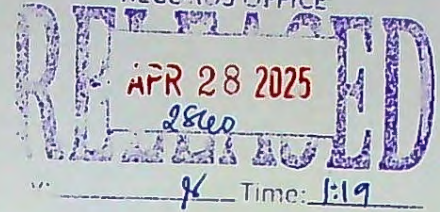




Republic of the Philippines  
**Department of Education**

REGION I  
SCHOOLS DIVISION OFFICE DAGUPAN CITY

DepEd SDO Dagupan City  
RECORDS OFFICE



**Office of the Schools Division  
Superintendent**

April 28, 2025

**DIVISION MEMORANDUM**

No: 187 s. 2025

**Dissemination of Regional Memorandum No. 55, s. 2025 entitled "Inventory of Technical Vocational Livelihood (TVL) Tools, Equipment, Workshops/Laboratories, Self-Learning Modules, and Personnel Audit of Teachers"**

To: Assistant Schools Division Superintendent  
Chief of Functional Divisions – CID & SGOD  
Education Program Supervisor -EPP- TLE-TVL  
Public Schools District Supervisors  
Public Secondary School Heads

1. In compliance with the directive from the Department of Education Regional Office, this Division disseminates **Regional Memorandum No. 544, s. 2025**, titled **"Inventory of Technical Vocational Livelihood (TVL) Tools, Equipment, Workshops/Laboratories, Self-Learning Modules, and Personnel Audit of Teachers."**
2. The said Regional Memorandum is requesting all public Senior High Schools offering TVL tracks to conduct a comprehensive inventory of their tools, equipment, workshops/laboratories, and self-learning modules, as well as a personnel audit of teachers handling TVL subjects.
3. School Heads are instructed to:
  - o Ensure the widest and immediate dissemination of the said memorandum among concerned personnel.
  - o Consolidate and submit the signed hardcopy of reports to the Division Office through the Senior High School TVL Focal Person and upload the editable softcopy through this link: <https://tinyurl.com/mrd8dtpn> on or before May 9, 2025.
4. A copy of Regional Memorandum No. 544, s. 2025 is attached herewith for your reference and guidance.
5. Immediate and strict compliance with this memorandum is highly expected.
6. For inquiries and clarifications, please coordinate with the Division Senior High School TVL Focal Person, **Alfred B. Gonzales**, Education Program Supervisor.

  
**ROWENA C. BANZON EdD, CESO V**  
**Schools Division Superintendent**

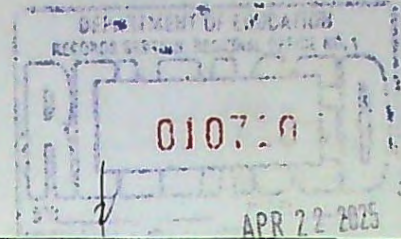


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Republic of the Philippines  
**Department of Education**  
REGION I



**REGIONAL MEMORANDUM**


No. 544, s.2025

**INVENTORY OF TECHNICAL VOCATIONAL LIVELIHOOD (TVL) TOOLS,  
EQUIPMENT, WORKSHOP/LABORATORIES, AND PERSONNEL AUDIT OF  
TEACHERS**

To: Schools Division Superintendents

1. In order to sustain the quality delivery of curriculum through informed decisions, the Department of Education Regional Office I through the Curriculum and Learning Management Division (CLMD) shall conduct Inventory on TVL Tools, Equipment, Workshop/Laboratories, and Personnel Audit of Teachers.
2. In this regard, this Office requests the Education Program Supervisor in-charge SHS-TVL to accomplish the template provided at <https://tinyurl.com/InventoryofToolsandEquipment> and upload the Division Consolidated Inventory to the same link on or before May 16, 2025.
3. For guidance and compliance.

For the Regional Director:

  
**ATTY. RHEA JOY L. CARBONELL**  
Chief Administrative Officer  
Administrative Division

Encl.: Templates  
Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:

**INVENTORY TVL SHS TOOLS**

CLMD/jra/RM\_InventoryofTVLToolsandEquipment,Workshop/Laboratory,andTeachers  
April 22, 2025



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