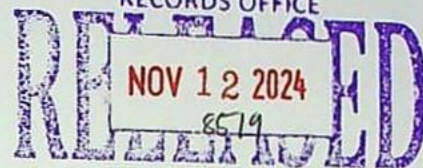




Republic of the Philippines  
**Department of Education**  
REGION I

**SCHOOLS DIVISION OFFICE DAGUPAN CITY**

DepEd SDO Dagupan City  
RECORDS OFFICE



By:           a           Time: 0115

**DIVISION MEMORANDUM**

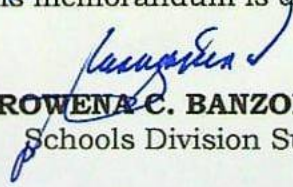
SGOD No. 464 s. 2024

November 6, 2024

**THE DAGUPAN CITY ATHLETIC ASSOCIATION MEET 2024-2025**

TO: Assistant Schools Division Superintendent  
Chiefs of Divisions (CID/SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads (public/private)  
Private Schools Principals League Officers  
DCAA Officers  
All others concerned

1. Per *DepEd Order No. 022, s. 2023*, The School Calendar for SY 2024-2025 indicates that November 25 – 29, 2024 is the *Midyear Break* and the *R1AA 2025* is tentatively scheduled on February 2025 and the *PALARONG PAMBANSA 2025* is tentatively set in *May 2025* in Laoac City, to be hosted by the LGU-the Provincial Gov't of Ilocos Norte.
2. The **DAGUPAN CITY ATHLETIC ASSOCIATION MEET** will be held on December 11-13, 2024. The **OPENING PROGRAM** will be held on **December 11 @ 7:00AM (for Elementary) and 1:00PM (for Secondary)**, at the Dagupan City People's Astrodome, Tapuac, Dagupan City.
3. The Palarong Pambansa 2024 Guidelines shall be the reference in the conduct of lower meets, the incumbent rules contained in DepEd Memorandum No. 005, s. 2024, titled "**Conduct of the 2025 Palarong Pambansa**" will be adopted. Specific rules and guidelines are herein attached.
4. Service Credits/Compensatory Time Off (**CTO**) will be granted to all authorized personnel (TP/NTP) who will be involved in the activities related to the conduct of this sports program/activities on Saturdays, Sundays and holidays.
5. Immediate and wide dissemination of this memorandum is desired.

  
**ROWENA C. BANZON EdD, CESO V**  
Schools Division Superintendent



Address: Burgos St., Poblacion Oeste, Dagupan City  
Telephone: (075) 653-4101  
Website: [depeddagupan.com](http://depeddagupan.com)  
email: [dagupan.city@dened.gov.ph](mailto:dagupan.city@dened.gov.ph)





Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF DAGUPAN CITY

## DCAA MEET 2024-'25 GENERAL GUIDELINES

1. The Palarong Pambansa 2024 Guidelines shall be the reference in the conduct of lower meets, the incumbent rules contained in DepEd Memorandum No. 005, s. 2024, titled "**Conduct of the 2025 Palarong Pambansa**" will be adopted. Specific rules and Guidelines as follows:
  - a. Schools are encouraged to identify and select focus sports where they can confidently compete and advance to the next level;
  - b. The "**Winner-take-all**" Policy is still in effect and shall be applied in the representation of teams (school sports clubs) for the seven (7) team sports in all level of competitions, Division/Regional Meets and in the Palarong Pambansa; and
  - c. For "**Measurable Sports**" it shall adopt the qualifying time, distance and score to determine the qualifiers/winners. These are SWIMMING and ATHLETICS.
  - d. The **FORMAT of Team Entries** shall be the following:
    - **For the Elementary Level:** Both public/private schools shall conduct their District Meets/Private schools meet or selection process to determine their Champions/Top Players/teams per sports events/categories. The Public Elementary shall have 4-slots/entries (1-slot/entry per district); while the Private School shall match it if they have enough entries, otherwise, they will only field what they have. This applies to sports that needed equal participation for both public and private schools.
    - **For the Secondary Level:** The 8-public secondary schools shall participate as is, and their number shall be matched by the private school, if and when they have enough teams, otherwise, only what they have will be fielded. This applies to sports that needed equal participation for both public and private schools.
    - **EXEMPTIONS:**
      - a) **For Measurable sports**-Athletics, Swimming: qualifying standards (time, distance, score) will be adopted and it will be an open competition/participation.
      - b) **For Basketball, Volleyball, Sepak Takraw, Table Tennis and Chess** will be played in a REGULAR tournament format and open to all interested schools/teams which will end at least 1-week before the R1AA 2025. All participating schools shall enter into a Memorandum of Agreement with the SDO Sports Officials. The Top 5 Teams shall be selected within the duration of the tournament. The tail end of the tournament shall then serve as the full training of the 5-selected teams and serve as the SELECTION PROCESS where the Champion teams shall represent the City Division in the R1AA. The games will be played on Saturdays and or Sundays/holidays only.





Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OFFICE DAGUPAN CITY

2. The Competing Teams/Delegations are as follows:
- A. **ELEMENTARY TEAMS/DELEGATIONS/COLORS:**
- DISTRICT I (YELLOW GOLD)**– WCES I and II, Lucao ES, Malued ES, Pogo-Lasip ES, Juan L. Siapno ES, Lasip Grande ES
  - DISTRICT II (RED)**– ECIS, Caranglaan ES, PGVES, Bacayao Sur ES, Tebeng ES, Mangin-Tebeng ES, Tambac ES
  - DISTRICT III (WHITE)** – North Central ES, G.D. Pilar ES, Sabangan ES, Bonuan Boquig ES, L.F. Maramba ES, BLISS ES, FNCIS, Bolosan ES, Mamalingling ES, Salisay ES, VQZarate ES
  - DISTRICT IV (ORANGE)**– JP Guadiz ES, Lomboy ES, Pantal ES, T.R. Ayson ES, Calmay ES, Carael ES, Salapingao ES, Suit ES, Pugaro IS
  - PRIVATE SCHOOLS (GREEN/LITE GREEN)**
- B. **SECONDARY TEAMS/DELEGATIONS/COLORS:**
- DCNHS (WHITE)**
  - BBNHS (BLUE)**
  - JJDVSTVSS (RED)**
  - CARAEI NHS (PINK)**
  - FNCIS (MAROON)**
  - PUGARO IS (DARK GRAY)**
  - SALAPINGAO NHS (YELLOW)**
  - EAST CENTRAL IS (BLACK)**
  - PRIVATE SCHOOLS (any combination of 2-colors)**
3. The **DCAA ENTRY FORMS** (per events) shall be submitted on or before **November, 29, 2024** and the **Eligibility Documents** on or before **December 2, 2024**. The Division Screening and Accreditation Committee (DSAC) will convene on the same day to receive and review the submitted documents.
4. The **Solidarity Meeting** which shall be attended by ALL Coaches and Technical Officials (for Basketball/Volleyball/Table Tennis/Sepak Takraw/Chess) will be held on **November 20, 2024, 8:00AM**, Venue: **DCNHS Covered court**, while all other sports events will be on **November 28, 2024 @ 8:00AM, People's Astrodome**. The format, game schedules and playing venue will be discussed and finalized. After which, the **REFRESHER Course** for Technical/Officiating Officials shall take place. The List of Technical Officials will be released in a separate Memorandum.
5. **Special Features** rules and guidelines:
- **Mr. and Ms. (Little) –**
- Elementary:** 4-pairs each, both public and private school delegations;
  - Secondary:** 8-pairs each, both public/private schools.
  - Candidates should wear Sports attire (short and polo shirt with rubber shoes);
  - NO high heels/over make-up;
  - NO age qualification;
  - Must be enrolled in any school under their delegation.





Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OFFICE DAGUPAN CITY

- **Hip-Hop Dance Contest:**
- a) **Elementary:** 4-groups, both public/private school delegations;
  - b) **Secondary:** 8-groups both public/private schools;
  - c) Groups shall be composed of 10-15 members only.
  - d) Performance time must be 3-minutes only.
  - e) NO age qualification;
  - f) Must be enrolled in the school they represent.
6. The conduct of these activities shall adopt the most economical way as regards playing uniforms which should not be expensive, a t-shirt (with team color) maybe enough, except for Basketball and Volleyball that there should be a playing number.
7. The usual documentary requirements shall be completed before the start of any game/event. a) ENTRY FORM signed by the Principal; b) Xerox copy of PSA; c) Medical Certificate; d) Parental Consent/waiver.
8. The AWARDING format:
- ❖ Winners per sports categories will be awarded with certificates as, **CHAMPION/2<sup>ND</sup> PLACE/3<sup>RD</sup> PLACE;**
  - ❖ Event Winners will be awarded with **Trophies (champions only);**
  - ❖ The school with most number of event trophies garnered will be declared/awarded as **The Best Performing School/2<sup>nd</sup> Best/3<sup>rd</sup> Best**
  - ❖ There will No Overall Champion.

PREPARED BY:

**EDILBERTO R. ABALOS**  
Chief Education Supervisor, SGOD

APPROVED:

**ROWENA C. BANZON, Ed. D., CESO V**  
Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF DAGUPAN CITY

**DCAA MEET 2024-'25 GENERAL GUIDELINES**

1. The Palarong Pambansa 2024 Guidelines shall be the reference in the conduct of lower meets, the incumbent rules contained in DepEd Memorandum No. 005, s. 2024, titled **Conduct of the 2025 Palarong Pambansa** will be adopted. Specific rules and Guidelines as follows:
  - a. Schools are encouraged to identify and select focus sports where they can confidently compete and advance to the next level;
  - b. The **“Winner-take-all”** Policy is still in effect and shall be applied in the representation of teams (school sports clubs) for the seven (7) team sports in all level of competitions, Division/Regional Meets and in the Palarong Pambansa; and
  - c. For **“Measurable Sports”** it shall adopt the qualifying time, distance and score to determine the qualifiers/winners. These are SWIMMING and ATHLETICS.
  - d. The **FORMAT of Team Entries** shall be the following:
    - For the **Elementary Level**: Both public/private schools shall conduct their District Meets/Private schools meet or selection process to determine their Champions/Top Players/teams per sports events/categories. The Public Elementary shall have 4-slots/entries (1-slot/entry per district); while the Private School shall match it if they have enough entries, otherwise, they will only field what they have. This applies to sports that needed equal participation for both public and private schools.
    - For the **Secondary Level**: The 8-public secondary schools shall participate as is, and their number shall be matched by the private school, if and when they have enough teams, otherwise, only what they have will be fielded. This applies to sports that needed equal participation for both public and private schools.
    - **EXEMPTIONS:**
      - a) For **Measurable sports**-Athletics, Swimming: qualifying standards (time, distance, score) will be adopted and it will be an open competition/participation.
      - b) For **Basketball, Volleyball, Sepak Takraw, Table Tennis and Chess** will be played in a REGULAR tournament format and open to all interested schools/teams which will end at least 1-week before the R1AA 2025. All participating schools shall enter into a Memorandum of Agreement with the SDO Sports Officials. The Top 5 Teams shall be selected within the duration of the tournament. The tail end of the tournament shall then serve as the full training of the 5-selected teams and serve as the SELECTION PROCESS where the Champion teams shall represent the City Division in the R1AA. The games will be played on Saturdays and or Sundays/holidays only.





Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF DAGUPAN CITY

2. The Competing Teams/Delegations are as follows:
  - A. **ELEMENTARY TEAMS/DELEGATIONS/COLORS:**
    - a. **DISTRICT I (YELLOW GOLD)**– WCES I and II, Lucao ES, Malued ES, Pogo-Lasip ES, Juan L. Siapno ES, Lasip Grande ES
    - b. **DISTRICT II (RED)**– ECIS, Caranglaan ES, PGVES, Bacayao Sur ES, Tebeng ES, Mangin-Tebeng ES, Tambac ES
    - c. **DISTRICT III (WHITE)** – North Central ES, G.D. Pilar ES, Sabangan ES, Bonuan Boquig ES, L.F. Maramba ES, BLISS ES, FNCIS, Bolosan ES, Mamalingling ES, Salisay ES, VQZarate ES
    - d. **DISTRICT IV (ORANGE)**– JP Guadiz ES, Lomboy ES, Pantal ES, T.R. Ayson ES, Calmay ES, Carael ES, Salapingao ES, Suit ES, Pugaro IS
    - e. **PRIVATE SCHOOLS (GREEN/LITE GREEN)**
  - B. **SECONDARY TEAMS/DELEGATIONS/COLORS:**
    - a. **DCNHS (WHITE)**
    - b. **BBNHS (BLUE)**
    - c. **JJDVSTVSS (RED)**
    - d. **CARAEI NHS (PINK)**
    - e. **FNCIS (MAROON)**
    - f. **PUGARO IS (DARK GRAY)**
    - g. **SALAPINGAO NHS (YELLOW)**
    - h. **EAST CENTRAL IS (BLACK)**
    - i. **PRIVATE SCHOOLS (any combination of 2-colors)**
3. The **DCAA ENTRY FORMS** (per events) shall be submitted on or before **November, 27, 2024** and the **Eligibility Documents** on or before **December 2, 2024**. The Division Screening and Accreditation Committee (DSAC) will convene on the same day to receive and review the submitted documents.
4. The **Solidarity Meeting** which shall be attended by ALL Coaches and Technical Officials will be held on **November 28-29, 2024, 8:00AM**, Venue: **People's Astrodome/DCHNS Covered Court**. The format, game schedules and playing venue will be discussed and finalized. After which, the **REFRESHER Course** for Technical/Officiating Officials shall take place. The List of Technical Officials will be released in a separate Memorandum.
5. **Special Features** rules and guidelines:
  - **Mr. and Ms. (Little) –**
    - a) **Elementary:** 4-pairs each, both public and private school delegations;
    - b) **Secondary:** 8-pairs each, both public/private schools.
    - c) Candidates should wear Sports attire (short and polo shirt with rubber shoes);
    - d) NO high heels/over make-up;
    - e) NO age qualification;
    - f) Must be enrolled in any school under their delegation.





Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF DAGUPAN CITY

➤ **Hip-Hop Dance Contest:**

- a) **Elementary:** 4-groups, both public/private school delegations;
  - b) **Secondary:** 8-groups both public/private schools;
  - c) Groups shall be composed of 10-15 members only.
  - d) Performance time must be 3-minutes only.
  - e) NO age qualification;
  - f) Must be enrolled in the school they represent.
6. The conduct of these activities shall adopt the most economical way as regards playing uniforms which should not be expensive, a t-shirt (with team color) maybe enough, except for Basketball and Volleyball that there should be a playing number.
7. The usual documentary requirements shall be completed before the start of any game/event. a) ENTRY FORM signed by the Principal; b) Xerox copy of PSA; c) Medical Certificate; d) Parental Consent/waiver.
8. The AWARDING format:
- ❖ Winners per sports categories will be awarded with certificates as, **CHAMPION/2<sup>ND</sup> PLACE/3<sup>RD</sup> PLACE;**
  - ❖ Event Winners will be awarded with **Trophies (champions)** only);
  - ❖ The school with most number of event trophies garnered will be declared/awarded as **The Best Performing School/2<sup>nd</sup> Best/3<sup>rd</sup> Best**
  - ❖ There will No Overall Champion.

PREPARED BY:

**EDILBERTO R. ABALOS**  
Chief Education Supervisor, SGOD

APPROVED:

**ROWENA C. BANZON EdD, CESO V**  
Schools Division Superintendent