



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City
RECORDS OFFICE

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Office of the Schools Division
Superintendent

September 09, 2026

DIVISION MEMORANDUM

No. 507, s. 2026

**DIVISION ROLL-OUT OF THE SCHOOL GOVERNANCE COUNCIL (SGC)
FUNCTIONALITY ASSESSMENT TOOL FOR
PUBLIC ELEMENTARY SCHOOLS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD and CID)
Public Schools District Supervisors
Public Elementary and Secondary School Principals
All Others Concerned

1. In reference to **DepEd Order No. 26, s. 2022**, entitled "*Implementing Guidelines on the Establishment of the School Governance Council (SGC)*," all public schools are mandated to establish their respective SGCs to strengthen the role of school stakeholders as partners in providing accessible and quality education, upholding children's rights, and promoting respect and well-being in the learning environment to ensure effective education service delivery.
2. In this regard, this Office, through the School Governance and Operations Division (SGOD), will conduct a **Division Roll-Out on the School Governance Council (SGC) Functionality Assessment Tool for Public Elementary Schools** on September 15, 2026, at 1:00 p.m. at the Division Training Center.
3. This activity aims to orient the participants and provide technical assistance on the use and navigation of the SGC Functionality Assessment Tool, as well as on the proper accomplishment and submission of the required reports using the prescribed templates.
4. The participants in this activity are the **Public Elementary School Heads and SGC Coordinators**.
5. For inquiries and concerns, please coordinate with Mr. Isagani D. Rosario, Division SBM Coordinator.
6. Immediate dissemination of and compliance with this Memorandum are desired.

MARCIANO U. SORIANO JR. PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl. None
Reference: DepEd Order No. 26, s. 2022
To be indicated in the Perpetual Index
under the following subjects:
SGC FUNCTIONALITY ASSESSMENT
SGOD-SBME/jwlg,ldr/DM "Division Roll-Out on the SGC-FA Tool for Public
ESs"
September 09, 2026