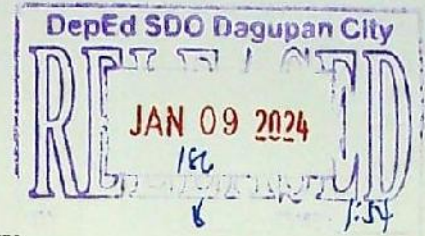




Republic of the Philippines
Department of Education

REGION I

SCHOOLS DIVISION OFFICE DAGUPAN CITY



**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 09, s. 2024

TO: Public Schools District Supervisors
School Heads
School GAD Coordinators

FROM: The Schools Division Superintendent

DATE: January 8, 2024

SUBJECT: SUBMISSION OF GENDER AND DEVELOPMENT REPORTS

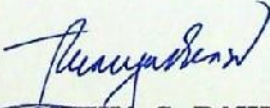
All School Heads and School GAD Coordinators are hereby enjoined to submit the following documents (legal size, hard copy):

- Annual Accomplishment Report FY 2023
- Approved GAD Plan and Budget FY 2023
- Approved Work and Financial Plan FY 2023
- GAD Plan and Budget FY 2024
- GAD Work and Financial Plan FY 2024

All are reminded of the strict compliance with DepEd Order No. 32. S. 2017 titled *Gender Responsive Basic Education Policy* in GAD Planning and Budgeting.

Deadline of submission is on **January 31, 2024**.

For information and compliance of all concerned.


DR. ROWENA C. BANZON, CESO V
Schools Division Superintendent

Encl.: none

To be indicated in the Perpetual Index
under the following subjects:
HRD L&D GAD
HRDS/is/DM_ GAD AR
January 8, 2024