Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City
RECORDS OFFICE
RECEIVED
MAR 06 2026
By: Time: 9:09

Office of the Schools Division Superintendent

March 4, 2026

Division Memorandum No. 143

REMINDERS AND LOGISTICS FOR REGIONAL SCHOOLS PRESS CONFERENCE (RSPC) 2026

To : Assistant Schools Division Superintendent
Chief Education Supervisor – CID
Chief Education Supervisor - SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
AESPAD/ASSPAD Officers
School Paper Advisers in Public and Private Schools
All Others Concerned

1. In compliance to Regional Memorandum No. 261, s. 2026, this Office reiterates the following reminders for strict compliance in the conduct of the 2026 Regional Schools Press Conference (RSPC):

   - All RSPC Qualifiers both student-journalists and coaches need to complete their registration as provided by the office as official delegates for the competition.
   - During the contest, elementary and secondary participants shall use fact sheets or other sources of information/data in News Writing, Feature Writing, Editorial Writing, Science Writing, and Column Writing.
   - Catalino Acosta Memorial Elementary School at the City of Batac will be the official billeting school of all SDO Dagupan Participants. Everyone is advised to directly communicate the time of arrival to the head of the delegation and other logistics need.
   - Only official delegates and authorized SDO personnel shall be allowed entry to billeting schools.
   - Every coach is reminded to bring first aid kit and medicine kit for emergency purposes.
   - Consent form and Contest venues and activity schedules are detailed in Enclosure 2 and 3 respectively. Consent form will be collected at the billeting school on March 9 during the Welcome Program.
   - Coaches should always ensure that their students wear proper ID and white t-shirt as uniform during the entire duration of the competition.
   - All coaches are directed to always communicate their whereabouts to the head of the delegation for proper monitoring and coordination.

DepED
Address: Burgos St., Poblacion Oeste, Dagupan City
Telephone No: (075) 653-4101
Website: depeddagupan.com
Email: dagupan.city@deped.gov.ph

- Delegates are reminded to strictly observe rules and regulations set by the organizers.
- Curfew hours, billeting school policies, and contest protocols must be always respected.
- Heads of delegations shall ensure that participants uphold discipline, proper decorum, and the dignity of the event.
- Any untoward incident must be immediately reported to the Division Office and the Regional Secretariat.
- Observe "Clean as You Go" (CLAYGO) in the billeting school to maintain the cleanliness in the area.

2. Travel, meals, and incidental expenses shall be charged against local funds and/or SEF, subject to government accounting and auditing rules.

3. This memorandum serves as the authority to travel.

4. Immediate dissemination and compliance with these reminders are directed.

ROWENA C. BANZON, EdD, CESO V
Schools Division Superintendent

Encl: As stated
Ref: As stated
To be indicated in the Perpetual Index under the following subjects:
PRESS CONFERENCE CONTEST
CAMPUS JOURNALISM
FREE PRESS
PRESS FREEDOM

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

Enclosure 2 to RM _____, s. 2026

PARENT'S/ GUARDIAN'S CONSENT FORM

Name of Learner: _____ Sex: _____

Date of Birth: _____ Contact Number: _____

Parent's/Guardian's Name: _____ Relationship to Learner: _____

Home Address: _____

Title of Activity/Program: **REGIONAL SCHOOLS PRESS CONFERENCE**

Venue: **BATAC CITY** Inclusive Dates: **MARCH 10-13, 2026**

As the parent/ guardian of the abovementioned learner, I hereby acknowledge that I have been informed of the details of the above activity/program and voluntarily and freely elect to participate in this activity/program. Furthermore, I understand there are risks related to the conduct of this activity/program and agree that the rules and regulations established for the said activity/program are for the safety and security of the participants, and thus agree to instruct my child or children to obey them.

Having understood all the aforementioned, I hereby consent to allow my child or children to participate, acknowledging all of the foregoing.

_____ _____

Parent/Guardian's Name and Signature **Date**

Address: Burgos St., Poblacion Oeste, Dagupan City
Telephone No: (075) 653-4101
Website: depeddagupan.com
Email: dagupan.city@deped.gov.ph

Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

Enclosure 3 to RM , s. 2026

SCHEDULE OF ACTIVITIES

Day 1: March 10, 2026

Time	Activity	Venue
8:00 A.M. to 4:00 P.M	Inspection and Sealing of Laptops/Cameras/Devices	MMSU Student Center – Inspection/Sealing Area Covered Court-Waiting Area
8:00 A.M. to 4:00 P.M	Compatibility Test (TV Broadcasting Mock Room)	MMSU LHS (AVR)
3:00 P.M. to 5:00 P.M.	Opening Program	Ilocandia Cultural Center

Day 2: March 11, 2026

Individual Events

TIME	Activity	Event	Venue
8:00-9:00	Training Workshop	Photojournalism, Newswriting, Editorial Writing	Immaculate Conception Academy
9:00-10:00	Contest Proper	Photojournalism, Newswriting, Editorial Writing	
	Training Workshop	Column Writing, Cartooning, Copyediting	
10:00-11:00	Contest Proper	Column Writing, Cartooning, Copyediting	
	Training Workshop	Sports Writing, Feature Writing, Science Writing	
11:00-12:00	Contest Proper/Sports Coverage	Sports Writing, Feature Writing, Science Writing	

Team Events

TIME	Activity	Event	Venue
8:00 a.m. onwards	Orientation, Mini-Press Conference, and Contest Proper	Collaborative Writing and Desktop Publishing	MMSU Center for Flexible Learning
8:00 a.m. onwards	Orientation, Mini-Press Conference, and Contest Proper	Online Publishing	MMSU Center for Flexible Learning

Day 3: March 12, 2026

TIME	Activity	Event	Venue
8:00 a.m onwards	Orientation and Contest Proper	Radio Scriptwriting and Broadcasting	MMSU-University Research Center (URC)- Orientation CBEA/LHS Contest Proper
8:00 a.m onwards	Orientation and Contest Proper	TV Scriptwriting and Broadcasting	MMSU – URC CBEA, LHS and (AVR)
9:00 a.m onwards	Interview and Paper Validation	Search for the Most Outstanding School Paper Advisers and Most Outstanding Campus Journalists	SDO Conference Hall
6:00 p.m to 8:00 p.m.	MAYOR'S NIGHT/Parambak Diay Batac		Imelda Cultural Center

Day 4: March 13, 2026

TIME	Activity	Venue
8:00 a.m - 11:00 p.m	Announcement of Winners -Elementary and Secondary (Filipino)	Mariano Marcos Memorial Elem School
8:00 a.m 11:00 p.m	Announcement of Winners -Elementary and Secondary (English)	Imelda Cultural Center
11:00 p.m - 12 p.m.	Closing Ceremonies	Imelda Cultural Center