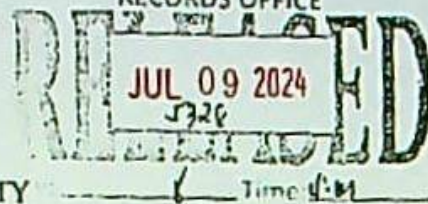




Republic of the Philippines  
**Department of Education**  
 REGION I  
 SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City  
 RECORDS OFFICE



Office of the Schools Division  
 Superintendent

July 9, 2024

**DIVISION MEMORANDUM**

No.: 262, s. 2024

**CAPACITY BUILDING ON "EMPOWERING EDUCATORS: ENHANCING THE EXPERTISE OF RECEIVING TEACHERS IN SUPPORTING DEAF STUDENTS' EDUCATIONAL NEEDS"**

To: Assistant Schools Division Superintendent  
 Chiefs of Functional Division- CID & SGOD  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Division Sports Coordinator and Alternate  
 School Heads (Public and Private Schools)  
 Sports Coordinators in the Field

1. The Schools Division Office through the Curriculum Implementation will conduct a **two-day** Capacity Building entitled, **Empowering Educators: Enhancing the Expertise of Receiving Teachers in Supporting Deaf Students' Educational Needs** on July 25-26, 2024 at Dagupan City **National High School**.
2. This activity aims to:
  - a) Demonstrate a clear understanding of the unique characteristics and principles associated with Inclusive Education.
  - b) Practice basic sign language vocabulary and demonstrate proficiency in using visual aids to enhance classroom communication with deaf learners.
  - c) Demonstrate the knowledge, skills, positive attitudes, and values applicable to hearing impaired/ deaf students through return demonstration from the participants.
3. The participants to this training are the DCNHS JHS and SHS teachers who are handling deaf learners.

No.	Name	Level	School
1	ABALOS, GLESSY ANN	SHS	
2	ARENAS, ROWELLA L.	SHS	
3	ARZADON, AIRA ANGELIE D	SHS	
4	BALMORES, WIDMARK F.	SHS	
5	CABARIO, ROCHELLE P.	SHS	
6	ELCANO, PNEUMA C.	SHS	
7	FERRER, JENNIFER F.	SHS	



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8	KIM, PRINCESS GRACE M.	SHS	Dagupan City National High School
9	MAMORNO, ERWIN G.	SHS	
10	MELENDEZ, JACQUELINE G.	SHS	
11	MENDOZA, ALVINSMITH R.	SHS	
12	NAPEÑAS, MARY GRACE E.	SHS	
13	PALAGANAS, ROMEL F.	SHS	
14	RESIDE, MARIVIR S.	SHS	
15	SALINAS, ASHLEY D.	SHS	
16	VALDEZ, CHARMESH D.	SHS	
17	SALAZAR, SILVINA F.	JHS	
18	FERRER, JEMMAR E.	JHS	
19	ESCOSIO, NEIL C.	JHS	
20	ARRIETA, JENNY L.	JHS	
21	JULIAN, JENNIFER E.	JHS	
22	DUMLAO, ELVIE	JHS	
23	USON, MICA GIZEL M.	JHS	
24	SILANG, JACKIELYN D.	JHS	
25	GATCHALIAN, MICHAEL ANGELO	JHS	

**Training Management Team**

**Dr. Maria Socorro G. Dimalanta** - Education Program Supervisor  
**Diana Irish J. Solls** - SEPS-HRD  
**Isagani D. Rosario** - SEPS-M&E  
**Willy U. Guelb** - Principal IV  
**Dr. Leah M. Surot** - Master Teacher/ Resource Speaker  
**Dr. Einee B. Camota** - Master Teacher/Resource Speaker  
**Dr. Ruela L. Barcelona** - Master Teacher/Resource Speaker  
**Jerald C. Pangan**- DCNHS Master Teacher/Technical Working Committee  
**Michael Angelo Gatchalian** - DCNHS Teacher/ Technical Working Committee

**Consultants**

**Dr. Rowena C. Banzon** - Schools Division Superintendent  
**Dr. Anna Liza M. Chan** - Assistant Schools Division Superintendent  
**Maria Linda R. Ventenilla** - Chief Education Supervisor - CID  
**Dr. Edilberto R. Abalos** - Chief Education Supervisor - SGOD  
**Myrel Angelica N. Lopez** - Administrative Officer V

4. The participants are required to bring laptop, extension cords and pocket Wi-Fi to work on the expected output of the training.



