



Republic of the Philippines
Department of Education

REGION I

SCHOOLS DIVISION OFFICE OF DAGUPAN CITY



**Office of the Schools Division
Superintendent**

April 30, 2024

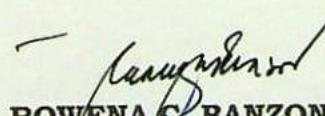
DIVISION MEMORANDUM

No.: 185, s. 2024

SUBMISSION OF ANNUAL INVENTORY REPORT OF LEARNING RESOURCES

To: Assistant Schools Division Superintendent
Chiefs of Functional Division- CID & SGOD
Education Program Supervisors
Public Schools District Supervisors
School Heads (Elementary & Secondary Schools)
School Property Custodians
All Others Concerned

1. To address deficiencies, losses, and damage in learning resources, all public elementary and secondary schools are encouraged to submit an inventory of usable K to 12 LR's allocated to their respective schools.
2. The School Supply Officers/School Property Custodians must ensure that the submission of the Learning Resources Inventory Report for centrally/locally procured/developed LR's per school is duly accomplished on or before May 24, 2024.
3. Schools are highly advised to submit the reports annually to be part of the planned resource mobilization.
4. The official submission of the accomplished inventory must be done online through the link <https://tinyurl.com/UpdatedLRInventory> and submit a hard copy duly signed by the school head to the CID-LRMS c/o Renata G. Rovillos for validation.
5. For any concern or clarification, please contact Renata G. Rovillos at 0998992251 or Clarita F. Tamayo at 09564669022.
6. For information, dissemination, and guidance.


ROWENA C. BANZON, EdD, CESO V
Schools Division Superintendent



Address: DepEd SDO, Burgos St., Dagupan City
Telephone No.: (075) 653-4101
Website: depeddagupan.com
Email Address: dagupan.city@deped.gov.ph