

Republic of the Philippines

Department of Education

REGION I SCHOOLS DIVISION OFFICE OF DAGUPAN CITY

Office of the Schools Division Superintendent

Division Memorandum No. Th s. 2025

.

February 17, 2025

By:

DepEd SDO Dagupan City RECORDS OFFICE

COLLECTION, CONSOLIDATION AND VALIDATION OF BULLYING INCIDENTS INVOLVING LEARNERS AGED THIRTEEN (13) TO SIXTEEN (16) FOR SCHOOLE YEAR 2023-2024

To: Assistant Schools Division Superintendent Chief Education Supervisors, CID and SGOD **Education Program Supervisors** Public Schools District Supervisors Public and Private School Heads All Others Concerned

- This pertains to Memorandum OM-OUOPS-2025-11-00580, issued by the Assistant Secretary, Officer-In-Charge, Office of the Undersecretary for Operations, Mr. Malcolm S. Garma, which mandates all schools to submit data on reported Learner Rights and Protection (LRP) concerns, specifically bullying incidents involving learners aged 13 to 16.
- 2. All public and private schools are required to submit their reports to both Regional Office and Central Office by completing the MS form and attaching the School-Based Consolidation Data Sheet (Annex A). Schools must also include supporting documentation for reported bullying incidents, such as incident reports, narrative reports, intervention plans, intake sheets and other relevant referral documents. Deadline for submission is February 28, 2025.
- 3. Please refer to the attached memorandum for the detailed procedure and expected output.
- 4. Schools can access the MS form through the following link: https://tinyurl.com/yhhf7weh.





Address: Burgos St., Poblacion Oeste, Dagupan City

Telephone: (075) 653-4101 Website: depeddagupan.com

emall: dagupan city@deped gov.ph



Republic of the Philippines

Department of Education

SCHOOLS DIVISION OFFICE OF DAGUPAN CITY

Office of the Schools Division Superintendent

- The School-Based Consolidation Data Sheet can be downloaded here https://tinyurl.com/27pbxevd.
- All School-Based Consolidation Data Sheet should be submitted to the Division Learner Rights and Protection Focal Person, Ms. Bethany Venice S. Bautista on or before February 28, 2025. For clarifications and concerns, you may contact her at 0917 110 1277 or email at bethanyvenbautista@gmail.com.
- 7. For the information, guidance and compliance of all concerned.

School Division Superintendent

emall: dagupan.city@deped.gov.ph

CONFIDERTIAL

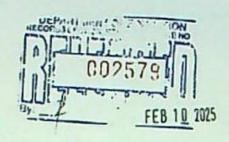
School-Based Report on Incidents of Bullying Involving Learners of Age Thritten (13), Fourteen (14), Fifteen (15), and Sixteen (16)

(S.Y. 2023-2024)

david	_		_								Classification	(Personn/Publics	-	
hand ID dress						Level (Simelegator)/Experieny/Experieny)								
	1	Nature of DeString				Virtina			Pallies					
Detail Place of Localizati	Physical		O-mail-	Cyles Bullying	Petaleties	-	40	(NIT) LOSTQLA-)	-	4.	DUF/ LOFT()	Artin Takes	Reconstration	Standard/ For mentation following refer to third party bit associate previous/ Fo mon tering following entered to third par- iatoresation providers/ On going of hos interesting in the contraction
T														
	-													
1										-				
1							-							
	_		_	_			_			-	1		-	
						Number of Resolved Case Number of cases for more	-		-1-0	-				
						Agrocies								
						Fumber of taken for more providers	otoring \$10	reing micrait	a Duel party operaction					
						Number of there wills on	grang with	nel interwested	0]			
				Stephend Swelat - Gender's	unaverted physical sectors to easy do	Chinate repetitive and agg one gas that humiliates or	ressure acc reschades s	hing birking at aid behavior our person on the l	Noch may be ligging scaling broadwise, maked to least or beside on a beast of personnel or categol time: campa forway error.	atriaud (retirion molecular	nior allowing ec.)		
retred and Coulies	med by		-		filme and le	NAME OF THE PARTY OF	-					Engandly		case and treshepred
	Den											Date	v	



