good, humorous, and constructive criticism	
• Features columns that cover a variety of relevant, youth-oriented subject matter	
• Includes letters to the editor, columns, and exchanges	
• Keeps to a minimum the number of articles or columns from the administrators, teachers, and other external stakeholders while prioritizing articles, columns, commentaries written by the editorial staff and learners	
• Covers relevant issues at the school, regional, national and international levels	
• Applies the principles of civic journalism by making the school paper a forum for discussion of community issues	
• Prioritizes school-related concerns over events with little or no direct connection with the community's educational program	
• Cites facts such as historical references, statistics, and relevant figures to strengthen credibility of statements and/or narratives	
• Includes opinion articles that are timely and engaging to read	
• Balances factual details with those of the writers' perspectives	
• Observes the standards of journalism, including fairness, relevance, accuracy, and balance	
• Properly cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
 (Signature over Printed Name)



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SCORE SHEET FOR THE SCIENCE AND TECHNOLOGY SECTION

Criteria	Score
Forms and Style (30%)	
• Manifests unity and coherence in relation to the theme of the section	
• Includes a variety of articles with catchy and appropriate headlines	
• Observes the rules of grammar and syntax	
• Shows logical presentation of arguments	
• Contains leads that are clearly written and focused on the most important details	
• Presents headlines that are clear and free from bias	
• Uses short and simple words	
• Utilizes relevant graphs, tables, and sharp, properly cropped and captioned pictures	
• Follows appropriate form and style	
• Uses appropriate terms in reporting events	
• Presents a distinct style of the section	
Content (70%)	
• Utilizes facts from research, interviews, document reviews, data analyses and other reliable sources	
• Presents relevant and timely issues on science and technology	
• Includes stories that deal with environmental, scientific, technological, and innovative topics written in news, feature, and scientific commentary styles	
• Prioritizes school-related materials rather than other events that have little or no direct connection to the school and community	
• Covers issues at the local, regional, national, and even international levels with relevance to the school community and its learners	
• Cites scientific facts, such as scientific references, statistics, and relevant figures or facts to bolster strengthening credibility of statements and/or narratives	
• Observes standards of journalism, including fairness, relevance, accuracy, and balance	
• Properly cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



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SCORE SHEET FOR THE SPORTS SECTION

Criteria	Score
Form and Style (30%)	
• Manifests unity and coherence	
• Includes a variety of articles that use catchy and appropriate headlines	
• Observes the rules of grammar and syntax	
• Shows logical presentation of arguments in sports editorial, features, and/or columns	
• Includes stories arranged in decreasing order of importance	
• Contains leads that are clearly written and focused on the most important details	
• Presents headlines that are clear and free from bias	
• Uses short and simple words	
• Utilizes authentic and captioned photos, relevant graphs, graphics, tables, illustrations, animations and other visual representations	
• Uses appropriate terms and sports-related lingo in reporting events	
• Combines an appropriate amount of statistics to create a clear visual narrative of the action	
• Presents a distinct style for the section	
Content (70%)	
• Utilizes facts from interviews, document reviews, data analyses, and other reliable sources	
• Keeps to a minimum the number of articles or columns from the administrators, teachers, and politicians	
• Covers relevant sports issues at the school, regional, national, and international levels	
• Prioritizes school-related materials rather than events that have little or no direct connection with the school's educational and athletic programs	
• Cites historical references, statistics, and relevant names or facts to strengthen the credibility of statements and narratives	
• Contains articles that are timely and engaging to read	
• Observes the standards of journalism, including fairness, relevance, accuracy, and balance	
• Properly cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



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SCORE SHEET FOR LAYOUT AND PAGE DESIGN CATEGORY

Criteria	Score
Form and Style (70%)	
• Has overall visual appeal	
• Manifests thematic unity across all sections of the school paper	
• Utilizes authentic and captioned photos, relevant graphs, graphics, tables, illustrations, animations and other visual representations	
• Uses appropriate color schemes and fonts	
Content (30%)	
• Covers a range of stories about the community and the school, including topics of international, national, and local significance	
• Observes the standards of journalism, including fairness, relevance, accuracy, and balance	
• Contains no potentially libelous or obscene content, plagiarism, or copyright violations	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)



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Search for the Most Outstanding Campus Journalist (MOCJ)

Recognizing the Most Outstanding Campus Journalist is the highest merit given to campus journalists of every Schools Division Office (SDO) who have demonstrated commendable performance in campus journalism.

