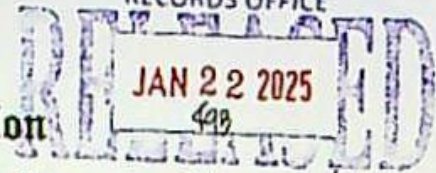




Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City  
RECORDS OFFICE



Office of the Schools Division  
Superintendent

January 21, 2025

**DIVISION MEMORANDUM**  
No. 031, s. 2025

**CONDUCT OF PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE  
ASSESSMENT (PIRPA) for FY 2025**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Section/Unit Heads  
Program Owners  
All others concerned

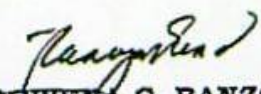
1. In compliance with **Regional Memorandum No. 89, s. 2025** titled **Conduct of Semestral Program Implementation Review and Performance Assessment for Schools Division Offices for Fiscal Year 2025**, all program owners/section/unit heads are enjoined to submit the following needed reports, to wit:

- Accomplishment Report (July-December 2024)
- Initiatives and Best Practices
- Ways Forward/Commitment for FY 2025
- SDO Catch Up Plan (Current Funds-FY 2025)
- Bottlenecks, Issues, Concerns, and Challenges
- Output Indicator (with backlog)

2. All needed documents/reports shall be uploaded through the link: <https://tinyurl.com/sdodcYEARENDPIRPAFY25>. Templates can be downloaded via the same link. Deadline of submission is on **January 28, 2025**.

3. Likewise, the presentation of the Yearend Accomplishment Report will be on **January 31, 2025**.

4. For the information, guidance, and compliance of all concerned.

  
**ROWENA C. BANZON EdD, CESO V**  
Schools Division Superintendent



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