

PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

Procurement of GOODS

Government of the Republic of the Philippines

**Sixth Edition
July 2020**

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.

INVITATION TO BID FOR ***SCHOOL-BASED FEEDING PROGRAM FY 2025***

1. The *SDO DAGUPAN CITY* intends to apply the sum of *Php 17,119,500.00* being the ABC to payments under the contract for ***SCHOOL-BASED FEEDING PROGRAM FY 2025*** of *SDO DAGUPAN CITY*. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2.

LOT	ABC (Php)
ENHANCED NUTRIBUN (LOT 1)	4,886,400.00
IRON FORTIFIED RICE (LOT 2)	2,687,520.00
READY TO EAT HIGH PROTEIN CHOCOLATE BISCUITS (LOT 3)	2,687,520.00
BROWN RICE NUTTY FRUITY BAR (LOT 4)	2,687,520.00
JUICE DRINK (LOT 5)	2,687,520.00
PASTEURIZED TONED MILK (LOT 6)	1,483,020.00

Bids received in excess of the ABC shall be automatically rejected at bid opening.

3. The *SDO DAGUPAN CITY* now invites bids for ***SCHOOL-BASED FEEDING PROGRAM FY 2025*** Delivery of the Goods is required **120 Calendar days from the receipt of approved Notice to Proceed.** Bidders should have completed, within the last 3 years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
5. Prospective Bidders may obtain further information from *SDO DAGUPAN CITY* and inspect the Bidding Documents at the address given below during *8:00am-4:00pm*.
6. The Bidding Documents may be purchased at the *SDO DAGUPAN CITY* upon accomplishing a bidder’s information sheet and payment in cash of a non-refundable fee in the amount of (**see table below**) only by the interested bidders **and will be sent**

electronically thru email. Only the Checklist of Technical and Financial Documents shall be issued in hard copy form by the BAC Secretariat.

LOT	ABC (Php)	Bid Docs Amount (Php)
ENHANCED NUTRIBUN (LOT 1)	4,886,400.00	5,000.00
IRON FORTIFIED RICE (LOT 2)	2,687,520.00	5,000.00
READY TO EAT HIGH PROTEIN CHOCOLATE BISCUITS (LOT 3)	2,687,520.00	5,000.00
BROWN RICE NUTTY FRUITY BAR (LOT 4)	2,687,520.00	5,000.00
JUICE DRINK (LOT 5)	2,687,520.00	5,000.00
PASTEURIZED TONED MILK (LOT 6)	1,483,020.00	5,000.00

7. A complete set of Bidding Documents may be acquired by interested Bidders on *June 5 to June 23, 2025*, from the given address and website - www.depeddagupan.com The Procuring Entity shall allow the bidder to present its proof of payment for the fees, For online payment of bidding documents, you may deposit through:

ACCOUNT NAME: DEPT OF EDUCATION DAGUPAN CITY
ACCOUNT NUMBER: 02 000000 40
SERVICING BANK: PHILIPPINE VETERANS BANK, DAGUPAN CITY BRANCH

[NOTE: For lot procurement, the maximum fee for the Bidding Documents for each lot shall be based on its ABC, in accordance with the Guidelines issued by the GPPB; provided that the total fees for the Bidding Documents of all lots shall not exceed the maximum fee prescribed in the Guidelines for the sum of the ABC of all lots.]

8. The SDO DAGUPAN CITY will hold a Pre-Bid Conference¹ on *June 17, 2025 | 10:00 AM* at *4th Flr. Conference Hall, SDO Dagupan City for Pre-Bid Conference* which shall be open to prospective bidders.
9. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated on or before *June 24, 2025 | 9:30AM at the IT Office*. Late bids shall not be accepted.
10. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
11. Bid opening shall be on *June 24, 2025 | 10:00AM* at the given address. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.

12. The *SDO DAGUPAN CITY* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to:
- ANNA LIZA M. CHAN, BAC - CHAIRPERSON*
SCHOOLS DIVISION OFFICE – DAGUPAN CITY
SDO DAGUPAN CITY, BURGOS ST., POBLACION OESTE, DAGUPAN CITY, 2400
dagupan.city@deped.gov.ph
bac@depeddagupan.com
www.depeddagupan.com
075 653 4101
14. You may visit the following websites:
<https://depeddagupan.com/category/bids-and-awards/>

May 21, 2025

ANNA LIZA M. CHAN
BAC Chairperson
Asst. Schools Division Superintendent

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, *SDO DAGUPAN CITY* wishes to receive Bids for the *SCHOOL-BASED FEEDING PROGRAM FY 2025*

LOT	ABC (Php)
ENHANCED NUTRIBUN (LOT 1)	4,886,400.00
IRON FORTIFIED RICE (LOT 2)	2,687,520.00
READY TO EAT HIGH PROTEIN CHOCOLATE BISCUITS (LOT 3)	2,687,520.00
BROWN RICE NUTTY FRUITY BAR (LOT 4)	2,687,520.00
JUICE DRINK (LOT 5)	2,687,520.00
PASTEURIZED TONED MILK (LOT 6)	1,483,020.00

The Procurement Project (referred to herein as “Project”) the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated *FY 2025 SUB ARO NO. ROI-25-0076* in the amount of *Php 17,119,500.00*.

2.2. The source of funding is:

- a. School Based Feeding Program
Sub-ARO Number *ROI-25-0076*
Department of Education

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA’s CPI, must be at least equivalent to:
 - a. For the procurement of Non-expendable Supplies and Services: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.
 - b. For the procurement of Expendable Supplies: The Bidder must have completed a single contract that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC.
 - c. For procurement where the Procuring Entity has determined, after the conduct of market research, that imposition of either (a) or (b) will likely result to failure of bidding or monopoly that will defeat the purpose of public bidding: the Bidder should comply with the following requirements: *[Select either failure or monopoly of bidding based on market research conducted]*
 - i. Completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to at least *fifty percent (50%) in the case of non-expendable supplies and services or twenty-five percent (25%) in the case of expendable supplies*] of the ABC for this Project; and
 - ii. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address July 10, 2024 | 10:00 AM as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within 3 years prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May

2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.
- 11.5. *[Include if Framework Agreement will be used:]* Financial proposals for single or multi-year Framework Agreement shall be submitted before the deadline of submission of bids as prescribed in the **IB**. For multi-year Framework Agreement, evaluation of the financial proposal during this stage is for purposes of determining eligibility and whether or not such financial proposal is within the ABC.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers

registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.

- ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

12.2. *[Include if Framework Agreement will be used:]* For Framework Agreement, the following should also apply in addition to Clause 12.1:

- a. For a single year Framework Agreement, the prices quoted by the Bidder shall be fixed during the Bidder's performance of the contract and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.
- b. For a multi-year Framework Agreement, the prices quoted by the Bidder during submission of eligibility documents shall be the ceiling and the price quoted during mini-competition must not exceed the initial price offer. The price quoted during call for mini-competition shall be fixed during the Bidder's performance of that Call-off and not subject to variation or escalation on any account. Price schedules required under Clause 12.1 shall be submitted with the bidding documents.

13. Bid and Payment Currencies

13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2. Payment of the contract price shall be made in:

- a. Philippine Pesos.

14. Bid Security

14.1. The Bidder shall submit a Bid Securing Declaration² or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2. The Bid and bid security shall be valid for 90 Calendar days. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

² In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

- 14.3. *[Include if Framework Agreement will be used:]* In the case of Framework Agreement, other than the grounds for forfeiture under the 2016 revised IRR, the bid security may also be forfeited if the successful bidder fails to sign the Framework Agreement, or fails to furnish the performance security or performance securing declaration. Without prejudice on its forfeiture, bid securities shall be returned only after the posting of performance security or performance securing declaration, as the case may be, by the winning Bidder or compliant Bidders and the signing of the Framework Agreement.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.
- 16.2. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, the submission of bids shall be for the initial evaluation of their technical and financial eligibility. Thereafter, those declared eligible during the said initial eligibility evaluation and entered into a Framework Agreement with the Procuring Entity shall submit anew their best financial offer at the address and on or before the date and time indicated in the Call for each mini-competition.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.
- 18.2. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, determination of margin of preference shall be conducted every call for Mini-Competition.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

[Include the following options if Framework Agreement will be used:]

- a. In the case of single-year Framework Agreement, the Lowest Calculated Bid shall be determined outright after the detailed evaluation;
 - b. For multi-year Framework Agreement, the determination of the eligibility and the compliance of bidders with the technical and financial aspects of the projects shall be initially made by the BAC, in accordance with Item 7.4.2 of the Guidelines on the Use of Framework Agreement.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
 - 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
 - 19.4. The Project shall be awarded as follows:

One Project having several items that shall be awarded as one contract.

- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. *[Include if Framework Agreement will be used:]* For multi-year Framework Agreement, all bidders initially determined to be eligible and financially compliant shall be subject to initial post-qualification. The BAC shall then recommend the execution of a Framework Agreement among all eligible, technically and financially compliant bidders and the Procuring Entity and shall be issued by HoPE a Notice to Execute Framework Agreement. The determination of the Lowest Calculated Bid (LCB) shall not be performed by the BAC until a Mini-Competition is conducted among the bidders who executed a Framework Agreement. When a Call for Mini-Competition is made, the BAC shall allow the bidders to submit their best financial proposals on such pre-scheduled date, time and place to determine the bidder with the LCB.
- 20.2. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, *{[Include if Framework Agreement will be used:] or in the case of multi-year Framework Agreement, that it is one of the eligible bidders who have submitted bids that are found to be technically and financially compliant,}* the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**. *{[Include if Framework Agreement will be used:] For every mini-competition in Framework Agreement, the LCB shall likewise submit the required documents for final Post Qualification.}*

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

[Include the following clauses if Framework Agreement will be used:]

- 21.2. At the same time as the Procuring Entity notifies the successful Bidder that its bid has been accepted, the Procuring Entity shall send the Framework Agreement Form to the Bidder, which contract has been provided in the Bidding Documents, incorporating therein all agreements between the parties.
- 21.3. Within ten (10) calendar days from receipt of the Notice to Execute Framework Agreement with the Procuring Entity, the successful Bidder or its duly authorized representative shall formally enter into a Framework Agreement with the procuring entity for an amount of One Peso to be paid to the procuring entity as a consideration for the option granted by the procuring entity to procure the items in the Framework Agreement List when the need arises.
- 21.4. The Procuring Entity shall enter into a Framework Agreement with the successful Bidder within the same ten (10) calendar day period provided that all the documentary requirements are complied with.
- 21.5. The following documents shall form part of the Framework Agreement:

- a. Framework Agreement Form;
- b. Bidding Documents;
- c. Call-offs;
- d. Winning bidder's bid, including the Technical and Financial Proposals, and all other documents/statements submitted (*e.g.*, bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- e. Performance Security or Performance Securing Declaration, as the case may be;
- f. Notice to Execute Framework Agreement; and
- g. Other contract documents that may be required by existing laws and/or specified in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause	
5.3	For this purpose, contracts similar to the Project shall be: <ul style="list-style-type: none"> a. <i>SCHOOL-BASED FEEDING PROGRAM WITH NUTRITIOUS BISCIUT/COOKIES</i> b. completed within 3 years prior to the deadline for the submission and receipt of bids.
7.1	<i>[Specify the portions of Goods to be subcontracted, which shall not be a significant or material component of the Project as determined by the Procuring Entity.] NOT APPLICABLE (NA)</i>
12	The price of the Goods shall be quoted DDP <i>within the Philippines</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: <ul style="list-style-type: none"> a. The amount of not less than 56,337.60 (<i>percent (2%) of ABC</i>), if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than 140,844.00 (<i>five percent (5%) of ABC</i>) if bid security is in Surety Bond.
19.3	<i>[In case the Project will be awarded by lot, list the grouping of lots by specifying the group title, items, and the quantity for every identified lot, and the corresponding ABC for each lot.]</i> <i>[In case the project will be awarded by item, list each item indicating its quantity and ABC.]</i>
20.2	<i>[List here any licenses and permits relevant to the Project and the corresponding law requiring it.] NOT APPLICABLE (N/A)</i>
21.2	<i>[List here any additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity.] NOT APPLICABLE (N/A)</i>

