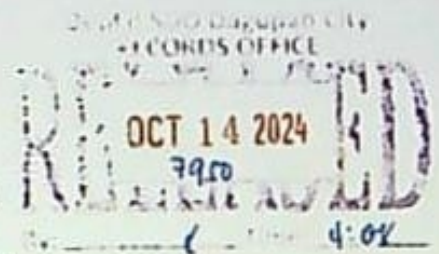




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY



Office of the Schools Division
Superintendent

October 10, 2024


DIVISION MEMORANDUM

No. 414 s. 2024

**GUIDELINES ON THE CONDUCT OF REGIONAL OFFICE, SCHOOLS DIVISION
OFFICE, AND SCHOOL-DEVELOPED PROFESSIONAL DEVELOPMENT
PROGRAMS FOR FY 2024**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Public Schools District Supervisors
Principals/School Heads
All Others Concerned

1. In reference to Regional Memorandum no. 1245, s. 2024 titled "Guidelines on the Conduct of Regional Office, Schools Division Office, and School-Developed Professional Development Programs for FY 2024", this Office informs the field of the Guidelines on the Conduct of Regional Office, Schools Division Office, and School-Developed Professional Development Programs for FY 2024 based on DM-OUHROD-2024-1765.
2. Included in the guidelines are the 3-day School-Based In-Service training (INSET) scheduled on November 25-29, 2024 and conduct of the Learning Action Cell.
3. The Guidelines on the School-Level Development and Implementation of School-Based Professional Development Programs and Enclosures can be accessed through the link <https://tinyurl.com/SBPDPGuidelines> for reference.
4. The regional memorandum is attached herein for ready reference.
5. For concerns or technical assistance, please coordinate with SGOD-HRDS.
6. For information and widest dissemination.


ROWENA BANZON EdD, CESO V
Schools Division Superintendent