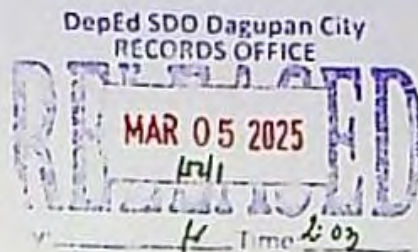




Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OF DAGUPAN CITY



Office of the Schools Division
 Superintendent

March 03, 2025

DIVISION MEMORANDUM
 No. 115, s. 2025

**3rd QUARTER PARENT-TEACHER CONFERENCE AND
 DISTRIBUTION OF REPORT CARDS
 (POST ACTIVITY REPORT)**

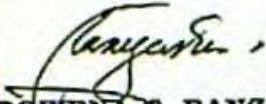
To: Assistant Schools Division Superintendent
 Chief Education Supervisors (CID & SGOD)
 Public Schools District Supervisors
 Public Elementary and Secondary School Principals/Head Teachers
 All Others Concerned

1. In reference to Division Memorandum No. 50, s. 2025, titled '*Monitoring of the Conduct of Third Quarter Examination*' which include the Parent-Teacher Conference and Distribution of Report Cards conducted on February 22, 2025 (Saturday), this Office hereby required all public schools to accomplish the **post activity report**, and submit on or before **March 07, 2025** using the link: <https://tinyurl.com/sdo3QTPTCONREPORTCARD>.

2. In addition, the narrative report (pdf format) should consist of the following data;

- no. of teachers/per grade level involved in the distribution of report cards,
- no. of parents/guardian received the report card,
- challenges/concerns encountered,
- recommendations for improvement, and
- emerging practices worth recognizing and sharing

3. For the information, guidance and compliance of all concerned.


ROUENA C. BANZON EdD, CESO V
 Schools Division Superintendent

Reference: Division Memorandum No. 50, s. 2025
 Encl: none
 To be indicated in the Perpetual Index
 under the following subjects:
 3rd QUARTER PARENT-TEACHER CONFERENCE AND DISTRIBUTION OF REPORT CARDS
 SMME/idr/DM 3rd QPT Con & Report Cards
 March 03, 2025



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