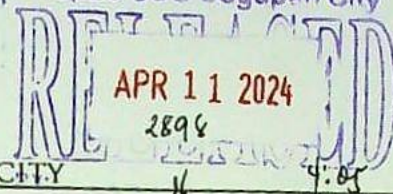




Republic of the Philippines
Department of Education
REGION I

SCHOOLS DIVISION OFFICE OF DAGUPAN CITY

DepEd SDO Dagupan City



Office of the Schools Division Superintendent

Division Memorandum

No. 153 s, 2024

To: Asst. Schools Division Superintendent
Chief Education Supervisors
All Others Concerned

From: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

Subject: **PARTICIPATION OF DEPED PERSONNEL IN THE NATIONAL MARKET SCOPING ACTIVITY FOR SUPPLEMENTARY LEARNING RESOURCES (SLRs)**

Date: April 12, 2024

1. The National Book Development Board (NBDB), an attached agency of the Department of Education (DepEd), will hold the 2nd Philippine Book Festival (PBF) from April 25 to 28, 2024 at the World Trade Center, Pasay City. The PBF offers a variety of programs related to education, entertainment, and tourism through a series of workshops, engaging exhibits, storytelling, and other activities made for the public.

2. Consequently, this activity will also serve as an avenue for identifying book titles for school libraries and library hubs. As such, DepEd through the Bureau of Learning Resources (BLR) will conduct the adjoining activity titled "National Market Scoping for Supplementary Learning Resources (SLRs) for School Libraries and Library Hubs" from April 24 to 27, 2024 at a venue within the National Capital Region (NCR).

3. Relative to this, the following personnel are requested to attend the said activity:

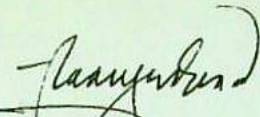
| | |
|-----------------------|-------------------------------|
| Renata G. Rovillos | -Education Program Supervisor |
| Gemma M. Erfelo | -Education Program Supervisor |
| Jan Vincent D. Galvez | -Division Librarian |

4. The said personnel will be oriented on the major provisions of DepEd Order No. 24, s. 2023 also known as Guidelines on the Provision of Supplementary Learning Resources for Public School Libraries and Library Hubs. This activity is essential to the above-identified participants as they will be the ones who shall carry out activities required for the identification and procurement. Likewise, they shall conduct scoping during the first and second days of the PBF, which will be exclusive to institutional buyers such as DepEd.

5. The board and lodging of identified personnel shall be charged against BLR funds, while travel expenses are to be charged against local funds subject to the usual government accounting and auditing rules and regulations. Further, it is also

requested that Compensatory Time-Off (CTO) or leave credit, whichever is applicable, be given to personnel attending activities that fall on weekends and holidays.

6. Please be informed that first meal to be served is lunch for Day 1 (April 24 and the last meal is afternoon snack for Day 4 (April 27).
7. Attached is Enclosure 2 for the Indicative Program of Activities for reference.
8. For information and guidance.


DR. ROWENA C. BANZON CESO V
Schools Division Superintendent

NATIONAL MARKET SCOPING ACTIVITY FOR SUPPLEMENTARY LEARNING RESOURCES (SLRs) FOR SCHOOL LIBRARIES AND LIBRARY HUBS
 April 24 to 27, 2024, World Trade Center, Pasay City
Indicative Program of Activities

| Time | Day 1 Wednesday (April 24, 2024) | Day 2 Thursday (April 25, 2024) | Day 3 Friday (April 26, 2024) | Day 4 Saturday (April 27, 2024) | |
|-------------------|---|--|--|--|--|
| 8:00 to 8:30 am | Arrival/ Registration of Participants | <ul style="list-style-type: none"> • Assembly Time • Reminders | <ul style="list-style-type: none"> • Assembly Time • Reminders | Management of Learning | |
| 8:31 to 10:00 am | | Workshop 1 (Day 1) Actual Market Scoping at the Philippine Book Festival | Workshop 1 (Day 2) Actual Market Scoping at the Philippine Book Festival | Plenary Session 5 <i>Discussion on the Mechanics on How to Accomplish the Pre-Priority List and Activity Review Matrix</i> | |
| 10:01 to 10:15 am | | | | Breakout Session 1 <i>Concurrence on the Results of the Market Scoping Activity and Preparation of the Pre-Priority List</i> | |
| 10:16 to 11:00 am | | | | Health Break | |
| 11:01 to 12:00 nn | | | | Breakout Session 2 <i>Finalization of the Pre-Priority List</i> | |
| 12:00 to 1:00 pm | | Lunch Break | | | Workshop 2 <i>Accomplishment of the Activity Review Matrix</i> |
| 1:01 to 1:30 pm | | Submission of Outputs | | | |
| 1:31 to 2:00 pm | Opening Program <ul style="list-style-type: none"> • Philippine National Anthem • Prayer • DepEd Quality Policy Statement • Introduction of Participants • Welcome Message • Statement of Purpose • House Rules | Continuation of Workshop 1 | Continuation of Workshop 1 | Home Sweet Home | |
| 2:01 to 3:00 pm | Plenary Session 1 <i>Background Information on the SLR Policy</i> | | | | |
| | Plenary Session 2 <i>Mechanics on the Conduct of Market Scoping at the Philippine Book Festival (PBF)</i> | | | | |
| 3:01 to 3:15 pm | Health Break | | | | |
| 3:15 - 4:00 pm | Plenary Session 3 <i>Discussion on How to Accomplish the Scoping Tool</i> | Continuation of Workshop 1 | Continuation of Workshop 1 | | |
| 4:01 to 5:00 pm | Plenary Session 4 <i>Do's and Don'ts during the Market Scoping Activity</i> | Going back to the hotel | Going back to the hotel | | |
| 6:00 to 8:00 pm | Dinner | | | | |