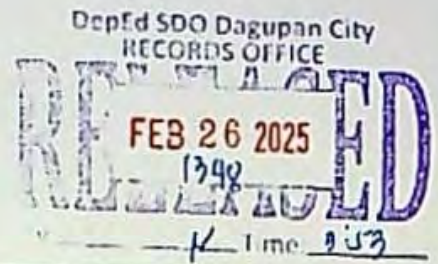




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY



Office of the Schools Division
Superintendent

February 26, 2025

DIVISION MEMORANDUM

No.: 98, s. 2025

**ORIENTATION OF ELEMENTARY AND SECONDARY SCHOOL HEADS AND
RECEIVING TEACHERS ON SPECIAL NEEDS EDUCATION (SNED)
CONTENT AND PEDAGOGY**

To: Assistant Schools Division Superintendent
Chiefs of Functional Division- CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
Public and Private School Heads
All others concerned

1. This is in reference to Regional Memorandum No. 292, s. 2025, titled "Orientation of Elementary and Secondary School Heads and Receiving Teachers on Special Needs Education (SNED) Content and Pedagogy", In line with the Department of Education's continuous efforts to improve teaching and learning, the Curriculum and Learning Management Division (CLMD) shall conduct an Orientation of Elementary and Secondary School Heads and Receiving Teachers on SNED Content and Pedagogy on **March 3 – 7, 2025** at **El Pescador Resort Hotel, San Andres Street, Bolinao, Pangasinan**.
2. The activity aims to:
 - a. Provide school heads and receiving teachers with comprehensive knowledge of SNED content and pedagogy;
 - b. Equip participants with strategies and skills to manage and support learners with special needs effectively;
 - c. Ensure that schools heads and teachers understand their roles in implementing inclusive education; and
 - d. Promote collaboration and resource sharing among teachers to create an inclusive and supportive learning environment.
3. In this connection, this office requests the following personnel to attend the said activity:



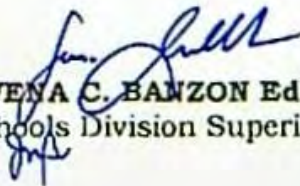
Address: Burgos St., Poblacion Oeste, Dagupan City
Telephone: (075) 653-4101
Website: depeddagupan.com
email: dagupan.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

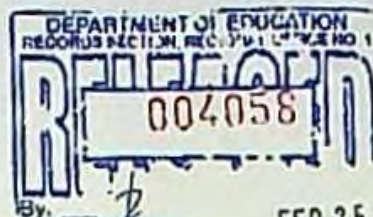
Office of the Schools Division
Superintendent

- **Renata G. Rovillos** – Education Program Supervisor (Alternate)
 - **Reynaldo D. Cabusi** – School Principal (Juan P. Guadiz ES)
 - **Shezydee E. Agas** – School Principal (Victoria Q. Zarate ES)
 - *Kenneth Z. Mangaring* Master Teacher (Pugaro IS)
 - **Sally D. Legaspi** – Teacher (Federico N. Ceralde IS)
 - **Ashley S. Ferrer** – Teacher (Dagupan City NHS-SHS)
4. Board and lodging of the participants shall be charged against OSEC-1-24-5147 while their transportation, per diem, and other incidental expenses shall be charged against local funds or other source of funds, subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.
 5. Compensatory Time-Off (CTO) shall be granted to participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in CSC-DBM Joint Circular No. 2 s. 2024 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
 6. Queries or concerns may be coordinated with the Curriculum and Learning Management Division (CLMD) via email at clmd.region1@deped.gov.ph
 7. For information, guidance and compliance.


ROWENA C. BANZON EdD, CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education
 REGION I



REGIONAL MEMORANDUM
 No. 296, s. 2025

**ORIENTATION OF ELEMENTARY AND SECONDARY SCHOOL HEADS
 AND RECEIVING TEACHERS ON SPECIAL NEEDS EDUCATION (SNED)
 CONTENT AND PEDAGOGY**

To: Schools Division Superintendents

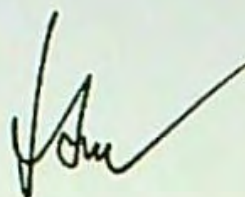
1. In line with the Department of Education's (DepEd) continuous efforts to improve teaching and learning, the Curriculum and Learning Management Division (CLMD) shall conduct an Orientation of Elementary and Secondary School Heads and Receiving Teachers on SNED Content and Pedagogy on March 3 - 7, 2025 at El Pescador Resort Hotel, San Andres Street, Bolinao, Pangasinan.
2. The activity aims to:
 - a. provide school heads and receiving teachers with comprehensive knowledge of SNED content and pedagogy;
 - b. equip participants with strategies and skills to manage and support learners with special needs effectively;
 - c. ensure that school heads and teachers understand their roles in implementing inclusive education; and
 - d. promote collaboration and resource sharing among teachers to create an inclusive and supportive learning environment.
3. Attached is Enclosure 1 indicating the number of participants per SDO. The participants shall check in on March 3 (Day 0) at 2:00 PM with dinner as the first meal and the last meal is PM snacks on March 7, 2025 (Day 4).
4. Board and lodging of the participants shall be charged against OSEC-1-24-5147 while their transportation, per diem, and other incidental expenses shall be charged against local funds or other source of funds, subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations.
4. Compensatory Time - Off (CTO) shall be granted to participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in CSC-DBM Joint Circular No. 2 s. 2024 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
5. For advance coordination and further information, please get in touch with CLMD through telephone number (072) 682-2324 local 120 and email at clmd.region1@deped.gov.ph.



Doc. Ref. Code	RM-ORD	Rev	00
Effectivity	11 18 2024	Page	1 of 3



6. For immediate dissemination and compliance.



TOLENTINO G. AQUINO
Director IV

Encl.: None
Reference: None

To be included in the Perpetual Index
Under the following subject

ORIENTATION



CLMD/magd/RM_ORIENTATIONOFELEMENTARYANDSECONDARYSCHOOLHEADS
February 25, 2025

**ORIENTATION OF ELEMENTARY AND SECONDARY SCHOOL HEADS
AND RECEIVING TEACHERS ON SPECIAL NEEDS EDUCATION (SNED)
CONTENT AND PEDAGOGY**

SDO	EPS/ALTERNATE	SCHOOL HEADS	RECEIVING TEACHERS	TOTAL
Alaminos City	1	2	3	6
Batac City	1	2	3	6
Candon City	1	2	3	6
Dagupan City	1	2	3	6
Ilocos Norte	1	3	4	8
Ilocos Sur	1	3	4	8
La Union	1	3	5	9
Laoag City	1	2	3	6
Pangasinan I	1	3	5	9
Pangasinan II	1	3	5	9
San Carlos City	1	2	3	6
San Fernando City	1	2	3	6
Urdaneta City	1	2	3	6
Vigan City	1	2	3	6
TOTAL	14	33	50	97