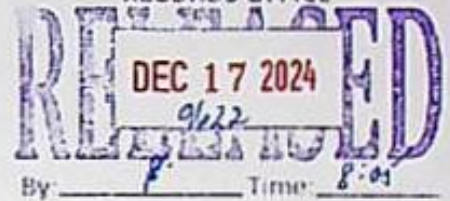




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City
RECORDS OFFICE



Office of the Schools Division
Superintendent

December 13, 2024

DIVISION MEMORANDUM

No. 529, s. 2024

PARTICIPANTS TO THE INSTRUCTIONAL LEADERSHIP TRAINING

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD & CID
Public Schools District Supervisor
School Heads
All Others Concerned

1. In reference to Regional Memorandum 1658, s. 2024 titled "*Instructional Leadership Training*", the following are participants to the **Instructional Leadership Training on December 17-19, 2024** at Hotelinda Suites, Vigan City, Ilocos Sur:

John Silvester Alipio
Adelfo Malanum
Susan Saldajeno
Noemi Manaois
Virginia Dela Rosa
Bernardita Azurin
Herbert Perez

2. Endorsed participants are requested to accomplish the Actual Participants Profile Sheet through the link: <https://tinyurl.com/ILTPI SAPAX> on or before December 13, 2024.

3. Participants are requested to arrive at the venue before 3:00 PM of Day 0 (December 16, 2024). The first meal to be served is dinner of Day 0 and last meal is PM snacks of Day 3. They are also requested to bring laptop and extension cord.

4. Expenses related to this activity such as board and lodging, meals, supplies, and materials shall be charged against the FY 2023 HRD PSF. Transportation, per diem, and other incidental expenses shall be charged against the SDO MOOE/school MOOE or other local funds subject to usual accounting and auditing rules and regulations.



Address: Burgos St., Poblacion Oeste, Dagupan City
Telephone: (075) 653-4101
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email: dao:nan.city@deped.gov.ph



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5. Service Credits or Compensatory Time-Off shall be granted to the participants if activity falls on holiday, weekend, cancellation/suspension of classes and work in Government offices pursuant to the guidelines specified in DepEd Order no. 53, s. 2003 on the Updated Guidelines on Grant of Vacation Service Credit for Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.

6. Immediate dissemination of this memorandum is desired.

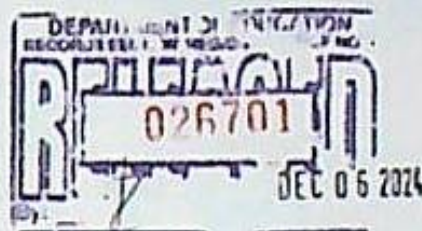

ROWENA C. BANZON EdD, CESO V
Schools Division Superintendent



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Republic of the Philippines
Department of Education
 REGION I



REGIONAL MEMORANDUM

No. 165 s. 2024

INSTRUCTIONAL LEADERSHIP TRAINING (ILT)

To: Schools Division Superintendents
 All Concerned Personnel

1. The Department of Education Regional Office I, through the National Educators Academy of the Philippines-Region I (NEAP-R I) will conduct an Instructional Leadership Training on December 17-19, 2024 at Hotelinda Suites, Vigan City, Ilocos Sur.

2. The training program aims to:

- a. equip school heads and supervisors with essential tools and strategies for excelling in today's dynamic classroom environment, with a focus on aligning instruction to PISA standards and fostering critical thinking;
- b. elevate classroom practices by fostering the development of higher-order thinking skills through the development of HOTS items/questions;
- c. create an action plan to prepare 15 year old learners effectively for the upcoming PISA 2025 assessment, focusing on improving readiness and competency in core areas.

3. Below is the required number of participants and their positions per Schools Division Offices (SDOs).

Schools Division Office	Number of Participants		
	SGOD & CID Chiefs or Representatives	EPS (Math, Science, & English)	Secondary School Heads
Alaminos City	2	3	2
Batac City	2	3	2
Candon City	2	3	2
Dagupan City	2	3	2
Ilocos Norte	2	3	2
Ilocos Sur	2	3	2
La Union	2	3	2
Laog City	2	3	2
Pangasinan I	2	3	3
Pangasinan II	2	3	3
San Carlos City	2	3	2
San Fernando City	2	3	2
Urduyeta City	2	3	2
Vigan City	2	3	2





Republic of the Philippines
Department of Education
 REGION I

4. The SDOs, through the Human Resource Development Section, shall submit the list of participants duly endorsed by the Schools Division Superintendents on or before **December 11, 2024** via email at ncap.region1@deped.gov.ph, with the subject line **"SDO xx ILT"** (e.g., **SDO Pangasinan II ILT**).
5. Endorsed participants are requested to accomplish the Actual Participants Profile Sheet through this link: <https://tinyurl.com/ILTPISAPAX> on or before **December 13, 2024**.
6. All participants are requested to arrive at the venue before 3:00PM of December 16 (Day 0) for the registration. The first meal to be served is dinner of Day 0 while the last meal is PM snacks of Day 3. They are requested to bring laptop and extension cord for the training activities.
7. Expenses related to this activity such as board and lodging, meals, supplies and materials shall be charged to FY 2023 HRD Program Support Fund. Transportation, per diem, and other incidental expenses of participants shall be charged against SDO MOOE/School MOOE or other local funds subject to usual accounting and auditing rules and regulations.
8. Service Credits or Compensatory Time-Off (CTO) shall be granted to the participants if the activity falls on holiday, weekend, cancellation or suspension of classes and work in Government Offices due to typhoon, flooding, other weather disturbances, and calamities pursuant to the guidelines specified in DepEd Order No. 53, s. 2003 on the Updated Guidelines on Grant of Vacation Service Credits to Teachers and CSC-DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Services Rendered, whichever is appropriate and applicable.
9. Immediate dissemination of this Memorandum is desired.

TOLENTINO G. AQUINO
 Director IV

Encl: Endorsement of the Participants
 Reference: None
 To be indicated in the Perpetual Index
 Under the following subjects:

ENGLISH SCIENCE MATHEMATICS TRAINING PROGRAMS

HRDD/rrm/RM_ILT_PISA
 December 5, 2024



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Doc. Ref. Code	RM-ORD	Rev	00
Effectivity	11.18.2024	Page	2 of 2

