



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY



**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 286, s.2023

TO: Asst. Schools Division Superintendent
Chief, CID & SGOD
Performance Management Team (PMT)
Public School District Supervisors
Public School Principals/SHs (Elem & Sec)
All others concerned

FROM: DR. ROWENA C. BANZON, CESO V
Schools Division Superintendent

DATE: August 15, 2023

SUBJECT: SUBMISSION OF SCHOOL HEADS' OPCR/PCRF WITH MOVs
PORTFOLIO TO THE RATER AND APPROVING AUTHORITY FOR THE
SCHOOL YEAR 2022-2023

1. Consistent with the provisions of DepEd Order No. 2, s. 2015 "*Guidelines on the Establishment and Implementation of the Result-Based Performance Management System (RPMS) in the Department of Education*" and DM 008, s. 2023 "*Multi-Year Guidelines on the Result-Based Performance Management System-Philippine Professional Standards for Teachers*", this Office reminds the field of the submission of the OPCR/PCRF of all Schools Heads/OICs/Acting Principals to the Rater and Approving Authority for appropriate validation and action thereof.
2. This is to further emphasize the processes we have in the conduct of the Performance Management System as part of streamlined procedures relative to PRIME-HRM. The submitted OPCR/PCRF with accompanying MOVs will be evaluated vis-à-vis targets and accomplishments for the school year. Validation will be conducted on August 28-30, 2023 at the Office of the Schools Division Superintendent.



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3. In this connection, school heads are advised to submit OPCR/PCR (2 copies, School & Division copy) with the MOVs and Individual Development Plans to the Schools Division Office c/o SGOD – Planning Unit not later than August 27, 2023.
4. For guidance and strict compliance


DR. ROWENA C. BANZON, CESO V
Schools Division Superintendent



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