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

- 2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.
- 2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

[Include the following clauses if Framework Agreement will be used:]

- 2.3. For a single-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier in its bid.
- 2.4. For multi-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier during conduct of Mini-Competition.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.*{[Include if Framework Agreement will be used:] In the case of Framework Agreement, the Bidder may opt to furnish the performance security or a Performance Securing Declaration as defined under the Guidelines on the Use of Framework Agreement.}*

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project *{[Include if Framework Agreement will be used:] or Framework Agreement}* specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract:]</i></p> <p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered DepEd Schools Division. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered DepEd Schools Division. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate name(s)]</i>.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i></p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and

	<p>e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods.</p> <p>f. <i>[Specify additional incidental service requirements, as needed.]</i></p> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p> <p>Spare Parts –</p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <p><i>Select appropriate requirements and delete the rest.</i></p> <p>a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and</p> <p>b. in the event of termination of production of the spare parts:</p> <p>i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and</p> <p>ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested.</p> <p>The spare parts and other components required are listed in Section VI (Schedule of Requirements) and the cost thereof are included in the contract price.</p> <p>The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of <i>[indicate here the time period specified. If not used indicate a time period of three times the warranty period]</i>.</p> <p>Spare parts or components shall be supplied as promptly as possible, but in any case, within <i>[insert appropriate time period]</i> months of placing the order.</p>
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	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>

	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p><i>[If partial payment is allowed, state]</i> “The terms of payment shall be as follows: _____.” The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations</p>
4	<p>The inspections and tests that will be conducted are: BAC Inspectorates</p>

Section VI. Schedule of Requirements

See attached.

[Use this form for Framework Agreement:]

Framework Agreement List

Limited to repeatedly required goods and services that are identified to be necessary and desirable, but, by its nature, use or characteristic, the quantity and/ or exact time of need cannot be accurately pre-determined and are not advisable to be carried in stock.

Prepared by the End-User, attached to the APP and submitted to the BAC for the approval of the HOPE.

<i>FRAMEWORK AGREEMENT LIST (AGENCY)</i>				
	<i>Item / Service Type and nature of each item/service</i>	<i>Cost per item or service</i>	<i>Maximum Quantity</i>	<i>Total Cost per Item</i>
	<i>TOTAL (Approved Budget for the Contract)</i>			
	<i>Expected delivery timeframe after receipt of a Call-Off.</i>	<i>Within [no. of days] calendar days upon issuance of Call-off.</i>		
	<i>Remarks</i>	<i>Indicate here any other appropriate information as may be necessary.</i>		
	<i>SIGNATURE OVER PRINTED NAME</i>	<i>POSITION</i>	<i>DEPARTMENT/DIVISION</i>	

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

See attachments

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- ☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- ☐ (f) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (g) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class “B” Documents

- ☐ (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- ☐ (i) *[For foreign bidders claiming by reason of their country’s extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

- ☐ (j) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

25 FINANCIAL COMPONENT ENVELOPE

- ☐ (a) Original of duly signed and accomplished Financial Bid Form; **and**
- ☐ (b) Original of duly signed and accomplished Price Schedule(s).





Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

TECHNICAL SPECIFICATIONS FOR NUTRITIOUS FOOD PRODUCTS

Type of Food	Enhanced Nutribun (with certification for each variant from DOST-FNRI)															
Serving Size	80 g x 1 pc in one pack (Squash and Carrots flavor/ variant)															
Quality	Bread is received in good condition, not expired, no signs of damage in packs, with no signs of holes, no signs of molds, no foul smell, pest free and soft in texture.															
Packaging	Individually packed in food-grade packaging. The packaging must clearly and readably indicate the Manufacturing Date , Expiration Date and a laser -printed sign per pack or through the use of thermal or water-proof sticker that indicates "DepEd-SBFP, NOT FOR SALE".															
Expiration	Expiration date should be at least 5 days from the date of manufacturing															
Nutritional Content	<table><tr><td></td><td>Minimum Amount Per Serving</td></tr><tr><td>Energy</td><td>230Kcal or more</td></tr><tr><td>Saturated Fat</td><td>Less than or equal to 6 g</td></tr><tr><td>Protein</td><td>6 g or more</td></tr><tr><td>Sugar</td><td>13 to 20 g</td></tr><tr><td>Sodium*</td><td>187mg or less</td></tr><tr><td>Vit A</td><td>185 mcg or more</td></tr></table> <p>Nutritional analysis is required to assess whether the products nutritional content is within the prescribed amount of nutrients per serving size.</p>			Minimum Amount Per Serving	Energy	230Kcal or more	Saturated Fat	Less than or equal to 6 g	Protein	6 g or more	Sugar	13 to 20 g	Sodium*	187mg or less	Vit A	185 mcg or more
	Minimum Amount Per Serving															
Energy	230Kcal or more															
Saturated Fat	Less than or equal to 6 g															
Protein	6 g or more															
Sugar	13 to 20 g															
Sodium*	187mg or less															
Vit A	185 mcg or more															
Technical Requirements for Suppliers	The suppliers should be certified by DOST-FNRI as Technology Adoptor for variant of Enhanced Nutribun, FDA approved with CPR and HACCP certified. The manufacturer shall be the priority in the supply of goods. In cases when traders bid for supply, they must be authorized to supply Enhanced Nutribun from a manufacturer licensed and certified by DOST- FNRI either through a Certificate of Distributorship or Joint Venture Agreement specifying the implementation period (school year) , product quantity and the SDO specified.															
Delivery Schedule	The delivery schedule for E-Nutribun is prepared to take place 2x weekly, The dates follow a distinct pattern, indicating that deliveries are consistently spaced apart. Notably, deliveries are scheduled for Monday and Wednesday. This regular pattern ensures a consistent and organized distribution of E-Nutribun throughout the specified 20 days for (Squash Flavor)20 days for (Carrot Flavor).															
Drop-off Points	4 drop off points (West 1, NBI, NCES & Bolosan ES)															
Payment Schedule	Staggered payment once distributed is started															
Sensory evaluation and acceptability test	Should pass the sensory evaluation and acceptability tests.															



