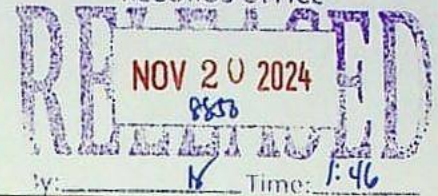




Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City  
RECORDS OFFICE



Office of the Schools Division  
Superintendent

November 19, 2024

**DIVISION MEMORANDUM**

No.: 478, s. 2024

**CORRIGENDUM ON THE SCHOOLS DIVISION OF DAGUPAN CITY  
CONTINGENCY PLANNING 2024**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors, SGOD & CID  
All Public Schools Division Supervisors  
All Elementary and Secondary School Principals  
Division Disaster Risk Reduction and Management Coordinator  
School DRRM Coordinators/Focal Persons/Alternate  
SDO PMT/TWG  
All Others Concerned

1. This is in addition to the training "Schools Division of Dagupan City Contingency Planning 2024" held at The First Islatel Conventions and Events, Lucap, Alaminos City, Pangasinan, last November 12-14, 2024.
2. November 13 every year is a special public holiday in the Province of Pangasinan in commemoration of the birth date of the late Speaker Eugenio Padlan Perez, representative of the old second district of Pangasinan.
3. It was declared that November 13, 2024, is a Special Public Holiday, therefore, the grant of one (1) day Compensatory Overtime Credit (COC) to all participants and shall avail of a Compensatory Time Off (CTO) as per CSC and DBM Joint Circular No. 02, s. 2004 on non-monetary remuneration for overtime service rendered, while teaching personnel shall earn vacation service credits per DepEd Order No. 53, s. 2003.
4. The list of participants and the technical working group entitled to the one (1) day Compensatory Overtime Credit (COC) is attached.



Address: Burgos St., Poblacion Oeste, Dagupan City  
Telephone: (075) 653-4101  
Website: [depeddagupan.com](http://depeddagupan.com)  
email: [dagupan.city@deped.gov.ph](mailto:dagupan.city@deped.gov.ph)



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5. For further information and clarification, you may contact the Division DRRM Coordinator, **Ms. Elvira N. Villamor** via email at [elvira.villamor@deped.gov.ph](mailto:elvira.villamor@deped.gov.ph).
6. Information and immediate dissemination of this memorandum is desired.

  
**ANNA LIZA M. CHAN**

Supervising Education Program Specialist  
Officer-in-Charge

Office of the Schools Division Superintendent 



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**SCHOOLS DIVISION OF DAGUPAN CITY CONTINGENCY PLANNING 2024**

**November 12-14, 2024**

**Venue: First Islatel, Lucap, Alaminos City**

**B. TRAINING PARTICIPANTS**

<b>Name</b>	<b>Position/Term of Reference</b>
1. Dr. Jaime C. Siapno	PSDS, CID / Participant
2. Dr. Edwin R. Ferrer	PSDS, CID / Participant
3. Dr. Giovanni Anthony A. Arafiles	Dentist II / Participant
4. Reynante B. Infante	ITO / Participant
5. Joann L. Jimenez	PO III / Participant
6. Freddie M. Soriano	EP Specialist II, ALS / Participant
7. Pilita O. Bautista	AO IV (Records Officer)/ Participant
8. Jennette A. Sison	AO IV (HRM Officer)/ Participant
9. Bethany Venice S. Bautista	PDO I / Participant
10. Janelle S. De Guzman	Administrative Assistant III / Participant
11. Gemma Resurreccion	Administrative Assistant III / Participant
12. Czar Odell B. Bohol	Administrative Assistant I / Participant
13. Edwin Juliano	Administrative Aide
14. Mark Lambert C. Bato	Administrative Assistant III/ Participant
15. Teodoro Manaois	Nurse II
16. Eunicke L. Bautista	Teacher III/ALS
17. Ernie C. Aquino	Teacher III/ALS
18. Armilean A. Vileran	Teacher/ALS
19. Kress Drexel B. Flores	Teacher/ALS
20. Manolita V. Ordoño	Teacher/ALS
21. Julie D. Tolentino	Teacher/ALS
22. Froilan M. Julian	Administrative Aide VI

**C. TECHNICAL WORKING GROUP**

23. Gilliane Jessa S. Casaclang	EP Specialist II, HRD / Participant
24. Elvira N. Villamor	Project Development Officer II, DRRM/Proponent/Resource Person
25. Christian Paul Q. Espiritu	Nurse II, Welfare Officer/ Participant



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26. Chelsea M. Paras	Documenter/ Participant
27. Napoleon S. Rovillos	Dental Aide II / Technical Support/Participant
28. Henry Refuerzo	Technical Support/Participant
29. Vincent B. Idio	Support Staff/ Participant

**C. DRIVER**

<b>Name</b>	<b>Position/Term of Reference</b>
30. Segundino C. Ramadilla	Driver



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