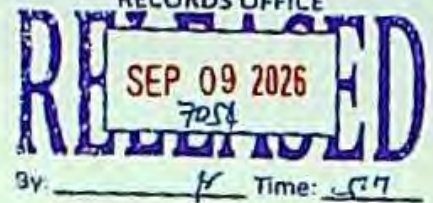




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City
RECORDS OFFICE



Office of the Schools Division
Superintendent

September 08, 2026

DIVISION MEMORANDUM
No. 501, s. 2026

**SDO DAGUPAN CITY OFFICIAL ENTRY FOR THE REGIONAL SEARCH FOR
BEST PRACTICES IN SCHOOL GOVERNANCE COUNCIL (SGC)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID and SGOD)
Division SBM/SGC Focal Person
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
School Head and School SBM Coordinator, Dagupan City National High School
School Governance Council Members
All Others Concerned

1. In reference to the attached **Regional Memorandum No. 1050, s. 2026**, entitled "*Call for Nominations on the Search for Best Practices in School Governance Council (SGC)*," dated August 18, 2026, the Schools Division Office (SDO) of Dagupan City, through the School Governance and Operations Division (SGOD), hereby announces and congratulates **Dagupan City National High School (DCNHS)** as the official SDO entry for the **Regional Search for Best Practices in School Governance Council (SGC)**. Pursuant to the Regional Memorandum, the SDO may submit a maximum of one (1) official entry. Accordingly, the following school is designated as the official entry:

SDO Official Entry	School Head
Dagupan City National High School (DCNHS)	Willy U. Guieb

2. The Regional Search aims to:

- establish an objective mechanism for identifying, selecting, recognizing, and setting benchmarks for exemplary SBM/SGC practices in schools;
- recognize outstanding accomplishments of schools in the effective implementation of school-based management and the efficient utilization of resources through inclusive, collaborative, and participatory governance;
- identify and showcase innovative practices that contribute to the effective and efficient implementation of programs, projects, and activities (PPAs) and the continuous improvement of school operations; and



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- d. recognize school heads and their SGCs for their exemplary efforts and effective implementation of governance initiatives, programs, projects, and activities.
3. The designated SDO official entry shall prepare **one (1) portfolio** containing the required Means of Verification (MOVs) covering the period **August 2022 to the present**. The portfolio shall be organized in accordance with the criteria and requirements specified in **Item 5** of the attached Regional Memorandum No. 1050, s. 2026. Only relevant, valid, and duly certified supporting documents shall be included in the portfolio.
4. The completed portfolio shall be submitted to the **Division SBM/SGC Focal Person**, on or before **October 2, 2026**. The submission shall allow sufficient time for document checking, validation, and technical assistance at the Division level, including the identification of documents that may need to be added, corrected, or enhanced, prior to its submission to the Regional Office on or before **October 16, 2026**.
5. The Division SBM/SGC Focal Person and Alternate shall coordinate closely with the designated school in monitoring the progress of the portfolio preparation, facilitate the conduct of necessary checking and validation, ensure timely submission, and provide technical assistance and other appropriate support mechanisms, as necessary.
6. Also attached to this Memorandum is the **Regional Memorandum on Policy Guidelines for School-Based Management (SBM) Best Practices in DepEd Region I**, which shall serve as supplemental reference in the preparation and organization of the portfolio.
7. Immediate dissemination of and compliance with this Memorandum are desired.

MARCIANO U. SORIANO JR. PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl.: As stated

Reference: Regional Memorandum No. 1050, s. 2026

To be indicated in the Perpetual Index

under the following subjects:

SBM SGC BEST PRACTICES

SGOD-SMME/jvdg.idr/DM "SDO Dagupan City Official Entry for the Regional Search for Best Practices in SGC"