Qualifications

1. Must be a bonafide learner.
2. Must be a member of the school publication.

General Guidelines

1. Each Division School Paper Advisers Association, in collaboration with the Schools Division Office, shall select one (1) outstanding campus journalist from the region.
2. The division search committee shall be composed of: Curriculum Implementation Division (CID) Chief, Education Program Supervisors (EPSs) in charge of Journalism, and Division Association Presidents (Elementary and Secondary). The search committee may opt to add members, one (1) coming from the Division Office, and from division SPA associations, one (1) for elementary and one (1) for secondary.
3. The candidate shall submit the photocopy of all documents to the Division Search Committee duly certified true and correct by the School Head. An endorsement letter from the School Head shall form part of the documents to be submitted.
4. The candidate who garnered the highest accumulated points shall be declared as the Most Outstanding Campus Journalist in the Elementary or Secondary level.
5. Only the division winner duly endorsed by the Schools Division Superintendent shall be recognized at the Awarding Ceremony during the Division Schools Press Conference.



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Enclosure 10 : Selection Criteria For Most Outstanding Campus Journalist

SELECTION CRITERIA FOR MOST OUTSTANDING CAMPUS JOURNALIST

A. ACADEMIC STANDING IN ALL LEARNING AREAS (LATEST GRADING PERIOD)

Rank	Points
With Highest Honors	15
With High Honors	10
With Honors	5
89-85 Average	3

Earned Points: _____

MOVs:

- SF 9 - Report Card
- Certificate of Recognition / Certification from the School Principal

B. ACHIEVEMENTS IN CAMPUS JOURNALISM

Achievements in Campus Journalism Contests refer to the awards received by the nominee every year from Schools Press Conferences organized by the Department of Education.

1. Individual Contests

a. National

Rank	1st	2nd	3rd	4th	5th
Points	25	24	23	22	21

Earned Points: _____

b. Regional

Rank	1st	2nd	3rd	4th	5th
Points	20	19	18	17	16

Earned Points: _____

c. Division

Rank	1st	2nd	3rd	4th	5th
Points	15	14	13	12	11

Earned Points: _____

2. Group Contests

a. National

Rank	1st	2nd	3rd	4th	5th
------	-----	-----	-----	-----	-----



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Points	25	24	23	22	21
--------	----	----	----	----	----

Earned Points: _____

b. Regional

Rank	1st	2nd	3rd
Points	20	19	18

Earned Points: _____

c. Division

Rank	1st	2nd	3rd
Points	15	14	13

Earned Points: _____

Special Awards in Group Contests

a. National

Rank	1st	2nd	3rd	4th	5th
Points	15	14	13	12	11

Earned Points: _____

b. Regional

Rank	1st	2nd	3rd
Points	10	9	8

Earned Points: _____

c. Division

Rank	1st	2nd	3rd
Points	7	6	5

Earned Points: _____

MOVs:

- Certificate/s of Recognition
- Copy of the official results (division, regional, and national levels) where the name of the applicant is indicated
- DepEd Memorandum

C. LEADERSHIP, INNOVATIONS, AND ADVOCACIES

Position of the Nominee in the School Publication

Position	Points
Editor-in-Chief	10
Associate Editor	8
Section Editor	5
Writer/Contributor/Others	3



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Earned Points: _____

Editors' Guild Leadership (Highest elected position per level)

Position	National	Regional	Division
President	10	7	4
Vice President	9	6	3
Other positions recognized by DepEd	8	5	2

Earned Points: _____

Innovations and Advocacies Related to Campus Journalism

Implementation	National	Regional	Division	District	School
Points	30	25	20	15	10

Earned Points: _____

MOVs:

- Certification from the School Principal, Association President/Adviser
- Copy of the school paper
- Copy of the Project Proposal / Concept Paper and Accomplishment Report for innovations and advocacies
- Certificate of Accomplishment signed by the School Principal and Schools Division Superintendent

D. COMMUNITY AND EXTENSION SERVICES RELATED TO JOURNALISM

Position	National	Regional	Division
Committee Chairperson	10	8	6
Facilitator	8	6	4

MOVs:

- Copy of the Project Proposal / Concept Paper and Accomplishment Report for innovations and advocacies
- Certificate of Recognition / Accomplishment from the School Principal and Schools Division Superintendent

Earned Points: _____

E. PUBLISHED WORKS

Published Works	National	Regional	Division
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Articles Written in National and Local Dailies, Editors Guild Newsletters, Palaro Newsletters and Documentaries	5	3	1
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Earned Points: _____

MOVs:

- Copy of the publication
- Certificate of Acknowledgement / Recognition from the editor

