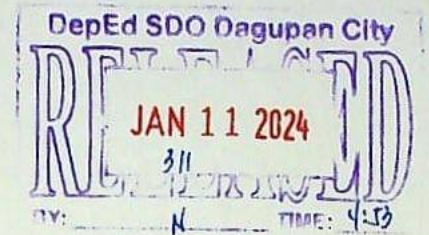




Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY



**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 21, s. 2024

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
School Heads/School Leaders
Other concerns

FROM: The Schools Division Superintendent

DATE: January 10, 2024

**SUBJECT: CALL FOR SUBMISSION OF PROFESSIONAL DEVELOPMENT
PROGRAM PROPOSALS FOR PRC ACCREDITATION**

In accordance with Regional Memorandum No. 0021, s. 2024 titled **Call for Submission of Professional Development Program Proposals for Professional Regulation Accreditation**, the PRC Accreditation is open to SDOs and schools intending to offer PDPs and courses for teachers and school leaders.

Program Owner/Proponent shall coordinate with the HRD unit to facilitate the submission of all required documents according to this order:

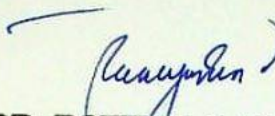
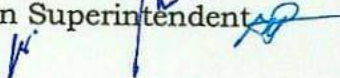
- a. Endorsement letter signed by the SDS
- b. Application for Accreditation
- c. Instructional Design
- d. Resume of Resource Persons
- e. Financial Plan
- f. Program/Course Matrix
- g. Pretest and Posttest
- h. Sample Banner/Announcement
- i. Sample Certificate

Abovementioned documents shall be submitted 55 days (15 days for sdo to review and process, and not less than 40 days for RO) prior to the conduct of the program or course. Documentary requirements can be accessed and downloaded via the link: <http://tinyurl.com/PRCRITemplates> .



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY

For information and guidance.


DR. ROWENA C. BANZON, CESO V
Schools Division Superintendent 

Reference: RM No. 0021, s. 2024

Encl.: none

To be indicated in the Perpetual Index

under the following subjects:

HRD L&D ACCREDITATION

HRDS/is/DM_ PRCACCREDITATION

January 10, 2024