



Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OFFICE DAGUPAN CITY



**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
No. 324 s. 2023

**TO:** Asst. Schools Division Superintendent  
Chiefs, CID & SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Public School Principals/SHs (Elem/Secondary)  
School Brigada Eskwela Coordinators  
All others concerned

**FROM:** ROWENA C. BANZON, CESO V  
Schools Division Superintendent

**DATE:** September 7, 2023

**SUBJECT:** SCHEDULE OF PTA ACTIVITIES

1. Pursuant to DepEd Order No.13, s.2022 re: Omnibus Guidelines of PTA, the Schools Division Office announces the following important PTA activities:

DATE	PTA ACTIVITIES
September 12, 2023	Submission of Accomplishment Report of Incumbent SPTA & FPTA Officers to SDO c/o Dr. Vladimir C. Parayno (Division PTA Focal Person)
On/before September 29, 2023	Election of School PTA Officers
October 2, 2023	Submission of List of Newly Elected School PTA to SDO c/o Dr. Vladimir C. Parayno (Division PTA Focal Person)
October 4, 2023	Election of Federated PTA Officers

2. Immediate and widest dissemination of this memorandum is desired.

*(Rowena C. Banzon)*  
ROWENA C. BANZON, CESO V  
Schools Division Superintendent  
*[Signature]*



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