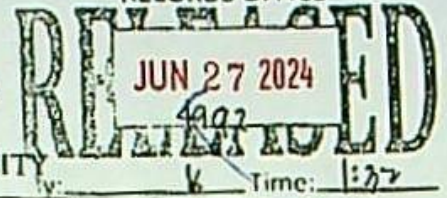




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

DepEd SDO Dagupan City
RECORDS OFFICE



Office of the Schools Division
Superintendent

June 26, 2024

DIVISION MEMORANDUM
No. 247, s. 2024

To : Assistant Schools Division Superintendent
Chief Education Supervisors-CID and SGOD
SDO Section Heads
SDO Unit Heads
Others concerned

**PROVISION OF TECHNICAL ASSISTANCE TO INSTRUCTIONAL LEADERS ON
PROVIDING PROFESSIONAL DEVELOPMENT TO TEACHERS AND SCHOOL LEADERS**

1. The Division Executive Committee (DEXECOM) shall conduct the Quarterly provision of technical assistance to instructional leaders on providing professional development to teachers and school leaders on July 17, 2024 at the SDO Conference Hall. The program shall start at 9:00 in the morning and the agenda is as follows:

- Accomplishments (April-June) and Updates per functional division/section or unit heads
- EBEIS Data Collection (SGOD)
- Utilization of HRD Funds (Inset and PSF)
- Opening of Classes (CID)
- DepEd Order No. 005, s. 2024 "Rationalization of Teacher's Work Load and Payment of Teaching Overload" (ASDS Office)
- DepEd Order No. 2 s, 2024 "Immediate Removal of Administrative Tasks of Public School Teachers" (ASDS Office)
- Superintendent's Hour

2. The following personnel are enjoined to serve as TWG:

Consolidator of Presentation

- OSDS-Carla Fernandez
- CID-Gim Cahulut
- SGOD-Bethany Bautista



Address: Burgos St., Poblacion Oeste, Dagupan City
Telephone: (075) 653-4101
Website: depeddagupan.com
email: dagupan.city@deped.gov.ph



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

Office of the Schools Division
Superintendent

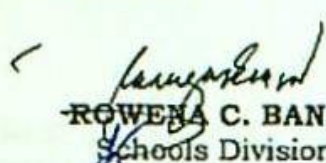
Documenter and Secretariat

- Chelsea Paras
- Kristel Raymundo

IT Officers

- Reynan Infante
- Bruce Dela Cruz/Edwin Juliano

3. For the information and guidance of all concerned.


ROWENA C. BANZON EdD, CESO V
Schools Division Superintendent

Reference: none
Encl.: none
To be indicated in the Perpetual Index
under the following subjects:
#HRD #L&D #DEXECOM
HRDS/is/DM_DEXECOM
June 26, 2024



Address: Burgos St., Poblacion Oeste, Dagupan City
Telephone: (075) 653-4101
Website: depeddagupan.com
email: dagupan.city@deped.gov.ph