September 08, 2026



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REGIONAL MEMORANDUM

No. 1050 s. 2026

**CALL FOR NOMINATIONS ON THE SEARCH FOR BEST PRACTICES
IN SCHOOL GOVERNANCE COUNCIL (SGC)**

To: Schools Division Superintendents
CID/SGOD Chiefs
Division SBM/ SGC Focal Persons
Public Schools District Supervisors
Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd) Regional Office 1, through the Field Technical Assistance Division (FTAD), hereby announces the Call for Nominations for the Search for Best Practices in School Governance Council (SGC) in DepEd Region I. This initiative is pursuant to Regional Memorandum No. 010, s. 2023, entitled Policy Guidelines on School-Based Management (SBM) Best Practices, which provides a mechanism for strengthening the implementation of SBM through the SGC.
2. The search aims to:
 - a. establish an objective mechanism for identifying, selecting, recognizing, and setting benchmarks for exemplary SBM/SGC practices in schools;
 - b. recognize outstanding accomplishments of schools in the effective implementation of school-based management and the efficient utilization of resources through inclusive, collaborative, and participatory governance;
 - c. identify and showcase innovative practices that contribute to the effective and efficient implementation of programs, projects, and activities (PPAs) and the continuous improvement of school operations; and
 - d. recognize school heads and their SGCs for their exemplary efforts and effective implementation of governance initiatives, programs, projects, and activities.
3. Each Schools Division Office (SDO) shall nominate secondary school/s that demonstrate exemplary practices in SGC implementation. The maximum number of entries that may be submitted by each SDO shall be as follows.

Division	Number of Secondary Schools
Ilocos Norte	2
Ilocos Sur	2
La Union	2
Pangasinan I	2
Pangasinan II	2
Alaminos City	1



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Batac City	1
Candon City	1
Dagupan City	1
Laoag City	1
San Carlos City	1
San Fernando City	1
Urdaneta City	1
Vigan City	1

4. The Regional Memorandum on Policy Guidelines for School-Based Management (SBM) Best Practices in DepEd Region I shall serve as the primary reference in the identification, documentation, and evaluation of the best practices of the nominated schools. This can be accessed via this link: <https://tinyurl.com/SGC-Practices>.

5. The Top Five (5) Schools with Best Practices in SGC shall be selected based on the following criteria:

SGC Functionality Assessment Result (Ratings certified by the SDO)	30%
Programs, Projects, and Activities (PPAs) (Action Plans, Accomplishment Reports and other MOVs)	20%
Partnership and linkages with Other Organizations Internal/ External Stakeholders (MOA, MOU Letters, Memo, and others)	20%
SGC Initiatives/ Innovations (Brief description of the innovation/s with corresponding MOVs duly certified by the school head)	20%
Feedback Mechanism (Monitoring or Progress Report, Minutes of Meetings and other MOVs)	10%
Total	100%

6. Each nominated school shall prepare one (1) portfolio containing the Means of Verification (MOV) covering the period August 2022 to the present. The portfolio shall be organized according to the criteria specified in Item 5 and shall contain only relevant, valid, and duly certified supporting documents.

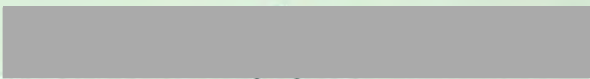
7. The portfolio shall be submitted by the concerned SDOs to the FTAD, DepEd Regional Office I, on or before October 16, 2026. Submissions beyond the prescribed deadline shall not be considered.

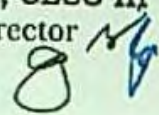
8. The Top Five (5) Schools with Best Practices in SGC shall be recognized during the SBM/SGC Convergence on November 18, 2026. The Schools Division Superintendents, through the concerned Division SBM/SGC Focal Persons, are requested to facilitate the nomination, preparation, validation, and timely submission of the required portfolios.



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9. Immediate dissemination of and compliance with this Memorandum are desired.


ESTELA P. LEON-CARIÑO, EdD, CESO III
Director IV/Regional Director



Encl.: As stated

References: DepEd Order No. 026, s. 2022
DepEd Order 007, s. 2024

To be indicated in the Perpetual Index:
under the subjects:

SBM SGC PRACTICES

FTAD/rgn/CallNominationsPracticesSGC
August 18, 2026

