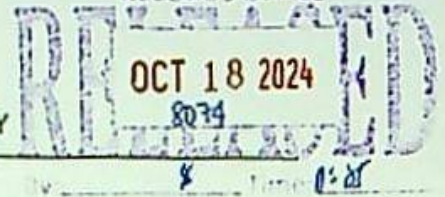




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City
RECORDS OFFICE



Office of the Schools Division
Superintendent

October 16, 2024

DIVISION MEMORANDUM
No.: 425, s. 2024

TRAINING ON EDUCATION ON BASIC DRRM SERIES I (A TEN MODULE TRAINING) FOR SCHOOL DISASTER RISK REDUCTION AND MANAGEMENT COORDINATORS

To: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD & CID
All Public Schools Division Supervisors
All Elementary and Secondary School Principals
Division Disaster Risk Reduction and Management Coordinator
School DRRM Coordinators/Focal Persons/Alternate
SDO PMT/TWG
All Others Concerned

1. The issuance of *DepEd Order No. 002, series of 2024*, "Immediate Removal of Administrative Tasks of Public School Teachers", this issuance compels the ancillary services assigned to teachers to be transferred to either the newly hired Project Development Officer I (PDO I), Administrative Officer II (AOII), or non-teaching personnel. The Department of Education through its Disaster Preparedness and Response Program supports all Regional Offices and Schools Division Offices to conduct module training on basic DRRM education Designed for the newly designated School DRRM Coordinators.
2. *DO 37, series 2015* titled, "The Comprehensive Disaster Risk Reduction Management in Education Framework. The framework is expected to guide schools in assessing, planning, and implementing their specific prevention and mitigation, preparedness, response and recovery, and rehabilitation interventions. The DRRM interventions in schools will be categorized using the Comprehensive Safety Schools (CSS) pillar, namely Safe Learning Facilities, School Disaster and Risk Reduction Management, and Resilience Education. Creating a safe learning environment may lessen the impacts of disasters and emergencies and delay the delivery of education services which also affect other educational resources and investments and puts both the lives of learners and personnel at risk.



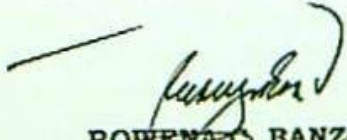
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3. This two (2) day training on Education on Basic Disaster Risk Reduction and Management Series I (A Ten Module Training). This includes Department Orders that serve as basis for DRRM tasks, responsibilities, and direction in the practice of DRRM-related activities and programs.
4. This training aims to capacitate the forty-six (46) participants to be able to:
 - Function as a School DRRM Coordinator based on the duties and responsibilities tasked.
 - Draft a memo for the School Heads in their AORs reinforcing the existing DepEd Memoranda on, DRRM-CCAM, Hazard Drills, Student-Led Watching, and Hazard drills.
 - Formulate the Schools' DRRM Plan (Action Plan) for SY 2025-2026.
5. The training is scheduled on **October 24-25, 2024, 8:00 AM-5:00 PM**, at the 4th Floor, New SDO Conference Hall, Burgos Street, Dagupan City.
6. The following are the training guidelines and reminders to be observed. Participants:
 - 6.1. Must be on time and sign the attendance sheet provided.
 - 6.2. Should actively participate as needed.
 - 6.3. Snacks and meals will be served.
7. The list of participants (**Annex A**) and the technical working group are attached. **Annex B**. Program Matrix/Activity.
8. Participants are either PDO I, AO II, or non-teaching personnel recommended by the school head as School DRRM Designate or alternate.
9. For further information and clarification, you may contact the Division DRRM Coordinator, **Ms. Elvira N. Villamor** via email at elvira.villamor@deped.gov.ph.
10. Information and immediate dissemination of this memorandum is desired.


