



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY



Office of the Schools Division
Superintendent

August 24, 2026

DIVISION MEMORANDUM
No. 461, s. 2026

**ISSUANCE OF SUPPLEMENTAL GUIDANCE, ADVOCACY MATERIALS, AND TOOLS
FOR THE PLANNING OF INTERVENTIONS AND MONITORING OF THE PHYSICAL
ACCOMPLISHMENT AND BUDGET UTILIZATION OF THE SCHOOL INNOVATION
AND IMPROVEMENT FUND (SIIF) THROUGH THE INSIGHTED PLATFORM
FOR FISCAL YEAR (FY) 2026**

To: Asst. Schools Division Superintendent
Chief Education Supervisors (SGOD & CID)
Education Program Supervisors
Public Schools District Supervisors
School Heads of Non-Implementing Public Schools (Elem, JHS & SHS)
All Others Concerned

1. This Office, through the School Governance and Operations Division (SGOD), hereby disseminates the attached **Memorandum DM-OUHRODI-2026-2748** dated August 4, 2026, issued by the Office of the Undersecretary for Human Resource and Organizational Development and Infrastructure, entitled "*Issuance of Supplemental Guidance, Advocacy Materials, and Tools for the Planning of Interventions and Monitoring of the Physical Accomplishment and Budget Utilization of the School Innovation and Improvement Fund (SIIF) through the InsightED Platform for Fiscal Year (FY) 2026*," for the information, guidance, and appropriate action of all concerned.
2. The **supplemental guidance, advocacy materials, and tools** provided in the said Memorandum shall serve as references in the planning of appropriate interventions and in monitoring the physical accomplishment and budget utilization of the School Innovation and Improvement Fund (SIIF) through the **InsightED Platform** for Fiscal Year (FY) 2026.
3. For further information, clarification, and technical assistance on the implementation and utilization of these materials and tools, all concerned may coordinate with SGOD-School Management, Monitoring and Evaluation (SGOD-SMME) Unit.



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4. All concerned are directed to ensure the immediate dissemination of and appropriate compliance with the provisions of the said Memorandum.


MARCIANO U. SORIANO JR. PhD, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

Encl.: As stated

Reference: Memorandum DM-OUHRODI-2026-2748

To be indicated in the Perpetual Index
under the following subjects:

SCHOOL INNOVATION AND IMPROVEMENT FUND ADVOCACY MATERIALS
SGOD-SMME/jvdg.idr/DM "Issuance of Supplemental Guidance, Advocacy Materials,
and Tools for the Planning of Interventions and Monitoring of the Physical
Accomplishment and Budget Utilization of the SIIF through the InsightED
Platform for FY 2026,

August 24, 2026



Republika ng Pilipinas

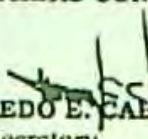
Department of Education

OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT AND INFRASTRUCTURE

MEMORANDUM
DM-OUHRODI-2026-2748

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
PUBLIC SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : 
WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development and Infrastructure

SUBJECT : ISSUANCE OF SUPPLEMENTAL GUIDANCE, ADVOCACY MATERIALS, AND TOOLS FOR THE PLANNING OF INTERVENTIONS AND MONITORING OF THE PHYSICAL ACCOMPLISHMENT AND BUDGET UTILIZATION OF THE SCHOOL INNOVATION AND IMPROVEMENT FUND (SIIF) THROUGH THE INSIGHTED PLATFORM FOR FISCAL YEAR (FY) 2026

DATE : 04 August 2026

The Department of Education (DepEd) has issued **DepEd Memorandum No. 048, s. 2026, Allocation and Release of the School Innovation and Improvement Fund to Non-Implementing Unit Public Schools to Strengthen Decentralization Practices in the Department of Education for Fiscal Year 2026**, to provide guidance on the allocation, release, and utilization of the SIIF in Non-IU public schools across all municipality classifications. This issuance underscores the Department's commitment to strengthening decentralization at the school level and ensuring the sustained and expanded implementation of interventions that address learning gaps in literacy and numeracy. By granting schools greater fiscal autonomy and flexibility, it enables them to effectively plan, manage, and implement responsive interventions that are aligned with their unique needs, contexts, and priorities.

In line with the implementation of the SIIF, this Office releases the necessary tools and support mechanisms:

1. **InsightED Landing Portal.** A centralized web-based gateway designed as the primary entry-point to the InsightED platform. Once this is accessed, stakeholders are directed to two sub-portals, depending on user interface objectives.



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- a. **School Head Portal.** A planning and submission platform where school heads can identify, encode, and submit interventions under the SIF, including target beneficiaries, activities, and budget requirements.
- b. **RO and SDO Portal.** An interactive monitoring dashboard that consolidates school-submitted SIF interventions for review, technical assistance, and monitoring of implementation and fund utilization.
 - ROs have view-only access to oversee implementation and provide technical assistance to SDOs.
 - SDOs have full access to monitor school SIF planning, assess alignment of interventions with SIF objectives, and provide feedback. However, SDOs have view-only access to monitor physical accomplishments and fund utilization.

Important Note: All RO and SDO SIF Coordinators shall create an account by selecting **Sign Up**, completing the required information, and entering the **authorization code**. The authorization code shall be disseminated through the official communication channel.

Access Link: <https://stride.deped.gov.ph/insighted/>

2. **InsightED Ticketing System.** The official help desk platform for reporting technical concerns, requesting account support, and seeking assistance on the use and functionalities of the InsightED system.

Access Link: <https://insight.com/insightED-SIF-ticketing>

3. **InsightED Guides.** A repository of user manuals and video guides that provide step-by-step instructions to support users in effectively navigating and utilizing the InsightED platform. It offers comprehensive guidance on key processes, features, and functionalities to facilitate planning, reviewing, monitoring, and reporting activities.

Access Link: <https://insight.com/insightED-UGuide>

The **Field Technical Assistance Division (FTAD)** and **School Governance and Operations Division (SGOD)** are requested to ensure the widest dissemination of this Memorandum to all program implementers in the regional, division, and school levels.

For further inquiries or clarifications, please contact **Mr. Raymond Jason V. Aquino** or **Ms. Melanie J. Villareal** of the Bureau of Human Resource and Organizational Development - School Effectiveness Division (BHROD-SED) via email at bhrod.sed@deped.gov.ph.

For your appropriate action.

Copy furnished:
 Office of the Secretary
 Office of the Undersecretary for Finance
 Office of the Undersecretary for Operations