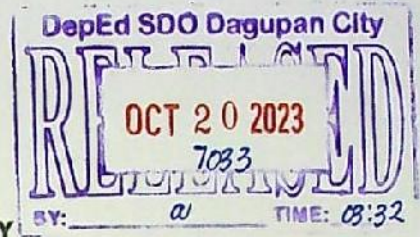




Republic of the Philippines
Department of Education
 REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY



Office of the Schools Division
 Superintendent

Division Memorandum

No. 393, s. 2023

To: **Assistant Schools Division Superintendent
 Chief Education Supervisors, CID & SGOD
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elementary & Secondary School Heads/Teachers
 Administrative Officer V and Staff**

From: **OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

Date: **October 19, 2023**

Subject: **SDO Dagupan City Division Election Task Force for 2023 Barangay and Sangguniang Kabataan Election**

1. In compliance with DepEd Memorandum No. 063, series 2023 to ensure the enforcement of all orders and instructions relative to the election duties of DepEd personnel during the **2023 Barangay and Sangguniang Kabataan Election on October 30, 2023**, this Office has created Committee as the Division Barangay and Sangguniang Kabataan Election Task Force (BSK-ETF) which is composed of:

Chair: ROWENA C. BANZON	Schools Division Superintendent	09175451024
Vice-Chair: MARCIANO U. SORIANO JR.	Asst. Schools Division Superintendent	09088960411
Members:		
EDILBERTO R. ABALOS	Chief Education Supervisor-SGOD	09985985454
ATTY. JOSE O. OVIEDO	Attorney III	09434144742
EDWIN R. FERRER	Public Schools District Supervisor	0927524972
MYREL ANGELICA N. LOPEZ	Administrative Officer V	09171637187
LEMUEL DINO V. VISPERAS	Project Development Officer II	09338724680



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Republic of the Philippines
Department of Education

REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY

**Office of the Schools Division
Superintendent**

SARAH JOY M. SADABA	ADMIN. ASST. III	09327407053
EDWIN H. RICO	ADMIN. AIDE IV	09071535518
SEGUNDINO C. RAMADILLA	ADMIN. AIDE I	09979005731

2. The functions of the BSK-ETF members include, but are not limited to the following:
 - a. Maintain an Operation and Monitoring Center to document and report all teachers and school-related issues and concerns before, during, and after elections;
 - b. Ensure that teachers are provided with and/or referred to adequate information technical, and legal assistance in the course of the performance of their duties as members of the Electoral Board;
 - c. Serve as DepEd institutional link to volunteer organizations and individuals;
 - d. Provide close horizontal and vertical coordination and consultation among DepEd, COMELEC, and partner agencies involved in the 2023 BSKE; and
 - e. Complement the other government agencies' efforts for an honest, orderly, and peaceful elections.
3. Further, the DepEd, Schools Division Office at Burgos St. Poblacion Oeste, Dagupan City shall also serve as its Command Center during the duration of their election duty.
4. The duty of the Division Election Task Force (DETF) will start at **1:00 p.m. of October 29, 2023 and ends on 12:00 noon of October 31, 2023.**
5. The DETF shall be entitled to overtime pay, subject to availability of funds, or in lieu of OT Pay, Compensatory Time-Off of not exceeding 15 working days in accordance with existing Civil Service Rules and Regulations
6. For guidance and compliance.

ROWENA C. BANZON, CESO V
Schools Division Superintendent



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