



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City
RECORDS OFFICE

RELEASED
MAR 18 2025
1875

By: a Time: 0451

Office of the Schools Division
Superintendent

March 17, 2025

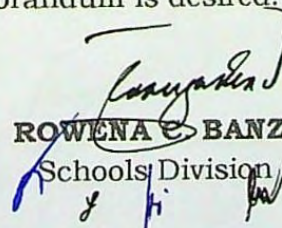
DIVISION MEMORANDUM

No. 134, s. 2025

**SUBMISSION OF INDIVIDUAL DEVELOPMENT PLANS
(PART IV OF THE IPCRF/OPCRF) SY 2023-2024**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisor
Administrative Officer V
School Heads
All Others Concerned

1. This Office directs all School Heads, Principals, and Non-Teaching Personnel from the schools to submit their Individual Development Plans (IDPs) SY 2023-2024 for the analysis of the learning and development (L&D) needs.
2. The result of the analyzed IDPs will be submitted to the Top Management for the identification and prioritization of professional development programs (PDPs), possible funding of identified PDPs, and provision of other L&D interventions as applicable.
3. Anent this, all School Heads, Principals, and Non-Teaching Personnel from the schools are enjoined to accomplish the online tool and submit their IDPs through the link <https://tinyurl.com/sdodcNTP-IDP2025> on or before **March 19, 2025**.
4. Immediate dissemination of this memorandum is desired.


ROWENA C. BANZON EdD, CESO V
Schools Division Superintendent



Address: Burgos St., Poblacion Oeste, Dagupan City
Telephone: (075) 653-4101
Website: depeddagupan.com
email: dagupan.city@deped.gov.ph

SDO DAGUPAN CITY