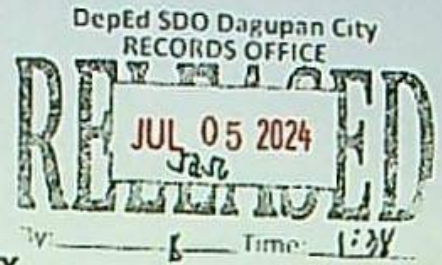




Republic of the Philippines
Department of Education
 REGION I
 SCHOOLS DIVISION OFFICE DAGUPAN CITY



Office of the Schools Division
 Superintendent

Division Memorandum No. 258 s. 2024

03 July 2024

Submission of LoRE on Action/Basic Research Study with Workplan

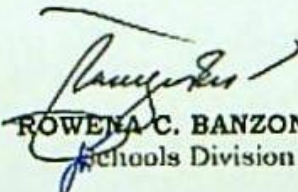
To: Chief Education Supervisor – CID and SGOD
 Education Program Supervisors
 Public Schools District Supervisors
 School Heads/ Principals
 All Concerned Teachers

1. Based on the Oral Proposal Defense conducted during the SY 2023-2024 by the Schools Division Research Committee (SDRC) and relative to DM No. 216 s., 2024, the following personnel are advised to write a Letter of Request for Extension (LoRE) with workplan and submit it on or before July 5, 2024. Similarly as per DO 16 s. 2017, the Research Management Guidelines explicitly state the need to request for an extension under p. 9 "Request for Extension" citing illness, occurrence of disasters and other extenuating circumstances as valid reasons for the request.

NAME	SCHOOL
1. Leonora Flores	JJDVSTVSS
2. Dennis Biasaga	
3. Christopher Torio	
4. Anabel Lamsen	
5. Gemma Alano	DCNHS
6. Charmesh Valdez	DCNHS
7. Minafe Gabiola	NCES
8. Rowena Castillo	BBNHS
9. Josephine Ico	BBES
10. Ahleli Jugo	GGDPES
11. Joanna Cadatal	

2. Other teacher-proponents who submitted an action research manuscript previously but did not undergo Oral Proposal Defense are deemed to conduct anew said study for the new SY 2024-2025. Another formal division memorandum to that effect is to be released by the SDRC.

3. For your information, guidance and compliance.


 ROWENA C. BANZON, EdD, CESO V
 Schools Division Superintendent



Address: Burgos St., Poblacion Oeste, Dagupan City
 Telephone: (075) 653-4101
 Website: depeddagupan.com
 Email: dagupan_city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY

Office of the Schools Division
Superintendent

Date

Anna Liza M. Chan
OIC- Asst. Schools Division Superintendent

Thru: Maria Victoria S. Antonio
SEPS Planning & Research

Der Ma'am:

This is to request for extension of my work plan on my action/basic research study entitled:

Reason is _____

I am fully committed to revise the schedule of my implementation plan and submit my final report on [Proposed New Date].

I have attached a detailed progress report outlining the work completed so far and the remaining tasks to be addressed.

Your understanding and consideration of this extension request would be greatly appreciated.

Very Truly Yours,

(Name of Proponent)

Noted by:

(Name of School head/principal)

Attested by:

(Name of PSDS)



Address: Burgos St., Poblacion Oeste, Dagupan City
Telephone: (075) 653-4101
Website: depeddagupan.com
Email: dagupan.city@deped.gov.ph