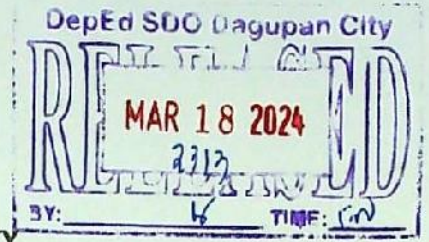




Republic of the Philippines  
**Department of Education**  
 REGION I  
**SCHOOLS DIVISION OFFICE DAGUPAN CITY**



**Office of the Schools Division  
 Superintendent**

**Division Memorandum**

No. 119 s. 2024

**To:** Assistant Schools Division Superintendent  
 Chief Education Supervisors-CID & SGOD  
 SDO Dagupan City Personnel  
 School Heads, Public Elementary & Secondary Schools  
 All Others Concerned

**From:** **Office of the Schools Division Superintendent**

**Date:** March 12, 2024

**Subject:** **SDO DAGUPAN CITY COMMITTEE ON ANTI-RED TAPE (CART)**

- Pursuant to the provision of the Anti-Red Tape Authority Memorandum Circular No. 2020-07, s. 2020 or the Guidelines on the Designation of a CART in Compliance with R.A. 11032, the Schools Division Office hereby designates the composition of the SDO Dagupan City Committee on Anti-Red Tape, effective March 01, 2024.

- Chairman:** Rowena C. Banzon, CESO V  
 Schools Division Superintendent
- Vice Chairman:** Anna Liza M. Chan  
 OIC-Assistant Schools Division Superintendent
- Members:** Atty. Jose O. Oviedo  
 Legal Officer
- Myrel Angelica N. Lopez, JD  
 Administrative Officer V
- Reynante B. Infante  
 Information Technology Officer
- Marissa O. Oviedo  
 Education Program Supervisor, SGOD
- Haydee C. Maiquez  
 Education Program Specialist, Soc Mob SGOD  
 Public Assistance Command Center (PACC) Division  
 Focal Person



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**email:** [dagupan.city@deped.gov.ph](mailto:dagupan.city@deped.gov.ph)





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2. Fields and schools are reminded to have a DepEd Sub-CART in place, composed of the following:

**SCHOOL**

- Chairperson : School Head  
At least one (1) : Teacher-designate  
: Non-teaching personnel

3. The CART emphasizes the role of government agencies and the accountability of Agency heads to reduce bureaucratic red tape and corruption. Based on the Law, the CART shall be responsible for the implementation of RA 11032, especially the following:
- Reengineering of Systems and Procedures
    - Streamlining and digitization
    - Whole-of-Government Approach
    - Regulatory Management System and Regulatory Impact Assessment
  - Registration of new regulations and issuances
  - Citizen's Charter
  - Zero Contact Policy
  - Adoption of working schedules to serve clients
  - Identification Card
  - Public Assistance and Complaints Desk
  - Client feedback mechanism and satisfaction measurement
  - Knowledge transfer of ARTA-related trainings
  - Dissemination of ARTA information, education, and communication materials for public consumption

The responsibilities of DepEd CART within the Department are the following:

- a. coordinate with the ARTA and other stakeholders for RA 11032-related updates and concerns;



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- b. lead and allocate funding for RA 11032-related programs, projects, and activities (PPAs);
  - c. enlist awareness and support on RA 11032 through information dissemination; and
  - d. provide technical assistance on RA 11032-related matters.
4. Please be guided accordingly.

**ROWENA C. BANZON, CESO V**  
Schools Division Superintendent



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