ROWENA C. BANZON EdD, CESO V
Schools Division Superintendent



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Annex A: List of Participants

**TRAINING ON EDUCATION ON BASIC DISASTER RISK REDUCTION and
MANAGEMENT (DRRM) SERIES I, FOR SCHOOL DRRM COORDINATORS**
October 24-25, 2024

Name	Position	School
1. Albert R. Bautista	PDO I	North Central ES
2. Conrad Don G. De Vera	PDO I	West Central I ES
3. Ma. Aura Fausta B. Micu	PDO I	Bolosan ES
4. Josanne B. Ramirez	PDO I	Bonuan Buquig ES
5. Elaine Joy J. Reamon	PDO I	Pogo-Lasip ES
6. Marjude G. Zamora	PDO I	T. Ayson-Rosario ES
7. John Efraim Laynes	AO II	Calmay ES
8. Abegail M. De Vera	AO II	Mangin-Tebeng ES
9. Millicent V. Antonio	AO II	Victoria Q. Zarate ES
10. Ma. Paz Fernandez	AO II	Mamalingling ES
11. Leroy V. Nabor	AO II	Lasip Grande ES
12. Marlotte G. Paras	AO II	Sabangan ES
13. Delaila Anselmo	AO II	West Central II ES
14. Kimberly Ann Rosario	AO II	Lucao ES
15. Christine H. Grace Abayan	AO II	Gen. Gregorio Del Pilar ES
16. Valen Joy B. Decano	AO II	Pascuala G. Villamil ES
17. Daryl Jane D. Tandoc	AO II	Salisay ES
18. Roan Jett M. Fernandez	HT I	East Central IS
19. Rosette Ramos	AO II	Tebeng ES
20. Rachele O. Andaya	Alternate	Caranglaan ES
21. Minerva Perez	HT III	Bonuan Buquig NHS
22. Carlo C. Cepeda	Alternate	Tambac ES
23. Ginalyn A. Casupanan	Alternate	Juan L. Siapno ES
24. Maria Romina C. Carreon	Alternate(II)	Federico N. Ceralde IS
25. Marnie Fernandez	Alternate(II)	Salapingao NHS
26. Jovie G. Ereso	Alternate(III)	Pogo-Lasip ES
27. Jocelyn Abenojar	Alternate	Bolosan ES
28. Christopher Querol	Alternate	North Central ES
29. Rio Grace Martinez	Alternate	T. Ayson_Rosario ES



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30. Erma Delos Reyes	Alternate	Bonuan Buquig ES
31. Marissa I. Mamaril	Alternate	West Central ES I
32. Alma S. Zara	Alternate(TIII)	Suit ES
33. Mark Angelo Velasco	Alternate	Salapingao ES
34. Jasmin F. Agustin	Alternate	BLISS ES
35. Leopoldo P. Idio Jr.	Alternate(TIII)	Carael NHS
36. Herminia E. Domasing	Alternate	Carael ES
37. Lucky Allan Valle	Alternate(TIII)	Pugaro IS
38. Eddie Clores	Alternate(TIII)	Pantal ES
39. Karen Jennifer F. Urubio	Alternate	Juan P. Guadiz ES
40. Sergio D. Esguerra Jr.	Alternate	Malued ES
41. Marcelina A. Ramos	MT I	Bacayao Sur ES
42. Jomar De Vera	Alternate	Lombay ES
43. Joaquin Reyes	Alternate(MT1)	Leon-Francisco Maramba ES
44. Henry F. Soramillos Jr.	Alternate(TI)	Judge Jose De Venecia Sr. TVSS
45. Ricardo M. Cruz	Alternate(TII)	Dagupan City NHS-JHS
46. John Renieson Benitez	Alternate(TIII)	Dagupan City NHS-SHS

