



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY



Office of the Schools Division
Superintendent

April 30, 2024

DIVISION MEMORANDUM

No. 186 s. 2024

**DIVISION TRAINING OF TRAINERS (DTOT) AND SCHOOL LEADERS
ON THE MATATAG CURRICULUM**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In support of the MATATAG Curriculum Implementation, this Office through the Curriculum Implementation, will conduct the Division Training of Trainers and School Leaders on the MATATAG Curriculum for Kindergarten, Grade 1, Grade 4, and Grade 7.
2. The Division Training of Trainers will be held at Lenox Hotel, Dagupan City on the schedule indicated below:

	Grade Level	Date
Elementary	Kinder Grade 1 Grade 4	May 15 – 19, 2024
Secondary	Grade 7	May 8-12, 2024

3. This activity focuses on providing professional development support for teachers and school leaders ensuring that they have an in-depth understanding of the general shape of the MATATAG Curriculum MATATAG curriculum. Specifically, it aims to equip them with necessary knowledge, skills, and competencies to effectively implement the said curriculum.
4. Public Schools District Supervisors (PSDS) shall facilitate the selection of the participants who will serve as cluster trainers. To ensure the quality of training, all participants shall meet the following qualifications:
 - a. a master's degree (for all grade levels) aligned with the learning area specialization (for grades 4 and 7).



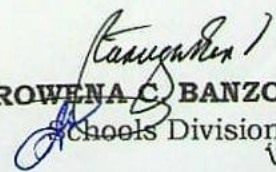
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- b. teaching experience related to Kindergarten, Grade 1, Grade 4, and Grade 7.
 - c. participation in relevant trainings and conducted training sessions related to the assigned learning area.
 - d. at least a "Very Satisfactory" rating in the Individual Performance Commitment and Review Form (IPCRF) for FY 2023.
 - e. possession of an updated Professional Regulation Commission (PRC) ID or a copy of the duly accomplished/approved PRC renewal form indicating the schedule.
5. Participants are requested to bring their own laptop, pocket wifi, and extension cord for use during the activity.
 6. Consequently, the Fourth Quarter Examination scheduled on May 16-17, 2024 shall be moved to May 20-21, 2024.
 7. Teacher participants shall earn vacation service credits as per DepEd Memorandum No. 53, s. 2003, while non-teaching personnel shall be entitled to Compensatory Time Off as per CSC and DBM Joint Circular No. 02, s. 2004, covering Saturdays and Sundays during the training.
 8. This Memorandum also serves as the approved authority for travel for the concerned participants.
 9. Expenses relative to this activity, such as board and lodging, travel expenses, and training supplies, shall be charged against the Division HRD Funds subject to the usual accounting and auditing rules and regulations.
 10. Attached are the following enclosures for reference:
Enclosure 1: List of Division Participants
Enclosure 2: List of Division Trainers and Training Management Team
Enclosure 3: Training Matrix
 11. Immediate dissemination of this Memorandum is desired.


ROWENA C. BANZON EdD, CESO V
Schools Division Superintendent



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Enclosure 1 of Div. Memo no. 186, s. 2024

**PARTICIPANTS TO THE DTOT ON THE MATATAG CURRICULUM FOR SECONDARY
SCHOOL LEADERS AND TRAINERS**

May 8-12, 2024

- | | |
|----------------------------|---------------------------|
| 1. Virginia Dela Rosa | 17. Catherine Cornel |
| 2. Bernadette Castro | 18. Joy Ceralde |
| 3. Bernarduate Azurin | 19. Paul Michael Felstead |
| 4. Renato Santillan | 20. Romy de Guzman |
| 5. Shela Marie De Vera | 21. Augusto Mejia |
| 6. Lanie Rose Rocaberte | 22. Jacqueline Ibasan |
| 7. Freda Solomon | 23. Susan Saldajeno |
| 8. Marvin De Vera | 24. Concihta David |
| 9. Melynda Escosio | 25. Teofilo Sison |
| 10. Balbino Nicolas, Jr. | 26. Maribel Diolazo |
| 11. Jane Ramirez | 27. Myrna Peralta |
| 12. Jimmy Baby Torio | 28. Marissa Borromeo |
| 13. Minerva Perez | 29. Crisanto Aquino |
| 14. Raymund Gonzales | 30. Jonas Daroy |
| 15. Chona Clores | 31. Tiffany Fermill |
| 16. Maria Merlinda Mariado | 32. Adelfo Malanum |