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

TECHNICAL SPECIFICATIONS FOR NUTRITIOUS FOOD PRODUCTS

Type of Food	High Protein ready to eat Biscuit (with certification from DOST- FNRI)															
Flavor	Chocolate Flavor															
Serving Size	60 g per pack															
Quality	Biscuit are received in good condition , not expired , no signs of damage in packs, no signs of holes, no molds ,no foul smell and pest-free.															
Packaging	Individually packed in food-grade packaging. The packaging must clearly and readably indicate the Manufacturing Date and the Expiration Date and a laser-printed sign per pack or through the use of thermal or water-proof sticker that indicates “DepEd-SBFP, NOT FOR SALE”.															
Expiration	Expiration date should be at least 5 months from the date of manufacturing															
Nutritional Content	<table><tr><td></td><td>Amount Per Serving</td></tr><tr><td>Energy</td><td>400 Kcal or more</td></tr><tr><td>Saturated Fat</td><td>Less than or equal to 7 g</td></tr><tr><td>Protein</td><td>40 g or more</td></tr><tr><td>Sugar</td><td>Less than or equal to 25 g</td></tr><tr><td>Sodium</td><td>Less than or 200 mg</td></tr><tr><td></td><td></td></tr></table> <p>Nutritional analysis is required to assess whether the food products nutrient content is within the prescribed amount per serving.</p>			Amount Per Serving	Energy	400 Kcal or more	Saturated Fat	Less than or equal to 7 g	Protein	40 g or more	Sugar	Less than or equal to 25 g	Sodium	Less than or 200 mg		
	Amount Per Serving															
Energy	400 Kcal or more															
Saturated Fat	Less than or equal to 7 g															
Protein	40 g or more															
Sugar	Less than or equal to 25 g															
Sodium	Less than or 200 mg															
Technical Requirements for Suppliers	The suppliers should be certified by DOST-FNRI as Technology Adoptor for variant of Enhanced Nutribun, FDA approved with CPR and HACCP certified. The manufacturer shall be the priority in the supply of goods. In cases when traders bid for supply, they must be authorized to supply Enhanced Nutribun from a manufacturer licensed and certified by DOST-FNRI either through a Certificate of Distributorship or Joint Venture Agreement specifying the implementation period (school year) , product quantity and the SDO specified.															
Delivery Schedule	The High Protein ready to eat Biscuit delivery schedule demonstrates a consistent pattern, with deliveries taking place every week for 20 days. The suppliers may choose to adopt a one-time delivery every week approach due to the longer shelf-life of the product. This regular interval allows for efficient planning and ensures a steady supply of Biscuit over time.															
Drop-off Points	4 drop off points (West 1, NBI, NCES & Bolosan ES)															
Payment Schedule	Staggered payment once distribution is started															
Sensory evaluation and acceptability test	Should pass the sensory evaluation and acceptability tests															



Republic of the Philippines
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TECHNICAL SPECIFICATIONS FOR NUTRITIOUS FOOD PRODUCTS

Type of Food	Iron Fortified Rice (IFR) (with certification from DOST-FNRI)													
Serving Size	250g per serving (raw, uncooked)													
Quality	IFR is received in good condition not expired, no sign of damage in packs, no signs of holes, no molds ,no discoloration, no foul smell, and pest free. The majority of rice grains must not be broken.													
Packaging	250g individually packed or bulk packaging in brand new food-grade packaging. The classification of rice must indicate whether it is well – milled or regular -milled, as well as the grade of rice. The packaging must clearly and readably indicate the Production Date. Expiration Date, and a laser-printed sign per pack or through the use of thermal or water-proof sticker that indicates, "DepEd-SBFP, NOT FOR SALE" using a suitable food -grade ink.													
Expiration	Expiration date should be at least 6 months from the date of delivery													
Nutritional Content	<table><tr><td></td><td>Amount Per Serving</td></tr><tr><td>Energy</td><td>700 Kcal or more</td></tr><tr><td>Saturated Fat</td><td>Less than or equal to 2 g</td></tr><tr><td>Protein</td><td>13 g or more</td></tr><tr><td>Total Carbohydrate</td><td>Less than or equal to 200g</td></tr><tr><td>Iron</td><td>4mg to 15mg</td></tr></table> <p>Nutritional analysis is required to assess whether the food products nutrient content is within the prescribed amount per serving.</p>			Amount Per Serving	Energy	700 Kcal or more	Saturated Fat	Less than or equal to 2 g	Protein	13 g or more	Total Carbohydrate	Less than or equal to 200g	Iron	4mg to 15mg
	Amount Per Serving													
Energy	700 Kcal or more													
Saturated Fat	Less than or equal to 2 g													
Protein	13 g or more													
Total Carbohydrate	Less than or equal to 200g													
Iron	4mg to 15mg													
Technical Requirements for Suppliers	The suppliers should be certified by DOST-FNRI as Technology Adoptor for Iron Fortified Rice, FDA approved with CPR and HACCP certified . The manufacturer shall be the priority in the supply of goods. In Cases when traders bid supply, they must be authorized to supply Iron-Fortified Rice from manufacturer licensed and certified by DOST-FNRI through a Certificate of Distributorship or Joint Venture Agreement specifying the implementation period (school year), product quantity, and the SDO to be supplied.													
Delivery Schedule	The delivery schedule for Iron-Fortified Rice adheres to a steady pattern, with distribution taking place every Friday throughout a 20 days period. The rice is reliably delivered on Monday or Wednesday, ensuring a consistent supply. delivery strategy, considering the longer shelf-life of the product. This approach allows for efficient logistics and guarantees a sufficient stock of Iron-Fortified Rice over the specified duration.													
Drop-off Point	4 drop off points (West 1, NBI, NCES and Bolosan Es)													
Payment Schedule	Staggered payment once distribution is started													
Sensory evaluation and acceptability test	Should pass the sensory evaluation and acceptability tests													



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SCHOOLS DIVISION OF DAGUPAN CITY