F. JOURNALISM-RELATED TRAININGS ATTENDED

(Only trainings recognized or organized by DepEd)

National	Regional	Division	School/District
5	4	3	2

MOVs:

- Certificate of Participation
- DepEd Memo / Advisory
- Photos

Earned Points: _____

G. PANEL INTERVIEW WITH THE SELECTION COMMITTEE (10 pts)

Earned Points: _____



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Search for the Most Outstanding School Paper Advisers (MOSPA)

Qualification:

1. Must be a practicing school paper adviser for the past five (5) consecutive years.
MOV: Designation Order from the school principal, SF 7
(Refer to RA No. 7079 for the definition of a school paper adviser)
2. Past winners are excluded from future nominations.

Guidelines

1. Each school shall select an outstanding school paper adviser for elementary and secondary levels.
2. A copy of the school paper published for the past three (3) years must be submitted.
3. The candidate shall submit the photocopy of all documents to the Division Search Committee duly certified true and correct by the School Head. An endorsement letter from the School Head shall form part of the documents to be submitted.
4. The division search committee shall be composed of: Curriculum Implementation Division (CID) Chief, Education Program Supervisor (EPS) in charge of Journalism, and Division Association Presidents (Elementary and Secondary). The search committee may opt to add members, one (1) coming from the Division Office, and from division SPA associations, one (1) for elementary and one (1) for secondary.
5. An adviser awarded who transfers from one level to another (i.e., elementary to secondary or vice versa) may vie for another MOSPA award on his/her current level only after a five-year service as School Paper Adviser.
6. Contenders who failed to be adjudged as the Most Outstanding School Paper Adviser may vie again the following year.
7. The candidate who garnered the highest accumulated points shall be declared as the Most Outstanding School Paper Adviser.
8. Only the regional winner duly endorsed by the regional director shall be recognized at the Awarding Ceremony during the Division Schools Press Conference.



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Enclosure 11. Selection Criteria For Most Outstanding School Paper Adviser

SELECTION CRITERIA FOR MOST OUTSTANDING SCHOOL PAPER ADVISER

A. PERFORMANCE RATING

1. Shall have an average performance rating of not lower than Very Satisfactory (VS) for the past five (5) school years.

B. ACHIEVEMENTS IN JOURNALISM CONTESTS FOR THE PAST FIVE YEARS

(NOTE: Achievements in Journalism Contests refer to the awards received by the nominee from Schools Press Conferences sanctioned by the Department of Education. The candidate shall earn the corresponding points of all his/her winnings at all levels for the last 10 years, in all instances.)

1. Individual Contests

a. National

Rank	Points
1st	20
2nd	19
3rd	18
4th	17
5th	16
6th	15
7th	14

Weight: 8%

Earned Points: _____

b. Regional

Rank	Points
1st	12
2nd	11
3rd	10

Weight: 5%

Earned Points: _____

c. Division

Rank	Points
1st	7
2nd	6
3rd	5

Weight: 3%

Earned Points: _____



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2. Group Contests

a. National

Rank	Points
1 st	20
2 nd	19
3 rd	18
4 th	17
5 th	16
6 th	15
7 th	14

Weight: 8%

Earned Points: _____

b. Regional

Rank	Points
1 st	12
2 nd	11
3 rd	10

Weight: 5%

Earned Points: _____

c. Division

Rank	Points
1 st	7
2 nd	6
3 rd	5

Weight: 3%

Earned Points: _____

2.1 Special Awards in Group Contests

a. National

Rank	Points
1 st	15
2 nd	14
3 rd	13
4 th	12
5 th	11
6 th	10
7 th	9

Weight:

3%

Earned Points: _____



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b. Regional

Rank	Points
1st	7
2nd	6
3rd	5

Weight: 2%

Earned Points: _____

c. Division

Rank	Points
1st	4
2nd	3
3rd	2

Weight: 1%

Earned Points: _____

3. School Publication Contest
(points per section)

a. National

Rank	Points
1st	13
2nd	12
3rd	11
4th	10
5th	9
6th	8
7th	7

Weight: 6%

Earned Points: _____

b. Regional

Rank	Points
1st	6
2nd	5
3rd	4

Weight: 3%

Earned Points: _____

c. Division

Rank	Points
1st	3
2nd	2
3rd	1

Weight: 2%

Earned Points: _____



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MOVs:

- Certificate/s of Recognition
- Copy of the official results (division, regional, and national levels) where the name of the applicant is indicated

