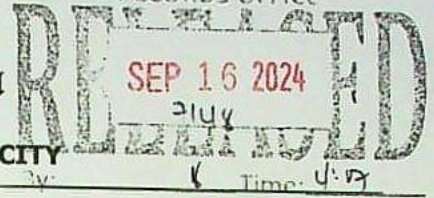




Republic of the Philippines  
**Department of Education**  
 REGION I  
**SCHOOLS DIVISION OFFICE DAGUPAN CITY**

DepEd SDO Dagupan City  
 RECORDS OFFICE



Office of the Schools Division  
 Superintendent

September 16, 2024

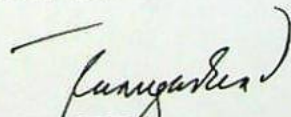
**DIVISION MEMORANDUM**

No.: 357, s. 2024

**ALLOCATION OF CLASSROOM PER SCHOOL FOR LIBRARY FACILITY**

To: Assistant Schools Division Superintendent  
 Chiefs, CID, and SGOD  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Public Elementary and Secondary School Heads  
 All Others Concerned

1. Attached is the Memorandum dated August 30, 2024, signed by Epimaco V. Densing III, Undersecretary for School Infrastructure and Facilities of the Department of Education, titled "**Allocation of Classroom Per School for Library Facility.**"
2. Regarding the abovementioned topic, the Schools Division Office of Dagupan City, through the Curriculum Implementation Division (CID)-Learning Resource Management Section (LRMS), is informing the schools about the establishment of a **single classroom as a library**. This can be achieved by converting an existing classroom or assigning a new classroom for new construction projects.
3. For any inquiries, please contact Mdm. Maria Linda R. Ventenilla, Chief Education Supervisor, Curriculum Implementation Division at 0919-911-5929, or Ms. Tatum Grace L. Manzano, Engineer III, at 0929-355-0787.
4. Immediate dissemination of this memorandum is desired.

  
**ROWENA C. BANZON EdD, CESO V**  
 Schools Division Superintendent



Address: Burgos St., Poblacion Oeste, Dagupan City  
 Telephone: (075) 653-4101  
 Website: [depeddagupan.com](http://depeddagupan.com)  
 email: [dagupan.city@deped.gov.ph](mailto:dagupan.city@deped.gov.ph)



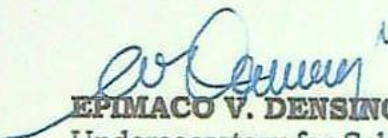
Republic of the Philippines  
**Department of Education**


OFFICE OF THE UNDERSECRETARY FOR SCHOOL INFRASTRUCTURE AND FACILITIES

**MEMORANDUM**

**TO :** REGIONAL DIRECTORS  
 SCHOOLS DIVISION SUPERINTENDENTS  
 REGIONAL ENGINEERS  
 DIVISION ENGINEERS

DepEd SDO Dagupan City  
 RECORDS OFFICE  
**RECEIVED**  
 SEP 09 2024  
 By: \_\_\_\_\_ Time: 12:45

**FROM :**   
 EPIMACO V. DENING III  
 Undersecretary for School Infrastructure and Facilities

  
 GINA O. GONONG  
 Undersecretary for Curriculum and Teaching

**SUBJECT :** ALLOCATION OF CLASSROOM PER SCHOOL FOR LIBRARY FACILITY

**DATE :** AUGUST 30, 2024

To enhance both physical and digital learning resources in schools and align with the United Nations Sustainable Development Goals (UN-SDG) for quality education, Regional Directors are instructed to ensure that every school allots at least one (1) classroom as a library. This can be accomplished either by converting an existing excess classroom or by allocating a new classroom in the case of new construction projects.

In addition, establishing provision of spaces intended for library services with a seating capacity of at least 10% of the schools' student population ensures compliance with the school library standards contained in DepEd Order No. 56, s. 2011.

For any questions or concerns regarding this matter, please contact **Mr. Marlon G. Ompoc** of the **Bureau of Learning Resources - Quality Assurance** at 8634-1054 or via email at [marlon.ompoc@deped.gov.ph](mailto:marlon.ompoc@deped.gov.ph). Alternatively, you can reach **Ms. Kianna Gonzales** of the **Education Facilities Division** at 8638-7110 or via email at [ousif.efd@deped.gov.ph](mailto:ousif.efd@deped.gov.ph).

For compliance.

OUSIF\_ARP\_kg  
 Memo\_allocationforlib\_083024



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 Telephone No.: (02) 8638-4044  
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