SDO Program Management Team

47. Dr. Rowena C. Banzon	Schools Division Superintendent
48. Anna Liza M. Chan	OIC-Asst. Schools Division Superintendent
49. Edilberto R. Abalos	Chief Education Supervisor, SGOD
50. Maria Linda R. Ventenilla	Chief Education Supervisor, CID
51. Dr. Vladimir C. Parayno	SEPS, SocMob
52. Isagani D. Rosario	SEPS, SME
53. Diana Irish J. Solis	SEPS, HRD/Master of Ceremony
54. Engr. Tatum Grace L. Manzano	Resource Person/Engineer III
55. Gilliane S. Casaclang	Resource Person/ EPS II
56. Elvira N. Villamor	Proponent/Resource Person/PDO II, DRRM
57. Chelsea Paras	Documenter
58. Kristel Gay Raymundo	Secretariat
59. GNurse -On-Duty	Welfare Officer
60. Edwin Juliano	Technical Support
61. Vince B. Idio	Administrative Support II, DRRM



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Annex B: Program/Activity Matrix (Day 1)

Title: Training on Education on Basic DRRM Series I (A Ten Module Training) for School Disaster Risk Reduction and Management Coordinators		
Date: October 24, 2024		
Venue: 4th Floor New SDO Conference Hall, Dagupan City		
Time	Session/Activity	Facilitator
7:30AM-8:00AM	Registration of Participants Distribution of Training Materials	Training Team/ TWG
8:00AM-9:00AM	National Anthem Opening Prayer Quality Policy Statement	AVP
	Disaster Preparedness Reminder (Project DINA) Environmental Scanning Training Reminders	
	Welcome Participants	Isagani D. Rosario Senior Education Program Specialist School Monitoring and Evaluation Unit
	Opening Message	Dr. Edilberto R. Abalos Chief Education Supervisor SGOD
	Inspirational Message	Dr. Rowena C. Banzon, CESO V Schools Division Superintendent
PHOTO OPPORTUNITY		
	Overview and Objectives of the Program	Dr. Vladimir C. Parayno Senior Education Program Specialist Social Mobilization Unit
9:00AM-9:05AM	Introduction of the Resource Persons <ul style="list-style-type: none"> • Gilliane Jessa S. Casaclang • Engr. Tatum Grace L. Manzano • Elvira N. Villamor 	Diana Irish J. Solis Senior Education Program Specialist Human Resource and Development
9:05AM-10:30AM	Overview of RA 10121 (Philippine Disaster Risk Reduction and Management Act of 2010)	Elvira N. Villamor Project Development Officer II Division DRRM Coordinator



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	Working Break Open Forum	
10:30AM-12:00NN	Safe Learning Facilities Open Forum	Engr. Tatum Grace L. Manzano Engineer III Education Facilities Unit
12:00NN-1:00PM	Lunch Break	
1:00PM-2:30PM	Learners' Welfare: Their Role in Hazard Identification • School-Based DRRM (DepEd Order No. 23 S. 2015 "Student Led Watching and Hazard Mapping") Open Forum	Gilliane Jessa S. Casaclang Education Program Specialist II Human Resource and Development
2:30PM-3:00PM	Stretching Exercises Break	Group 1 & 2
3:00PM-5:00PM	• Linking DRR Modules to DRRM Manual • DRRM Terminologies Open Forum	Elvira N. Villamor Project Development Officer II Division DRRM Coordinator



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	<p>the Event of Natural Disasters, Power Outages/Power Interruptions and Other Calamities</p> <ul style="list-style-type: none"> • Rapid Assessment of Damages Reports (RADaR) <p>II. How to fill-up DRRM Templates and Forms</p> <ol style="list-style-type: none"> 1. Comprehensive School Safety Monitoring Tool (CSSMT) 2. DRRM Monitoring Tool 3. NSED Form 4. E-BEIS <p>Open Forum</p>	
3:30PM-4:00PM	<p>Impression (4) School DRRM Coordinators</p> <p>Working Break</p>	<p>Program Owner Training Team TWG</p>
4:00PM-4:40PM	<p>Awarding of Certificates</p> <p>Photo Opportunity</p>	<p>SDS, ASDS, Chief SGOD Training Team TWG</p>
4:40PM-5:00PM	<p>Closing Message</p>	<p>Anna Liza M. Chan OIC- Asst. Schools Division Superintendent</p>



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