



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY



Office of the Schools Division
Superintendent

April 14, 2025

DIVISION MEMORANDUM

No. 173, s. 2025

**DIVISION VALIDATION AND EVALUATION OF ELEMENTARY AND SECONDARY
SCHOOL HEADS' OFFICE PERFORMANCE COMMITMENT
AND REVIEW FORM (OPCRF) SY 2024 - 2025**

To: Asst. Schools Division Superintendent
Chief, CID & SGOD
Performance Management Team (PMT)
Education Program Supervisors
Public School District Supervisors
Public School Principals/SHs (Elem & Sec)
All others concerned

1. In accordance with DepEd Order No. 2, s. 2015, we are initiating Phase III of the Performance Cycle for the School Year 2024-2025. This phase focuses on assessing office performance based on the Office Performance Commitment and Review Form (OPCRF).
2. As per DepEd Order No. 2, s. 2015, the raters of the school heads are the Assistant Schools Division Superintendents, and the approving authority is the Schools Division Superintendent. The raters assign the following members of the RPMS Validating Teams to assist in the assessment of means of verifications (MOVS) during the performance review and evaluation
3. Each school head must print their OPCRf, including scores for each Key Result Area (KRA) and corresponding Means of Verification (MOVs).
4. The validating team will review the MOVs against the OPCRf. Evaluation will be based solely on the evidence presented for each KRA. No MOVs presented will result in no score for that KRA.
5. The validating team member responsible for each KRA will sign the evaluation form reflecting the scores for the MOVs presented.



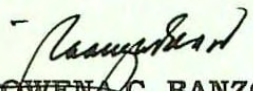
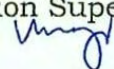
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6. A 5-minute PowerPoint presentation (or alternative format) is required during the validation session. School heads are encouraged to showcase their MOVs creatively.
7. The following documents are enclosed for your reference:
Enclosure 1: Schedule of Office Performance Review
Enclosure 2: Validating Team Assignments
8. Expenses incurred for this activity will be charged against local funds, adhering to standard accounting and auditing regulations.
9. Immediate dissemination and compliance with this memorandum are required.


ROWENA C. BANZON EdD, CESO V
Schools Division Superintendent




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Enclosure No. 1 to Division Memorandum 173, s. 2025

SCHEDULE OF OFFICE PERFORMANCE REVIEW

Venue: Division Training Center (DTC)

Date	Time		Schools	
April 28, 2025	8:00 AM – 12:00 NN	1	East Central IS	Reymond N. Villare
		2	Bacayao Sur ES	Ma. Imelda A. Infante
		3	Pascuala G. Villamil ES	Marisel M. Gatchalian
		4	Pogo-Lasip ES	Editha V. Luna
		5	Lasip Grande ES	Jennifer M. Pulido
		6	Juan L. Siapno ES	Elmer B. Amansec
		7	Lucao ES	Jeryllee P. Tolentino
		8	Malued ES	Ma. Rita Teresa V. Rinoza
		9	West CES II	Jennifer M. Festejo
		10	West CES I	Renato R. Santillan
	1:00 – 5:00 PM	11	JJDVSTVSS	Medarlo V. De Leon
		12	Carael NHS	Bernadette B. Castro
		13	Salapingao NHS	Bernardita P. Azurin
		14	Dagupan City NHS	Willy U. Guieb
		15	Bonuan Boquig NHS	Markconi F. Taroma
		16	Calmay ES	Renato D. Benitez
		17	Carael ES	Jose Q. Taparo
		18	Juan P. Guadiz ES	Reynaldo D. Cabusi
		19	T. Ayson-Rosario ES	Rodante D. Llamas
April 29, 2025	8:00 AM – 12:00 NN	20	Tambac ES	Milagros Embuido
		21	Tebeng ES	
		22	Mangin Tebeng ES	Corazon L. Cerezo
		23	Caranglaan ES	Alvin A. Bautista
		24	Bliss ES	Ronel T. Salazar
		25	Bonuan Buquig ES	Agnes T. Calicdan
		26	Leon Francisoc MES	Mary Ann C. Carrera
		27	Federico N. Ceralde IS	Maricris P Ferrer
		28	Mamalingling ES	Rochelle T. Aquino
	29	Bolosan ES	Jonatha Salazar	
	1:00 – 5:00 PM	30	Salisay ES	Marnelli Cochangco-Sonza
		31	Victoria Q. Zarate ES	Shezydee E. Agas
		32	Sabangan ES	Verena R. Bautista
		33	North Central ES	Agape M. Nabua



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	34	GG del Pilar ES	Jimmy Cancino
	35	Salapingao ES	Jose P. Cardoso
	36	Lomboy ES	Kristine S. De Guzman
	37	Suit ES	Cindy A. Gano
	38	Pugaro IS	Gary B. Desoloc
	39	Pantal ES	John Silvester A. Alipio

Note:

Should there be a change in schedules, it shall be communicated to the concerned through text messaging, CP calls or other modalities.



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Enclosure No. 3 to Division Memorandum 173, s. 2025

VALIDATION TEAM ASSIGNMENTS

Domain 1 Leading Strategically	Edilberto R. Abalos PSDS In-Charge Edgar Timbol
Domain 2 Managing School Operations & Resources	Harking C. Reyes Jennette A. Sison Engr Tatum Grace L Manzano
Domain 3 Focusing on Teaching & Learning	Maria Linda R. Ventenilla Ronie G. Bonao Cherry A. Cayabyab
Domain 4 Developing Self and Others	Myrel Angelica N. Lopez Diana Irish J. Solis
Domain 5 Building Connections	Vladimir C. Parayno Isagani D. Rosario

Secretariat: Joann L. Jimenez
Carla Jean L. Fernandez



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