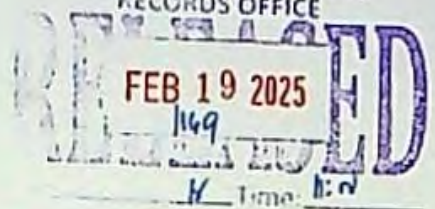




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City
RECORDS OFFICE



Office of the Schools Division Superintendent

Division Memorandum

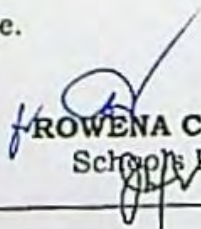
No. 85 s, 2025

February 19, 2025

**REQUEST FOR ENCODING OF DELIVERY STATUS OF MATATAG TEXTBOOKS AND
TEACHER'S MANUAL**

To: Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads of Public Elementary & Secondary Schools
All Others Concerned

1. As part of the Department of Education's commitment to ensuring timely delivery of the MATATAG Textbooks (TXs) and Teacher's Manuals (TMs) for Grades 1, 4, 7, and Senior High School, the Bureau of Learning Resources (BLR) is continuously working to expedite the distribution process and address delays.
2. Given this, the Bureau of Learning Resources seeks your assistance in monitoring and encoding the status of deliveries across all schools.
3. To facilitate this, the BLR requests all Schools Division Offices (SDOs) to kindly encode the status of the centrally and regionally procured TXs and TMs through this link: <https://shorturl.at/sRcCE>.
4. Please ensure that encoding of the delivery shall be every 15th and 30th of the month. This data will enable the BLR to efficiently monitor the delivery of TXs and TMs and promptly address any gaps or pending deliveries.
5. Schools shall start and complete the encoding of the delivery status not later than February 21, 2025.
6. For any queries or clarifications, please contact Maria Linda R. Ventenilla, Chief Education Supervisor, CID, or Renata G. Rovillos, Education Program Supervisor, LR at 09989922551 or email through lrmds.dagupancity.
7. For information and compliance.


ROWENA C. BANZON, EdD, CESO V
Schools Division Superintendent



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