TECHNICAL SPECIFICATIONS FOR NUTRITIOUS FOOD PRODUCTS

Type of Food	Brown Rice Nutty Fruity Bar (with certification from DOST- FNRI)													
Flavor	Chocolate Flavor													
Serving Size	50 g/pack													
Quality	Products is received in good condition, not expired, no signs of damage in packs, no signs of holes, no molds, no foul smell, no discoloration, and pest-free.													
Packaging	Individually packed in food-grade packaging. The packaging must clearly and readably indicate the Manufacturing Date and the Expiration Date. And a laser printed sign per pack or through the use of thermal or waterproof sticker that indicates “DepEd-SBFP, NOT FOR SALE”.													
Expiration	Expiration date should be at least 6 months from the date of Manufacturing.													
Nutritional Content	<table><tr><td></td><td>Amount Per Serving</td></tr><tr><td>Energy</td><td>400kcal or more</td></tr><tr><td>Saturated Fat</td><td>Less than or equal to 18 *g</td></tr><tr><td>Protein</td><td>10 g or more</td></tr><tr><td>Sugar</td><td>Less than or equal to 25 g</td></tr><tr><td>Sodium</td><td>Less than or equal to 200 mg</td></tr></table> <p>*Saturated fat of 18 grams was accepted for Brown Rice Bar Nutty-fruity bar chocolate considering its high vitamin and mineral content product and its high vitamins and mineral content. Nutritional analysis is required to assess whether the food products nutrient content is within the prescribed amount per serving.</p>			Amount Per Serving	Energy	400kcal or more	Saturated Fat	Less than or equal to 18 *g	Protein	10 g or more	Sugar	Less than or equal to 25 g	Sodium	Less than or equal to 200 mg
	Amount Per Serving													
Energy	400kcal or more													
Saturated Fat	Less than or equal to 18 *g													
Protein	10 g or more													
Sugar	Less than or equal to 25 g													
Sodium	Less than or equal to 200 mg													
Technical Requirements for Supplier	The supplier should be certified by DOST- FNRI as Technology Adoptor, FDA approved with CPR and HACCP certified, for Brown Rice Nutty Fruity Bar Chocolate Flavor/Variant from manufacturer licensed and certified by DOST -FNRI through a Certificate of Distributorship or Joint Venture Agreement specifying the implementation period (schoolyear) . product quantity and the SDO to be supplied.													
Delivery Schedule	The Brown Rice Nutty Fruity Bar delivery schedule spans a total of 20 feeding days, The deliveries occur at regular intervals, indicating a consistent and planned supply of Brown Rice Nutty Fruity Bars throughout the specified feeding period. This regular pattern ensures a continuous availability of the product, allowing for effective planning of feeding activities. Given the longer shelf-life of the product, the suppliers may choose delivery approach, providing all the required in a shipment to meet the needs of the entire feeding period.													
Drop-off Points	4 drop off points (West 1, NBI, NCES and Bolosan Es)													
Payment Schedule	Staggered payment once distribution is started													



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TECHNICAL SPECIFICATIONS FOR NUTRITIOUS FOOD PRODUCTS

Sensory evaluation and acceptability test	Should pass the sensory evaluation and acceptability tests
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Type of Food	Fruit Juice in combination with cookies											
Flavor	Calamansi and Pineapple											
Serving Size	150ml per pack to be served with other food product(cookies).											
Quality	Fruit Juice comes from real fruit juice, not synthetic flavorings. And must be received in good condition, not expired, with no signs of damage in packs, no signs of holes, no dents or bulging, no molds, no foul smell, no discoloration and pest free.											
Packaging	Individually packed in food-grade pouches. The packaging must clearly and readably indicate the Manufacturing Date and the Expiration Date If possible, an imprinted sign per pack that indicates " DepEd -SBFP, NOT FOR SALE ".											
Expiration	Expiration date should be at least 6 months from the date of delivery											
Nutritional Content	<table><tr><td></td><td>Amount Per Serving</td></tr><tr><td>Energy</td><td>100 Kcal or more</td></tr><tr><td>Sugar</td><td>Less than or equal to 25 g</td></tr><tr><td>Vitamin C</td><td>20 mg or more</td></tr><tr><td>Sodium</td><td>Less than or equal to 50 mg</td></tr></table> <p>Nutritional analysis is required to assess whether the food products nutrient content is within the prescribed amount per serving.</p>			Amount Per Serving	Energy	100 Kcal or more	Sugar	Less than or equal to 25 g	Vitamin C	20 mg or more	Sodium	Less than or equal to 50 mg
	Amount Per Serving											
Energy	100 Kcal or more											
Sugar	Less than or equal to 25 g											
Vitamin C	20 mg or more											
Sodium	Less than or equal to 50 mg											
Technical Requirements for Suppliers	The suppliers should be certified by the DOST-FNRI as Technology Adoptor for Ready to drink Calamansi juice and Pineapple juice. The manufacturer shall be the priority in the supply of goods. In cases when traders bid for supply, they must be authorized to supply Ready to Drink Calamansi juice and Pineapple juice from manufacturer licensed and certified by DOST FNRI through a Certificate of Distributorship or Joint Venture Agreement specifying the implementation period (schoolyear), product quantity and the SDO to be supplied.											
Delivery Schedule	The fruit juice 150 ml delivery schedule spans a total of 20 feeding days, The deliveries occur at regular intervals of 20 days with combination of (Cookies), indicating a consistent and planned supply of fruit juice throughout the specified feeding period.											
Drop-off Points	4 Drop Off Points (West 1 ES, NBI, NCES and Bolosan ES)											
Payment Schedule	Staggered payment once distribution is started											



