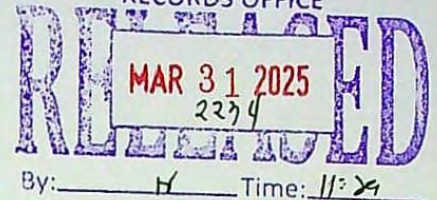




Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City  
RECORDS OFFICE



By: \_\_\_\_\_ Time: 11:24

**Office of the Schools Division  
Superintendent**

March 28, 2025

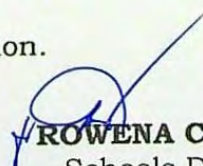
**DIVISION MEMORANDUM**

No.: 152, s. 2025

**ADJUSTED SCHEDULE FOR Q4 TEST AND EOSY ACTIVITIES**

To: Assistant Schools Division Superintendent  
Chiefs of Functional Division- CID & SGOD  
Public Schools District Supervisors  
Public School Heads  
All others concerned

1. In light of the suspension of classes due to the high heat index, we are moving the schedule for the Fourth Quarter (Q4) Test and other End of School Year (EOSY) activities. The Q4 Test will now be administered on April 3-4, 2025. This adjustment will provide the necessary time for the checking of forms and preparation for the upcoming recognition, completion, and graduation rites.
2. Additionally, schools are instructed to seek the support of the Parent-Teacher Association (PTA) through a formal resolution, led by the school PTA President and officers, to ensure the success of these activities.
3. Furthermore, due to the ongoing heat conditions, the schools are directed to take all necessary precautions to care for the learners while they take their tests. These include providing adequate ventilation, as well as ensuring that drinking water is readily available in the classrooms. Water supplies may be charged against school MOOE.
4. Inform parents to ensure that their children should come to school prepared. Advise students to wear comfortable, cool clothing, bring hats or caps to provide shade and to bring their own water tumbler, as well as a portable fan, either electronic or manual, to keep cool during the testing period.
5. On the other hand, the checking of forms will be moved to April 7-9 instead of April 3-4 as announced in DM No. 149, s.2025.
6. Schools are reminded to submit their schedule of EOSY rites through their PSDSs by Monday, April 7, 2025.
7. For your guidance and appropriate action.

  
**ROWENA C. BANZON EdD, CESO V**  
Schools Division Superintendent



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