4. LEADERSHIP RELATED TO JOURNALISM

(Highest position elected per level. Only organization/s recognized or organized by DepEd)

Position	National	Regional	Division
President	25	20	15
Vice President	20	15	10
Other Positions	18	12	8

Weight: 13%

Earned Points: _____

MOVs:

- Certificate of Recognition from the School Head, Schools Division Superintendent, and DSPC Focal Person
- Accomplishment Report

5. EXTENSION SERVICES RELATED TO CAMPUS JOURNALISM

Organizer / Facilitator

Level	Points
National	10 pts
Regional	7 pts
Division	5 pts

Weight: 13%

Earned Points: _____

Innovations and Advocacies Related to Campus Journalism Implementation

Level	Points
National	15 pts
Regional	12 pts
Division	10 pts
District	8 pts
School	6 pts

MOVs:

- Copy of the Project Proposal/Concept Paper and Accomplishment Report for innovations and advocacies
- Certificate of Accomplishment from the School Principal and/or Schools Division Superintendent



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6. SPEAKERSHIP: Resource Speaker, Judge

(Only trainings or workshops recognized or organized by DepEd)

Level	Points
National	10 pts
Regional	7 pts
Division	5 pts

Weight: 10%

Earned Points: _____

MOVs:

- Certificate/s of Recognition
- Accomplishment Report
- Travel Authority
- Letter of Invitation to the RD, SDS, SH

7. PUBLISHED BOOKS, MODULES, WORKBOOKS, LAS Related to Journalism

Level	Points
National	10 pts
Regional	7 pts
Division	5 pts

Weight: 5%

Earned Points: _____

MOVs:

- Copy of the publication
- Certificate of Acknowledgement / Recognition from Schools Division Superintendent, Regional Director, National Focal Person

8. ARTICLES PUBLISHED IN NEWSPAPERS/MAGAZINES/JOURNALS

Level	Points
National	5 pts
Regional	3 pts
Division	1 pt

Weight: 5%

Earned Points: _____

MOVs:

- Copy of the publication
- Certificate of Acknowledgement / Recognition from the editor

9. PANEL INTERVIEW

Points: 10 pts

Earned Points: _____

Total Earned Points: _____



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Enclosure 12. Safety Protocols and Guidelines during DSPC

In line with this anticipated event, the SDO-Dagupan City through the host school underscore the importance of ensuring the safety and well-being of all participants, coaches, and officials.

The following are the contingency and safety measures:

A. General Safety Measures

1. **Emergency Response Team (ERT):** A dedicated team composed of medical personnel, security officers, and event staff will be on standby throughout the event.
2. **Security and Crowd Control:** Coordination with local police, barangay officials, and security personnel to ensure a safe and orderly event.
3. **Health Protocols:** Adherence to health and safety protocols, including hand sanitizing stations, proper ventilation in enclosed spaces, and the availability of masks if needed.

B. Emergency Preparedness

1. **Emergency Contact Directory:** A comprehensive list of emergency contact numbers, including hospitals, fire departments, and law enforcement, will be posted on conspicuous areas.
2. **Evacuation Plan:** Clear signage and briefing on evacuation routes and designated assembly areas in case of fire, earthquake, or other emergencies.
3. **Fire Safety:** Coordination with the Bureau of Fire Protection for the availability of fire extinguishers and briefing staff on fire response procedures.

C. Transportation and Logistics

1. **Safe Transport Arrangements:** Coordination of the host school and local transportation agencies for the safe travel of participants to and from the venue.
2. **Designated Drop-off and Pick-Up Points:** Clearly marked areas to ensure smooth and safe movement of students and staff.

D. Food and Accommodation Safety

1. **Sanitary Food Handling:** Only accredited food providers adhering to health and safety standards will be allowed to cater meals.
1. **Accommodation Safety Checks:** Vetting of lodging facilities to ensure compliance with safety and hygiene requirements.

E. Child Protection and Behavioral Guidelines

1. **Chaperone and Supervision:** Participants must be accompanied by designated chaperones or coaches.
2. **Code of Conduct:** Strict adherence to the DepEd Code of Conduct, with immediate intervention for any cases of bullying, harassment, or misconduct.



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3. **Lost and Found Protocol:** Establishment of a help desk for lost items and missing persons.

F. Communication and Information Dissemination

1. **Participant Briefing:** A mandatory orientation for all participants and coaches to review safety protocols.
2. **Real-time Updates:** Use of official communication channels, including text alerts and social media, to relay important announcements.
3. **Incident Reporting Mechanism:** A reporting system for any emergencies or concerns requiring immediate attention.