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5. Requests for service credit or compensatory time off against the actual days attended may be made in line with DBM and Civil Service Commission Joint Circular No. 2, s. 2024 rules and regulations.
6. Please see attached enclosure for the Training Matrix.
7. For queries and concerns, please contact Dr. Maria Socorro G. Dimalanta, EPS for SNEd.
8. Immediate dissemination of this Memorandum is hereby enjoined.

  
**ROWENA C. BANZON, CESO V**  
Schools Division Superintendent



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 By: \_\_\_\_\_ Time: 4:4

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Enclosure: Training Matrix

**CAPACITY BUILDING ON "EMPOWERING EDUCATORS: ENHANCING THE EXPERTISE OF RECEIVING TEACHERS IN SUPPORTING DEAF STUDENTS' EDUCATIONAL NEEDS"**

Date: July 25-26, 2024  
 School

Venue: Dagupan City National High School

Day 1 (July 25, 2024)

TIME	DURATION	SESSION	PURPOSE/OBJECTIVES	KEY MESSAGE	MATERIAL NEEDED
7:30 – 8:00	30 mins	<b>REGISTRATION</b>			
8:00 – 8:30	30 mins	Opening Program			- slide presentation - laptop - projector
8:30 – 10:00	90 mins	Introduction to Inclusive Education  LF: EINEE B. CAMOTA	Discuss the K to 12 Basic Education Program on Inclusive Education	Inclusive Education on the K to 12 Basic Education Program	- slide presentation - laptop - projector
10:00 – 10:30		<b>BREAK</b>			
10:30 – 12:00	150 mins	Basic Sign Language Phase I a) Manual Alphabet b) Numbers 1-20 c) Greetings	Explain and demonstrate the fundamentals of Filipino Sign Language.  Give the teachers the fundamental knowledge of basic sign language, such as the manual alphabet, numerical expressions, and standard greetings, to	Basic Sign Language on the following: a) Manual Alphabet b) Numbers 1-20 c) Greetings	- slide presentation - laptop - projector



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			help them promote efficient communication in the signing community		
12:00 - 1:00	<b>LUNCH BREAK</b>				
1:00 - 2:00		Intervention Strategies for students at risks/struggling po. <b>LF: RUELA L. BARCELONA</b>	Identify and address learners needs, ensuring they receive the necessary support to succeed academically, socially, and emotionally.	Intervention Strategies	-slide presentation - laptop - projector
2:00 - 3:00		Parameters in Filipino Sign Language  <b>LF: LEAH M. SUROT</b>			- slide presentation - laptop - projector
3:00 - 3:20	<b>BREAK</b>				
3:20 - 5:00	100 minutes	Basic Sign Language Phase II  d) Family e) Emotions f) Action  Words/Verbs g) Prepositions  <b>LF: LEAH M. SUROT</b>	Equip the teachers with basic sign language essentials, encompassing expressions related to family, emotions, action words/verbs, and prepositions, enabling them to engage in meaningful sign-based communication.	Basic Sign Language on the following:  d) Family e) Emotions f) Action  Words/Verbs g) Prepositions	- slide presentation - laptop - projector
5:00	<b>SESSION ANNOUNCEMENTS</b>				



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Day 2 (July 26, 2024)

TIME	DURATION	SESSION	PURPOSE/OBJECTIVES	KEY MESSAGE	MATERIAL NEEDED
7:30 - 8:00	30 mins	<b>REGISTRATION</b>			
8:00 - 10:00	120 minutes	Workshop a) Conversational Sign Language  LF: LEAH M. SUROT	Demonstrate knowledge and skills in handling learners with hearing impairment/deaf.	Demonstrate acquired knowledge / skills on Conversational Sign Language	- slide presentation - laptop - projector
10:00 - 10:30	<b>BREAK</b>				
10:30 - 12:00	90 minutes	Workshop b) Preparation of FSL instructional materials  LF: LEAH M. SUROT	Demonstrate knowledge and skills in handling learners with hearing impairment/deaf.	Create FSL instructional materials	- slide presentation - laptop - projector - IM's
12:00 - 1:00	<b>LUNCH BREAK</b>				
1:00 - 5:00	240 minutes	Return demonstration. (By schedule-participants)	Demonstrate their skills, positive attitudes, and values relevant to supporting hearing-impaired/deaf students through a return demonstration.	Demonstration Teaching	- slide presentation - laptop - projector - iivi's
5:00	<b>SESSION ANNOUNCEMENTS</b>				



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