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TECHNICAL SPECIFICATIONS FOR NUTRITIOUS FOOD PRODUCTS

Type of Food	Cookies in combination with fruit juice)													
Sensory evaluation and acceptability test	Should pass the sensory evaluation and acceptability tests													
Flavor	Any flavor													
Serving Size	30gms/pack													
Quality	Cookies are received in good condition, not expired ,no signs of damage in packs, no signs of holes, no molds, no foul smell, and pest-free.													
Packaging	. Individually packed in food-grade plastic pouches. The packaging must clearly and readably indicate the Manufacturing Date and the Expiration Date. If possible, provide an imprinted sign per pack which indicates " DepEd-SBFP - NOT FOR SALE ".													
Expiration	Expiration date should be at least 2 months from the date of manufacturing													
Nutritional Content	<table><tr><td></td><td>Amount Per Serving</td></tr><tr><td>Energy</td><td>123Kcal or more</td></tr><tr><td>Saturated Fat</td><td>Less than or equal to 3 g</td></tr><tr><td>Protein</td><td>2g or more</td></tr><tr><td>Sugar</td><td>Less than or equal to 13 g</td></tr><tr><td>Sodium</td><td>Less than or equal to 100 mg</td></tr></table> <p>Nutritional analysis is required to assess whether the food products nutrient content is within the prescribed amount per serving.</p>			Amount Per Serving	Energy	123Kcal or more	Saturated Fat	Less than or equal to 3 g	Protein	2g or more	Sugar	Less than or equal to 13 g	Sodium	Less than or equal to 100 mg
	Amount Per Serving													
Energy	123Kcal or more													
Saturated Fat	Less than or equal to 3 g													
Protein	2g or more													
Sugar	Less than or equal to 13 g													
Sodium	Less than or equal to 100 mg													
Technical Requirements for Suppliers	The suppliers should at least have a licensed to operate (LTO) issued by the Food and Drug Administration (FDA)													
Delivery Schedule	The Nutritious cookies is with combination of fruit juice to be serve. delivery schedule spans a total of 20 feeding days,. The deliveries occur at regular intervals of 20 days, indicating a consistent and planned supply of The Nutritious Nutri cookies throughout the specified feeding period. This regular pattern ensures a continuous availability of the product, allowing for effective planning of feeding activities. Weekly delivery is highly recommended.													
Drop-off Points	4 Drop Off Points (West 1 ES, NBI, NCES and Bolosan ES)													
Payment Schedule	Staggered payment once distribution is started													
Sensory evaluation and acceptability test	Should pass the sensory evaluation and acceptability tests													



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TECHNICAL SPECIFICATIONS FOR NUTRITIOUS FOOD PRODUCTS

Type of Food	
Flavor	
Serving Size	
Quality	
Packaging	
Expiration	
Nutritional Content	
Technical Requirements for Suppliers	
Delivery Schedule	
Drop-off Points	
Payment Schedule	
Sensory evaluation and acceptability test	



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TECHNICAL SPECIFICATIONS FOR NUTRITIOUS FOOD PRODUCTS

Type of Food	Pasteurized Milk																			
Serving Size	200 ml /pouch																			
Flavor	May be flavored or non- flavored																			
Quality	Milk should be received in good condition, not expired, no signs of spoilage, not curdled, not slimy, and no sour smell. It should be delivered frozen or with ice.																			
Packaging	*Individually packed in food grade polyethylene pouches or High- Density Polyethylene (HDPE), Polyethylene Terephthalene (PET) bottles or gable top *Should indicate the Batch and Lot numbers. * the packaging must clearly and readable indicate the Manufacturing Date and the Expiration Date. * If possible, there must be a laser printed sign per pack or through the use of thermal or waterproof sticker that indicates “ DepEd -SBFP , NOT FOR SALE ”.																			
Expiration	The expiration Date should be a week (5 days) from the date of delivery.																			
Nutritional Content	<table><tr><th>Particulars</th><th>Amount Per Serving</th></tr><tr><td>Energy</td><td>Greater than or equal to 140kcal</td></tr><tr><td>Protein</td><td>Not less than 4 g</td></tr><tr><td>Total Fat</td><td>Less than or equal to 7 g</td></tr><tr><td>Saturated Fat</td><td>Less than or equal to 4 g</td></tr><tr><td>Total Carbohydrates</td><td>Not less than 15 g and not greater than 27 g</td></tr><tr><td>Sugar</td><td>Not less than 15 g and not greater than 27 g</td></tr><tr><td>Calcium</td><td>Not less than 230mg and not greater than 480 mg</td></tr><tr><td></td><td></td></tr></table> <p>Energy, Protein, Carbohydrates, and Fats must be expressed in or rounded off to whole numbers, but not in any way lower than the minimum amount as stated above.</p>		Particulars	Amount Per Serving	Energy	Greater than or equal to 140kcal	Protein	Not less than 4 g	Total Fat	Less than or equal to 7 g	Saturated Fat	Less than or equal to 4 g	Total Carbohydrates	Not less than 15 g and not greater than 27 g	Sugar	Not less than 15 g and not greater than 27 g	Calcium	Not less than 230mg and not greater than 480 mg		
Particulars	Amount Per Serving																			
Energy	Greater than or equal to 140kcal																			
Protein	Not less than 4 g																			
Total Fat	Less than or equal to 7 g																			
Saturated Fat	Less than or equal to 4 g																			
Total Carbohydrates	Not less than 15 g and not greater than 27 g																			
Sugar	Not less than 15 g and not greater than 27 g																			
Calcium	Not less than 230mg and not greater than 480 mg																			
Delivery Schedule	The delivery schedule for Pasteurized milk is prepared to take place once a week given the milk commodities for 5 days. Notably, deliveries are scheduled every Monday or Wednesday on 15 days feeding. This regular pattern ensures a consistent and organized distribution of pasteurized milk.																			
Drop-off Points	4 drop off points (West 1, NBI, NCES & Bolosan ES)																			
Payment Schedule	Staggered payment once distributed is started																			



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TECHNICAL SPECIFICATIONS FOR NUTRITIOUS FOOD PRODUCTS

Sensory evaluation and acceptability test	Should pass the sensory evaluation and acceptability tests.
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Department of Education

REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY

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DROP OFF DAY: MONDAY / WEDNESDAY
DROP OFF POINT: NBI

SCHOOL	NAME OF SCHOOL HEAD / SBFP COORDINATOR	TOTAL NO. OF BENEFICIARIES	TOTAL NO. OF E. NUTRIBUN (MONDAY & WEDNESDAY SQUASH /CARROT)	TOTAL NO. OF READY TO EAT HIGH PROTEIN BISCUIT	TOTAL NO. OF BROWN RICE NUTTY BAR	TOTAL NO. OF IRON FORTIFIED RICE	TOTAL NO. OF JUICE DRINK W/ COMBI OF NUTRI COOKIES	SIGNATURE	DATE
T.AYSON ROSARIO E/S		210	420	210	210	210	210		
CALMAY E/S		100	200	100	100	100	100		
CARAE E/S		250	500	250	250	250	250		
LOMBOY E/S		100	200	100	100	100	100		
PUGARO INTEGRATED SCHOOL		200	400	200	200	200	200		
SALAPINGAO E/S		150	300	150	150	150	150		
SUIT E/S		95	190	95	95	95	95		
JUAN P. GUADIZ ES		90	180	90	90	90	90		
TOTAL:		1,195	2,390	1,195	1,195	1,195	1,195		

Nurse in Charge: CHRISTIAN PAUL Q. ESPIRITU / GLORIA P. FLORES
Nurse II Dental Aide



Republic of the Philippines
Department of Education

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SCHOOLS DIVISION OFFICE DAGUPAN CITY

Office of the Schools Division
Superintendent

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DROP OFF DAY: MONDAY/WEDNESDAY
DROP OFF POINT: WEST CENTRAL ELEMENTARY SCHOOL I

SCHOOL	NAME OF SCHOOL HEAD / SBFP COORDINATOR	TOTAL NO. OF BENEFICIARIES	TOTAL NO. OF E. NUTRIBUN (MONDAY & WEDNESDAY SQUASH /CARROT)	TOTAL NO. OF READY TO EAT HIGH PROTEIN BISCUIT	TOTAL NO. OF BROWN RICE NUTTY BAR	TOTAL NO. OF IRON FORTIFIED RICE	TOTAL NO. OF JUICE DRINK W/ COMBI OF NUTRI COOKIES	SIGNATURE	DATE
JUAN L. SIAPNO E/S		144	288	144	144	144	144		
LUCAO E/S		290	580	290	290	290	290		
MALUED E/S AND SPECIAL SCIENCE E/S		245	490	245	245	245	245		
WEST CENTRAL E/S I		340	680	340	340	340	340		
WEST CENTRAL E/S II		190	380	190	190	190	190		
BACAYAO SUR E/S		155	310	155	155	155	155		
CARANGLAAN E/S		182	364	182	182	182	182		
PASCUALA G. VILLAMIL E/S		100	200	100	100	100	100		
EAST CENTRAL INTEGRATED SCHOOL		290	580	290	290	290	290		
LASIP GRANDE E/S		80	160	80	80	80	80		
POGO-LASIP E/S		200	400	200	200	200	200		
VICTORIA Q.ZARATE E/S		206	412	206	206	206	206		
PANTAL E/S		200	400	200	200	200	200		
TOTAL:		2,622	5,244	2,622	2,622	2,622	2,622		

Nurse in Charge: GLENN ERICKSON T. BASTO / JOZZANA P. BASTO / MARINA S. FESTEJO
Nurse II Nurse II Nurse II

THERESA P. PARAYNO, M.D.
Medical Officer III



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DROP OFF DAY: MONDAY/WEDNESDAY
DROP OFF POINT: NORTH CENTRAL ELEMENTARY SCHOOL

SCHOOL	NAME OF SCHOOL HEAD / SBFP COORDINATOR	TOTAL NO. OF BENEFICIARIES	TOTAL NO.OF E.NUTRIUN (MONDAY & WEDNESDAY SQUASH /CARROT)	TOTAL NO. OF READY TO EAT HIGH PROTEIN BISCUIT	TOTAL NO. OF BROWN RICE NUTTY BAR	TOTAL NO. OF IRON FORTIFIED RICE	TOTAL NO. OF JUICE DRINK W/ COMBI OF NUTRI COOKIES	SIGNATURE	DATE
BLISS E/S		115	230	115	115	115	115		
FEDERICO N.CERALDE E/S		260	520	260	260	260	260		
BONUAN BOQUIG E/S		250	500	250	250	250	250		
LEON FRANCISCO MARAMBA E/S		124	248	124	124	124	124		
GEN.GREGORIO DEL PILAR E/S		230	460	230	230	230	230		
NORTH CENTRAL E/S		287	574	287	287	287	287		
SABANGAN E/S		250	500	250	250	250	250		
TOTAL:		1,516	3,032	1,516	1,516	1,516	1,516		

Nurse in Charge: NOREEN B. VIDAL / JEANELINE R. TRIGUE / NAPOLEON S. ROVILLOS
Nurse II Dentist II Dental Aide



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DROP OFF DAY: MONDAY/WEDNESDAY
DROP OFF POINT: BOLOSAN ELEMENTARY SCHOOL

SCHOOL	NAME OF SCHOOL HEAD / SBFP COORDINATOR	TOTAL NO. OF BENEFICIARIES	TOTAL NO.OF E.NUTRIUN (MONDAY & WEDNESDAY SQUASH /CARROT)	TOTAL NO. OF READY TO EAT HIGH PROTEIN BISCUIT	TOTAL NO. OF BROWN RICE NUTTY BAR	TOTAL NO. OF IRON FORTIFIED RICE	TOTAL NO. OF JUICE DRINK W/ COMBI OF NUTRI COOKIES	SIGNATURE	DATE
MANGIN-TEBENG E/S		150	300	150	150	150	150		
TAMBAC E/S		105	210	105	105	105	105		
TEBENG E/S		90	180	90	90	90	90		
BOLOSAN E/S		220	440	220	220	220	220		
MAMALINGLING E/S		100	200	100	100	100	100		
SALISAY E/S		110	220	110	110	110	110		
Total:		775	1,550	775	775	775	775		

Nurse in Charge: TEODORO L. MANAOIS / GIOVANNI ANTHONY A. ARAFILES
Nurse II Dentist II



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SCHOOLS DIVISION OFFICE DAGUPAN CITY

Office of the Schools Division
Superintendent

FEEDING DAYS FOR NUTRITIOUS FOOD PRODUCTS (TENTATIVE DATES OF DELIVERIES)

Feeding Period

July 07 – July 31, 2025
August 04- August 29, 2025
September 01- October 03, 2025
October 06 – October 31, 2025
November 03- November 28, 2025
December 01 – December 19, 2025

