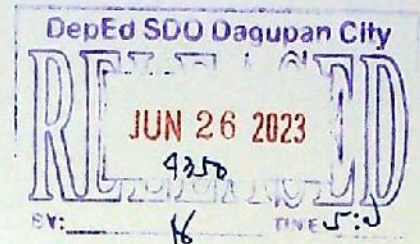




Republic of the Philippines  
**Department of Education**  
REGION I  
SCHOOLS DIVISION OF DAGUPAN CITY



**Office of the Schools Division Superintendent**

No. 242, s. 2023

**To:** Asst. Schools Division Superintendent  
Chiefs of the SGOD and CID  
All Public School District Supervisors  
All School Heads and Principal

**From:** THE OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

**Date:** June 26, 2023

**Subject:** **SUBMISSION OF e-SIP SY 2022-2023 WITH ATTACHED SCHOOL YEAR-END REPORT AND ACCOMPLISHMENT REPORT**

1) All school heads and principals are **advised to submit on or before July 31, 2023 their completed e-SIP for SY 2022-2023 along with their School Year-End Report and Accomplishment Report under the same year for the copy and review of top management.**

*Templates for the Accomplishment Report is herein attached.*

*Transmittal letter must be addressed to the OSDS.*

2) The current format for the e-SIP is acceptable to the Schools Division Office until we are downloaded the new format hence, aligning the School Improvement Plan to the MATATAG structure and pattern on your subsequent presentation of the e-SIP.

3) For widest information and dissemination.

  
**DR. ROWENA C. BANZON, CESO V**  
Schools Division Superintendent





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**ACCOMPLISHMENT REPORT TEMPLATE**

Sample is shown below following the DMEA Form 1 and 2

Key Result Area/s (KRA)	Programs, Projects, Activities (PPA)	Physical Target (PT)	Actual Physical Accomplishments (APA)	% of Physical Accomplishments (APA/PT)	Financial Targets (FT)	Actual Financial Accomplishments (AFA)	% of Financial Accomplishments (AFA/FT)
Planning and Research	Conduct of SDRC evaluation to completed action researches	33	33	100%	None	N/A	N/A
	In-Person conduct of technical assistance to new action research proposals	40	40	100%	None	N/A	N/A
		<b>Total: 73</b>	<b>Total: 73</b>	<b>200%</b>			



Address: DepEd SDO, Burgos St., Dagupan City  
 Telephone No.: (075)615-2645/(075)615-2641  
 Email Address: dagupan.city@deped.gov.ph



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<b>Unaccomplished Output/s</b>	<b>Physical Target</b>	<b>Financial Target</b>	<b>Reasons for Balance</b>	<b>Recommendations - (Drop, Carry Over, Modify, Replace)</b>
ARs with workplan extended	5	None	Other activities in the school that occupied the time of the teacher-researcher	Carry over



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