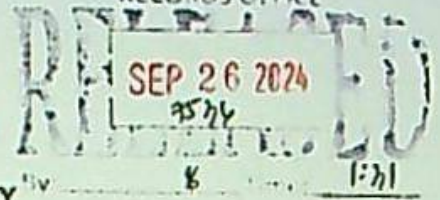




Republic of the Philippines  
**Department of Education**  
 REGION I  
 SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City  
 RECORDS OFFICE



Office of the Schools Division  
 Superintendent

September 25, 2024

**DIVISION MEMORANDUM**  
 No. 381, s. 2024

**ADMINISTRATION OF THE 2024 SPECIAL PHILIPPINE EDUCATIONAL PLACEMENT  
 TEST (PEPT)**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Public and Private Elementary and Secondary School Heads  
 School Testing Coordinators (STCs)  
 Division Testing Coordinator (DTC)  
 All Others Concerned

1. Relative to the issued DepEd Memorandum No. 034, s. 2024 titled *Administration of the 2024 Special Philippine Educational Placement Test (PEPT)*, through the Bureau of Education Assessment (BEA) and Schools Division Office of Dagupan City, will administer the **2024 Special Philippine Educational Placement Test (PEPT)** on **October 06, 2024, Sunday, 7:30 A.M.** at **West Central Elementary School I**.
2. Registrants shall submit the documentary requirements to the Division Testing Coordinator (DTC) c/o Mr. Isagani D. Rosario at the Schools Division Office on or before October 01, 2024.
3. The testing team consists of the following:

<b>Division Lead Group:</b> SDS DR. ROWENA C. BANZON, CESO V OIC-ASDS ANNA LIZA M. CHAN, CESE MARIA LINDA R. VENTENILLA, CID CES EDILBERTO R. ABALOS, SGOD CES	
Division Testing Coordinator	Isagani D. Rosario (SDO)
Support Staff	Joann L. Jimenez (SDO) Gilliane S. Casaclang (SDO) Amado D. Silva (WCES I)
Chief Examiner	Marilou G. Taminaya (WCES I)
Room Examiners	1. Christian Paul Espiritu (SDO) 2. Sandra Cabe (ECIS) 3. Christine Pascua (ECIS)



Address: Burgos St., Poblacion Oeste, Dagupan City  
 Telephone: (075) 653-4101  
 Website: [depeddagupan.com](http://depeddagupan.com)  
 email: [dagupan.city@deped.gov.ph](mailto:dagupan.city@deped.gov.ph)



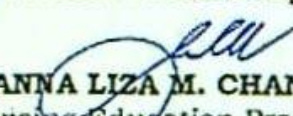
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4. Relative to the administration of SPEPT, an orientation will be conducted on October 01, 2024 (Tuesday) 3:00PM at the Division Training Center (DTC). The participants to this orientation are the Chief Examiner (CE), Room Examiners (REs) and Support Staff.
5. Teachers who will serve during the administration of the SPEPT shall be entitled to service credit in accordance with DepEd Order no. 53, s. 2003 entitled *Updated Guidelines on Grant of Vacation Service Credits to Teachers*. On the other hand, the non-teaching staff shall be provided with *Compensatory Time-Off (CTO)* per Civil Service Commission (CSC) and DBM Joint Circular No. 2, s. 2004 entitled *Non-Monetary Remuneration of Overtime Service Rendered*.
6. For the information, guidance and compliance of all concerned.

**ROWENA C. BANZON EdD, CESO V**  
Schools Division Superintendent

For the Schools Division Superintendent:

  
**ANNA LIZA M. CHAN, CESE**  
Supervising Education Program Specialist  
OIC, Assistant Schools Division Superintendent  
Officer-In-Charge 