Republic of the Philippines Department of Education REGION 1



REGIONAL MEMORANDUM No. 2025, s. 2025

COLLECTION, CONSOLIDATION AND VALIDATION OF BULLYING INCIDENTS INVOLVING LEARNERS AGED THIRTEEN (13) TO SIXTEEN (16) FOR SCHOOL YEAR 2023-2024

To: Schools Division Superintendents
Division Learner Rights and Protection Focal Persons
All Others Concerned

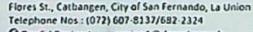
- This memorandum is in response to Memorandum OM-OUOPS-2025-11-00580, issued by the Assistant Secretary, Officer-In-Charge, Office of the Undersecretary for Operations, Mr. Malcolm S. Garma, which mandates all schools to submit data on reported Learner Rights and Protection (LRP) concerns, specifically bullying incidents involving learners aged 13 to 16.
- Consistent with DepEd Order No. 3, s. 2021, and other relevant LRP policies, these concerns will be consolidated and validated by the Schools Division Offices (SDOs) and Regional Offices (ROs).
- 3. To ensure the accuracy and completeness of the data, the process for collection, consolidation, and validation will be carried out in three phases:

PHASE	PROCEDURE	EXPECTED OUTPUT
Phase 1: Collection and Consolidation	Step 1: The school shall fill in the School-Based Consolidation Data Sheet (Annex A of this memorandum)	Signed school-based consolidation data sheet
	Step 2: The school shall transfer the data from the School-Based Consolidation Data Sheet to the MS Forms link provided herein by answering it.	Accomplished MS Forms through the link provided herein
	Step 3: The Central Office (Operations Strand-LRPD)	Consolidated data by the Central Office (Operations

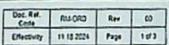








O DepEd Region I region1@deped.gov.ph vvvvv.depedregion1.com





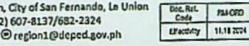
	shall consolidate the data submitted by the schools and disaggregate the number of reported incidents per Regional and Division level. The disaggregated data by the governance level shall be released to the field offices for the validation of focal persons from the ROs and SDOs.	Strand-LRPD) through data submitted by the schools		
Phase 2: Validation	Step 4: The focal persons from RO and SDO shall validate the data released by the Central Office (Operations Strand-LRPD).	Validated data by the focal persons from RO and SDO		
	Step 5: The ROs shall submit consolidated data of the validated reports.	Consolidated data validated by the focal persons from RO and SDO		
Phase 3:	Step 6: The LRPD shall analyze and interpret the data submitted and validated by the RO and SDO.	Report on bullying reported incidents involving learners ages thirteen (13) to sixteen (16)		

- All public and private schools are required to submit their reports to both the Regional Office and the Central Office (Operations Strand-LRPD) by completing the MS form and attaching the School-Based Consolidation Data Sheet (Annex A). Schools must also include supporting documentation for the reported bullying incidents, such as incident reports, narrative reports, intervention plans, intake sheets, and other relevant referral documents. The deadline for submission is February 28, 2025.
- Schools can access the MS form through the following link: https://tinyurl.com/yhhf7weh.
- The School-Based Consolidation Data Sheet can be downloaded here https://tinyurl.com/27pbxevd.
- For further details, refer to the attached DepEd Memorandum OM-OUOPS-2025-11-00580.











8. For clarifications and concerns, contact the Learner Rights and Protection RO Focal Person-Mr. Darius C. Nieto or Alternate Focal Person-Ms. Roxanne D. Cases at mobile number +639931975928 or email at roxanne.cases@cB65.deped.gov.ph.

9. Immediate dissemination of this memorandum is desired.

TOLENTINO G. AQUINO
Regional Director

Encl.: As stated.

Reference: Memorandum OM-OUOPS-2025-11-00580

To be indicated in the <u>Perpetual Index</u> under the following subjects:

> DATA FORMS LEARNERS POLICY REPORTS

ESSD/RDC 02/04/2025











