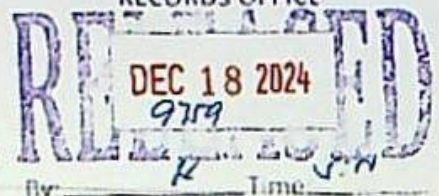




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City
RECORDS OFFICE



Office of the Schools Division
Superintendent

December 17, 2024

DIVISION MEMORANDUM

No. 540, s. 2024

**TRAINING-WORKSHOP ON DEVELOPING INNOVATIVE EMPLOYEES TOWARD
PUBLIC SERVICE EXCELLENCE**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Unit Heads
All Division Office personnel

1. The Schools Division Office shall conduct the Training-Workshop on Developing Innovative Employees toward Public Service Excellence on **December 20, 2024, 8:00-5:00 PM** at the Division Training Center.
2. Target participants are all SDO personnel. Registration starts at 7:30 AM. Participants are requested to prepare a five-minute presentation on office initiatives or innovative practices using the template that can be accessed through the link: <https://tinyurl.com/SDODCIE2024>.
3. For questions and technical assistance, please coordinate with SGOD-HRDS.
4. For information and guidance of all concerned.

ROWENA C. BANZON, EdD, CESO V
Schools Division Superintendent



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