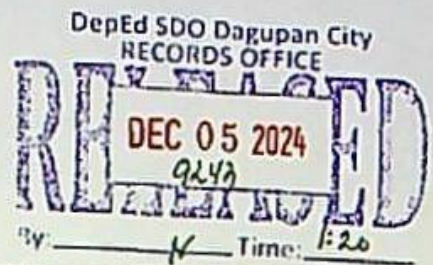




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY



Office of the Schools Division
Superintendent

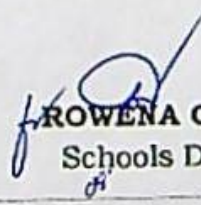
December 2, 2024

DIVISION MEMORANDUM
SGOD-2024- 023

**RESOURCE PERSONS AND MEMBERS OF THE REGIONAL PROGRAM
MANAGEMENT TEAM ON THE CAPACITY BUILDING ON BECOMING A SCHOOL
HEAD**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
School Head, Pantal ES
All Others Concerned

1. In reference to Memorandum HRDD-2024-1591 titled "Resource Persons and Members of the Regional Program Management Team on the Capacity Building on Becoming a School Head", the Regional Office through the National Educators Academy of the Philippines shall conduct the Capacity Building on Becoming a School Head at the NEAP R1, San Vicente, City of San Fernando, La Union on December 2-6, 2024.
2. Anent this, this Office enjoins the participation of **John Silvester Allipio** as one of the Resource Persons in the said activity.
3. Service Credits and Compensatory Time Off shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DO no. 53, s. 2003 on the Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
4. Expenses related to this activity such as board and lodging, supplies and materials shall be charged against 2024 HRD Fund while travel expenses shall be charged against SDO/School MOOE or other local funds subject to usual accounting and auditing rules and regulation,
5. Attached is the regional memorandum for ready reference.
6. For information and guidance.


ROWENA C. BANZON, EdD, CESO V
Schools Division Superintendent



Address: Burgos St., Poblacion Oeste, Dagupan City
Telephone: (075) 653-4101
Website: depeddagupan.com
email: dagupan.city@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION I



NOV 25 2024

MEMORANDUM
 HRDD-2024- 1591

**RESOURCE PERSONS AND MEMBERS OF THE REGIONAL PROGRAM
 MANAGEMENT TEAM ON THE CAPACITY BUILDING
 ON BECOMING A SCHOOL HEAD**

To: Schools Division Superintendents
 Schools Division Office of Batac City, Dagupan City, Ilocos Norte,
 Ilocos Sur, La Union, Laoag City, Pangasinan I, Pangasinan II,
 San Fernando City, and Urdaneta City

Chief of Functional Division
 Field Technical Assistance Division
 Human Resource Development Division
 Quality Assurance Division

1. This Office, through the National Educators Academy of the Philippines Region 1 (NEAP R1) shall conduct the Capacity Building on Becoming as School Head at the NEAP R1, San Vicente, City of San Fernando La Union on December 2-6, 2024.
2. Enclosed is the list of identified Resource Persons (RPs) and members of the Program Management Team (PMT).
3. All RPs and RPMT members must register online via link: <https://tinyurl.com/Reg-Programma-School-Head> on or before November 29, 2024. RPs are expected to be at the venue a day before their schedule.
4. RPs and RPMT are requested to bring their own laptop, pocket Wi-Fi, and extension cord to be used during the activity.
5. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants, resource speakers, and members of the Regional Program Management Team if the activity falls on a holiday, weekend, or cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 53, s. 2003 on the Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.



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 REGION I

6. Expenses related to this activity such as board and lodging, supplies and materials shall be charged against 2024 HRD Fund while travel expenses shall be charged against SDO/School MOOE or other local funds subject to usual accounting and auditing rules and regulations.
7. For queries and other concerns, please contact HRDD-NEAP R1 through (072) 682-23-21 or email at region1@deped.gov.ph.
8. Immediate dissemination of this Memorandum is desired.

For the Regional Director


ATTY. RHEA JOY L. CARBONELL
 Chief Administrative Officer
 Administrative Division

HRDD/kmmb/M RPaRPMTBecomingaSchoolHead
 November 25, 2024



DepEd 401



HRDD241616



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Republic of the Philippines
Department of Education
REGION I

Enclosure

List of Resource Persons and Program Management Team

Name	Division	Schedule (exclusive of travel time)
Resource Persons		
Beverly P. Martinez	Ilocos Norte	December 2, 2024
Gay D. Danao	San Fernando City	December 2, 2024
Dinah C. Bonao	HRDD-NEAP R1	December 2-6, 2024
John Silvester A. Alipio	Dagupan City	December 3, 2024
Ritchie G. Macalanda	FTAD	December 3, 2024
Arlene A. Dela Rosa	Urdaneta City	December 4, 2024
Nerissa C. Tabion	Urdaneta City	December 4, 2024
Jeffrey V. Fernandez	Pangasinan I	December 4, 2024
Pepsi P. Duldulao	Batac City	December 4, 2024
Fritzie Hazel M. Aplacador	Laoag City	December 5, 2024
Melisa G. Del Prado	QAD	December 5, 2024
Ricardo S. Tambogon	Pangasinan II	December 5, 2024
Mylin A. Alambat	Ilocos Sur	December 6, 2024
Racel Ordinario	La Union	December 6, 2024
Regional Program Management Team		
Vincent Clinton De Guzman	Pangasinan I	December 2-6, 2024
Kathleen May M. Bautista	HRDD-NEAP R1	December 2-6, 2024
Nedel Christine Joyce L. Catiter	HRDD-NEAP R1	December 2-6, 2024
Abigail A. Cabilin	HRDD-NEAP R1	December 2-6, 2024