Number of Feeding Days

20 days
20 days
25 days
20 days
20 days
15 days

Total no. of Feeding Days

120 days

Note:

COS Richard S. Biason alternate in all drop off points

Prepared by:

NOREEN B. VIDAL

Nurse II/ Division SBFP Focal



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FEEDING DAYS FOR NUTRITIOUS FOOD PRODUCTS (TENTATIVE DATES OF DELIVERIES)

Feeding Period	Number of Feeding Days
August 04 – August 29, 2025	20 days
September 01- September 30, 2025	22 days
October 01- October 31, 2025	23 days
November 03- November 29, 2025	20 days
December 01 – December 19, 2025	15 days
Total no. of Feeding Days	120 days

Note:

COS Richard S. Biason alternate in all drop off points

Prepared by:

NOREEN B. VIDAL

Nurse II/ Division SBFP Focal



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DROP OFF DAY: MONDAY/WEDNESDAY
DROP OFF POINT: NBI

SCHOOLS	NAME OF SCHOOL HEADS/ SBFP COORDINATORS	TOTAL NO. OF BENEFICIARIES	TOTAL NO. OF MILK (FOR 5 DAYS)	SIGNATURE	DATE
T.AYSON ROSARIO E/S		173	865		
CALMAY E/S		72	360		
CARAEI E/S		225	1,125		
LOMBOY E/S		60	300		
PUGARO INTEGRATED SCHOOL		179	895		
SALAPINGAO E/S		98	490		
SUIT E/S		68	340		
JUAN P. GUADIZ ES		70	350		
Total:		945	4,725		

Nurse In charge:

CHRISTIAN PAUL Q. ESPIRITU / GLORIA P. FLORES
Nurse II Dental Aide



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SCHOOLS DIVISION OFFICE DAGUPAN CITY

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DROP OFF DAY: MONDAY / WEDNESDAY
DROP OFF POINT: WEST CENTRAL ELEMENTARY SCHOOL I

SCHOOLS	NAME OF SCHOOL HEADS/ SBFP COORDINATORS	TOTAL NUMBER OF BENEFICIARIES	TOTAL NUMBERS OF MILK (FOR 5 DAYS)	SIGNATURE	DATE
JUAN L. SIAPNO E/S		90	450		
LUCAO E/S		238	1,190		
MALUED E/S AND SPECIAL SCIENCE E/S		168	840		
WEST CENTRAL E/S I		283	1,415		
WEST CENTRAL E/S II		164	820		
BACAYAO SUR E/S		87	435		
CARANGLAAN E/S		128	640		
PASCUALA G. VILLAMIL E/S		86	430		
EAST CENTRAL INTEGRATED SCHOOL		232	1,160		
LASIP GRANDE E/S		47	235		
POGO-LASIP E/S		122	610		
VICTORIA Q. ZARATE E/S		166	830		
PANTAL E/S		171	855		
Total:		1,982	9,910		

Nurse In Charge: GLENN T. BASTO / JOZZANA P. BASTO / MARINA S. FESTEJO
Nurse II Nurse II Nurse II

THERESA P. PARAYNO, M.D
Medical Officer III



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Email: dagupan.city@deped.gov.ph



Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY

Office of the Schools Division
Superintendent

RECEIVING COPY OF COMMODITIES (SBFP-MILK)
DROP OFF DAY: MONDAY/WEDNESDAY
DROP OFF POINT: NORTH CENTRAL ELEMENTARY SCHOOL

SCHOOLS	NAME OF SCHOOL HEADS/ SBFP COORDINATORS	TOTAL NO. OF BENEFICIARIES	TOTAL NO. OF MILK (FOR 5 DAYS)	SIGNATURE	DATE
BLISS E/S		78	390		
FEDERICO N. CERALDE E/S		229	1,145		
BONUAN BOQUIG E/S		195	975		
LEON FRANCISCO MARAMBA E/S		78	390		
GEN.GREGORIO DEL PILAR E/S		173	865		
NORTH CENTRAL E/S		220	1,100		
SABANGAN E/S		225	1,125		
Total:		1,198	5,990		

Nurse in Charge:
NOREEN B. VIDAL / JEANELINE R. TRIGUE / NAPOLEON S. ROVILLOS
Nurse II Dentist II Dental Aide



Address: Burgos St., Poblacion Oeste, Dagupan City
Telephone: (075) 653-4101
Website: depeddagupan.com
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DROP OFF DAY: MONDAY/WEDNESDAY
DROP OFF POINT: BOLOSAN ELEMENTARY SCHOOL

SCHOOLS	NAME OF SCHOOL HEADS/ SBFP COORDINATORS	TOTAL NO. OF BENEFICIARIES	TOTAL NO. OF MILK (FOR 5 DAYS)	SIGNATURE	DATE
MANGIN-TEBENG E/S		94	470		
TAMBAC E/S		70	350		
TEBENG E/S		66	330		
BOLOSAN E/S		176	880		
MAMALINGLING E/S		86	430		
SALISAY E/S		91	455		
Total:		583	2,915		

Nurse in Charge: TEODORO L. MANAOIS / GIOVANNI ANTHONY A. ARAFILES
Nurse II Dentist II



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Milk Implementation Schedules of Deliveries

Tentative dates of delivery if 1st batch

July 7,2025- July 11,2025 =

5 days

July 14,2025-July 18,,2025=

5 days

July 21,2025 -July 25,2025=

5 days

Total= 15 days

Tentative dates of delivery if 2nd batch

August 04,2025-August 08,2025

5 days

August 11,2025-August 15,2025

5 days

August 18,2025- August 22,2025

5 days

Total= 15 days

Note: COS Richard S. Biason – Alternate in all drop off points

Prepared by:

NOREEN B. VIDAL

Nurse II/ Division SBFP Focal



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Total No. of Beneficiaries For Nutritious Food Products (NFP)

6,108 (All kinder and Grade 1-6 Severely Wasted (SW) and Wasted
Total Number of feeding Days= 120 Feeding Days

Total No. of Beneficiaries For Milk Feeding Component

4,708 (All Kinder and Grade 1-3 Severely Wasted (SW) and Wasted (W)
Total Number of feeding Days= 15 Feeding days