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**PARTICIPANTS TO THE DTOT ON THE MATATAG CURRICULUM FOR ELEMENTARY
SCHOOL LEADERS AND TRAINERS**

May 15-19, 2024

- | | |
|------------------------|---------------------------|
| 1. Renata Rovillos | 18. Editha Luna |
| 2. Liezl Cancino | 19. John Silvester Alipio |
| 3. Leonarda Manansala | 20. Milagros Embuido |
| 4. Debbie Gan | 21. Edwina Carrera |
| 5. Rowena Lapaan | 22. Alvin Bautista |
| 6. Jane Cajayon | 23. Jose Taparo |
| 7. Perpetua Barongan | 24. Maricris Ferrer |
| 8. Alice Quimboy | 25. Verena Bautista |
| 9. Isabelita Daroya | 26. Medarlo De Leon |
| 10. Jaime Siapno | 27. Rochelle Aquino |
| 11. Edwin Ferrer | 28. Jonathan Salazar |
| 12. Jeryllee Tolentino | 29. Shezydee Agas |
| 13. Jennifer Festejo | 30. Jennifer Pulido |
| 14. Agape Nabua | 31. Reynaldo Cabusi |
| 15. Marilou Taminaya | 32. Rodante Llamas |
| 16. Cindy Gano | 33. Corazon Cerezo |
| 17. Ma. Imelda Infante | 34. Renato Benitez |



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Enclosure 2 of Div. Memo no. 186, s. 2024

**PROGRAM MANAGEMENT TEAM OF THE DTOT ON THE MATATAG CURRICULUM
FOR SECONDARY SCHOOL LEADERS AND TRAINERS**

May 8-12, 2024

Top Management

1. Rowena Banzon
2. Anna Liza Chan
3. Maria Linda Ventenilla
4. Edilberto Abalos

Resource Speakers

- | | |
|----------------------|-----------------------|
| 5. Ronie Bonao | 13. Renan Bautista |
| 6. Gemma Erfelo | 14. Hazel Dolor |
| 7. Sheryl Villacorta | 15. Mary Jean Siapno |
| 8. Liberty Roxas | 16. Josephine Liwanag |
| 9. Cherry Cayabyab | 17. Glaiza Guttierrez |
| 10. Agnes Royulada | 18. Katherine Meneses |
| 11. Cristina Aquino | 19. Michelle Felstead |
| 12. Willy Guieb | |

TWG

- | | |
|--------------------------|------------------------|
| 20. Myrel Angelica Lopez | 28. Irish Solis |
| 21. Claire Tamayo | 29. Gilliane Casaclang |
| 22. Isagani Rosario | 30. Chelsea Paras |
| 23. Edgar Timbol | 31. Bruce Dela Cruz |
| 24. Harking Reyes | 32. Jan Vincent Galves |
| 25. Zenaida Peralta | 33. Gim Calulut |
| 26. Jozzana Basto | 34. Freddie Soriano |
| 27. Teodoro Manaois | 35. Ariane Ollado |



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**PROGRAM MANAGEMENT TEAM OF THE DTOT ON THE MATATAG CURRICULUM
FOR ELEMENTARY SCHOOL LEADERS AND TRAINERS**

May 15-19, 2024

Top Management

1. Rowena Banzon
2. Anna Liza Chan
3. Maria Linda Ventenilla
4. Edilberto Abalos

Resource Speakers

- | | |
|-----------------------------|------------------------|
| 5. Maria Socorro Dimalanta | 15. Reymond Villare |
| 6. Alfred Gonzales | 16. Jimmy Cancino |
| 7. Gary Desoloc | 17. Ronel Salazar |
| 8. Maria Rita Teresa Rinoza | 18. Elmer Amansec |
| 9. Marisel Gatchalian | 19. Kristine De Guzman |
| 10. Mary Ann Carrera | 20. Minafe Gabiola |
| 11. Markconi Taroma | 21. Jeffrey Ceralde |
| 12. Jose Cardoso | 22. Lilian Tandoc |
| 13. Marnelli Sonza | 23. Mary Airra Aquino |
| 14. Agnes Calicadan | |

