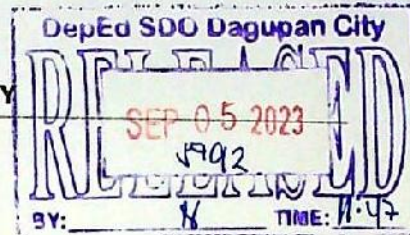




Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OFFICE DAGUPAN CITY



Office of the Schools Division Superintendent  
DIVISION MEMORANDUM No. 310, s. 2023

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Public and Private Elementary and Secondary School Heads  
School Testing Coordinators (STC)  
All Others Concerned

From: Office of the Schools Division Superintendent

Subject: **REGISTRATION FOR THE 2023 SPECIAL PHILIPPINE EDUCATIONAL PLACEMENT TEST (PEPT)**

Date: September 01, 2023

1. Pursuant to DepEd Memorandum No. 49, s. 2023, the Bureau of Education Assessment (BEA) announces the extension of the **test registration** for Special PEPT from August 31, 2023, to **September 15, 2023**. The date of the test administration will be announced this October 2023 in a separate memorandum.
2. Registration of applicants for the special examination is open and will be held in the Schools Division Office (SDO), Dagupan City. School Head/School Testing Coordinator shall submit the list of the applicants through this link <http://tinyurl.com/sdodcSPEPTREG23>.
3. The target registrants for PEPT are the following:
  - a. Learners from schools without a government permit
  - b. Learners from nonformal and informal education programs
  - c. Learners who have incomplete or no record of formal schooling
  - d. Learners with back subjects
  - e. Learners who need grade-level standards assessment
  - f. Learners who are overage for their grade levels
4. No test registration fees shall be collected from the test registrants.
5. The placement of the PEPT qualifiers for this special test administration shall take effect in the current school year when the test is administered pursuant to Section 6 (Grade Level Placement Assessment) 2.b. of DepEd Order No. 55, s. 2016 titled Policy Guidelines on the National Assessment of Student Learning for the K to 12 Basic Education Program.
6. The Special PEPT Registration Form can be downloaded from <https://tinyurl.com/SpecialPEPTReg>. Registrants shall submit the documentary



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requirements to the Division Testing Coordinator (DTC) at the SDO. Below are the requirements for specific types of test registrants.

**a. For new test-takers**

- i. Original and one photocopy of the **birth certificate** duly authenticated and issued by the Philippine Statistics Authority (formerly National Statistics Office) or by the Local Civil Registrar
- ii. Original and one photocopy of the permanent school record (e.g., SF 10/Form 137) signed by the school principal/ registrar/ school administrator
- iii. Certificate of attendance in intervention programs, or any proof of schooling (if applicable)
- iv. Two identical and recently taken 1 x 1 colored ID pictures with name tags.
- v. One copy of the accomplished PEPT Registration Form

**b. For test retakers**

- i. Original and one photocopy of the **PEPT Certificate of Rating** (for applicants who need to retake a PEPT subtest)
- ii. Two identical and recently taken 1 x 1 colored ID pictures with name tags
- iii. One copy of the accomplished PEPT Registration Form

7. The School Testing Coordinators (STC) shall be in charge of the school-based evaluation of documents and shall ensure that the documentary requirements of each registrant are complete before submission at the SDO.
8. For information, guidance and compliance of all concerned.

  
**ROWENA C. BANZON, CESOV**  
Schools Division Superintendent



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