Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY

DepEd SDO Dagupan City
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DIVISION MEMORANDUM
No. 346 s. 2026

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Administrative Officer V
SDO Non-teaching Personnel
All Others Concerned

GUIDELINES ON THE DEPARTMENT OF EDUCATION NATIONAL UNIFORM FOR SDO PERSONNEL

1. Pursuant to Civil Service Commission (CSC) Memorandum Circular No. 16, s. 2024 entitled "Revised Dress Code for Government Officials and Employees," all officials and employees of this Schools Division Office, are hereby reminded to strictly observe the prescribed dress code while performing official duties and attending official functions.

2. The revised dress code aims to promote professionalism, dignity, identity, and pride in public service while ensuring that attire remains appropriate, decent, safe, and conducive to the workplace.

3. All personnel are directed to observe the following schedule of official attire:
   a. ASEAN-inspired attire – every First Monday of the month;
   b. Filipiniana-inspired attire – every Second Monday of the month;
   c. Agency-prescribed office uniform - every Third, and Fourth Monday of the month;
   d. Agency-prescribed office uniform – Tuesdays to Thursday
   e. Smart casual attire – Friday

4. Immediate dissemination of and strict compliance with this Memorandum is directed.

MARCIANO U. SORIANO JR. PhD, CESO VI
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

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