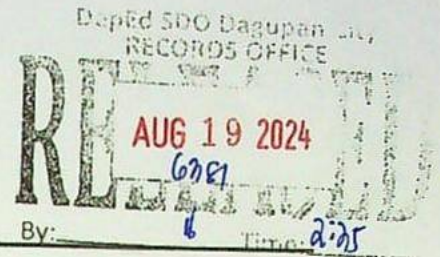




Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OFFICE DAGUPAN CITY



Division Memorandum No. 317 s. 2024

To: **Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Non-Teaching Personnel  
Others Concerned**

Date: **AUGUST 16, 2024**

Subject: **DEPED COMPUTERIZATION PROGRAM (DCP) MONITORING  
ACTIVITIES FOR FY 2024**

The Office of the Schools Division Superintendent – through its Information and Communications Technology Unit will be conducting a scheduled monitoring and inspection activities as well as online technical assistance to all DCP packages and ICT equipment to ensure its maximum utilization for teaching, learning and services.

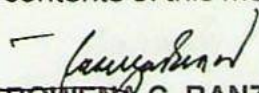
The said monitoring activity aims to:

- monitor the status of the delivered/procured ICT equipment;
- validate actual utilization of delivered/procured ICT equipment and best practices;
- validate proposals form maintenance plan and preventive maintenance;
- validate mode of disposal to all SDO ICT equipment due for repair, parts replacements and unserviceable and
- conduct on-site technical assistance on DCP unit/s and other ict devices relating to hardware or software concerns.

The scheduled dates for onsite monitoring will be sent through a separate Division Memorandum. Hence, this office is requesting all schools to answer the online monitoring tool for DepEd ICT equipment: <https://bit.ly/sdodc-ict-inventory-2024>

For online/remote technical assistance you may submit a ticket through [www.ticket.depeddagupan.com](http://www.ticket.depeddagupan.com)

Immediate and widest dissemination of the contents of this memorandum is desired.

  
**DR. ROWENA C. BANZON, CESO V**  
Schools Division Superintendent



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