TWG

- | | |
|--------------------------|------------------------|
| 24. Myrel Angelica Lopez | 35. Bruce Dela Cruz |
| 25. Claire Tamayo | |
| 26. Isagani Rosario | 36. Jan Vincent Galves |
| 27. Edgar Timbol | 37. Gim Calulut |
| 28. Harking Reyes | 38. Freddie Soriano |
| 29. Zenaida Peralta | 39. Ariane Ollado |
| 30. Christian Espiritu | 40. Bethany Bautista |
| 31. Noreen Vidal | 41. Vladimir Parayno |
| 32. Irish Solis | 42. Dino Visperas |
| 33. Gilliane Casaclang | 43. Haydee Maiquez |
| 34. Chelsea Paras | |



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Enclosure 3 of Div. Memo no. 186, s. 2024

A. Program Matrix for School Leaders

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
8:00 – 8:30 AM	Management of Learning				
8:30 - 10:00 AM		Walkthrough of the Curriculum Guide	Walkthrough of the Curriculum Guide	Implementing the Intended Curriculum: Walkthrough of Learning Resources for MATATAG Curriculum	- Collaborative Expertise - Management of School-based Training Program - Preparation of School-Based Training Implementation Plan
10:00 – 12:00 AM	Registration Pre-assessment	Curriculum Standards and Learning Competencies (Q1 Continuation)	Curriculum Standards and Learning Competencies (Q2 Continuation)		Q&A Session
12:00 – 1:00 PM	LUNCH				
1:00 – 2:00 PM	The General Shape of the MATATAG Curriculum Q&A Session	Walkthrough of the Curriculum Guide Curriculum Standards and Learning Competencies (Q2)	PEDAGOGY AND ASSESSMENT Overview of the MATATAG Curriculum Instructional Design Framework Q&A Session	Implementing the Intended Curriculum: Walkthrough of Learning Resources for MATATAG Curriculum (Continuation)	Actual Classroom Observation of a Demonstration Teaching
2:00 – 2:30 PM			Classroom-based Assessment	Special Lecture: The Science of Learning	
2:30 – 3:00 PM	Walkthrough of the Curriculum Guide		Q&A Session	Q&A Session	Closing House
3:00 – 5:00 PM	Curriculum Standards and Learning Competencies (Q1) *End-of-day evaluation	*End-of-day evaluation	Integrating the 21 st Century Skills in the Classroom Practices to Promote Inclusion Q&A Session *End-of-day evaluation	Instructional Supervision Classroom Observation Protocol and Identification of L&D Needs *End-of-day evaluation	Post-Assessment Closing Program *End-of-day evaluation
5:00 – 5:30 PM	PMT Daily Debriefing				

B. Program Matrix for Teachers (School-Based)

	DAY 1	DAY 2	DAY 3	DAY 4	DAY 5
8:00 – 8:30 AM	Management of Learning				
8:30 - 10:00 AM		Walkthrough of the Curriculum Guide	Walkthrough of the Curriculum Guide	Implementing the Intended Curriculum: Walkthrough of Learning Resources for MATATAG Curriculum	Collaborative Expertise Sessions
10:00 – 12:00 AM	Registration Pre-assessment	Curriculum Standards and Learning Competencies (Q1 Continuation)	Curriculum Standards and Learning Competencies (Q2 Continuation)		Q&A Session
12:00 – 1:00 PM	LUNCH				
1:00 – 2:00 PM	The General Shape of the MATATAG Curriculum Q&A Session	Walkthrough of the Curriculum Guide Curriculum Standards and Learning Competencies (Q2)	PEDAGOGY AND ASSESSMENT Overview of the MATATAG Curriculum Instructional Design Framework Q&A Session	Implementing the Intended Curriculum: Walkthrough of Learning Resources for MATATAG Curriculum (Continuation)	Demonstration Teaching
2:00 – 2:30 PM			Classroom-based Assessment	Special Lecture: The Science of Learning	
2:30 – 3:00 PM	Walkthrough of the Curriculum Guide		Q&A Session	Q&A Session	Closing House
3:00 – 5:00 PM	Curriculum Standards and Learning Competencies (Q1) *End-of-day evaluation		Integrating the 21 st Century Skills in the Classroom Practices to Promote Inclusion Q&A Session *End-of-day evaluation	Preparation of Lesson for Demonstration Teaching Q&A Session *End-of-day evaluation	Post-Assessment Closing Program *End-of-day evaluation
5:00 – 5:30 PM	PMT Daily Debriefing				



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