



Republic of the Philippines  
**Department of Education**

REGION I

SCHOOLS DIVISION OFFICE DAGUPAN CITY



**Office of the Schools Division**

**Superintendent**

**Division Memorandum**

No. 170 s. 2023

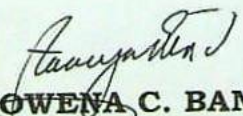
To: Assistant Schools Division Superintendent  
Chief Education Supervisors (CID and SGOD)  
Public Schools District Supervisor  
School Heads of Elementary and Secondary Schools

From: **OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

Date: April 28, 2023

Subject: **PUBLIC SCHOOLS DISTRICT SUPERVISOR SCHOOL MONITORING**

1. This is to inform the field that the Public Schools District Supervisors will be in School Monitoring/Visitation every Tuesday-Thursday in their respective district from 8:00 a.m. to 5:00 p.m.
2. Enclosed for your guidance are the following forms and summary of Public Schools District Supervisor official assignment schools/district.
3. Immediate dissemination and strict compliance with their memorandum are enjoined.

  
**DR. ROWENA C. BANZON, CESO V**  
Schools Division Superintendent



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**FLEXIBLE DIFFERENTIATED APPROACHES-CURRICULUM IMPLEMENTATION  
 TECHNICAL ASSISTANCE PLAN**  
*FISCAL YEAR 2023*

District		School	
Principal		Date of Visitation	
Career Stage		School ID	

PPSS DOMAIN/STRAND	ALIGNED PPSSH DOMAIN/STRAND	OBJECTIVE WITH QET/KEY PERFORMANCE INDICATORS PROVIDE TA	OBSERVABLE FINDINGS	TA PROVIDED/ AGREEMENT
<b>Domain 1: Supporting Curriculum Management and Implementation</b>				
1.1 Curriculum Implementation  1.1.3. Provide needs-based support for curriculum implementation through the application of efficient and effective programs, projects, and activities aligned with curriculum standards.	<b>Domain 1: Leading Strategically</b> <i>1.1 Vision, Mission, and Core Values</i>  <b>Domain 5: Building Connections</b> <i>5.2 Management of school organization</i>	Monitor the schools in the district to ensure the alignment of curriculum implementation through the management of at least five (5) programs, projects and activities with at least a QET rating of 4 such as;  ___ Remedial Classes in Literacy and Numeracy ___ Classroom Observation ___ Class Programs ___ Teachers Programs ___ Daily Lesson Log (DLL) ___ Other PPAs (Pls. specify) _____ _____		
1.2 Curriculum Innovation  1.2.3. Mentor and coach colleagues in providing support for curriculum innovation to enhance practice in schools.	<b>Domain 1: Leading Strategically</b> <i>1.2 School planning and Implementation</i>  <i>1.5 Program Design and Implementation</i>	Provide technical assistance by monitoring, mentoring/coaching the school heads in developing and implementing 1 innovation to enhance practice in curriculum in the schools in the District with at least a QET rating of 4;  ___ Contextualization ___ Special curricular program/s ___ Tracks		



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		<input type="checkbox"/> Strands <input type="checkbox"/> Others (Pls. specify) _____ _____		
1.5 Learning Resource Management  1.5.3. Exhibit effective practices in providing support for learning resource management in the schools.	<b>Domain 1: Leading Strategically</b> <i>1.7 Monitoring and Evaluation process and Tools</i> <b>Domain 2: Managing School Operations and Resources</b> <i>2.1 Records Management</i> <i>2.2 Financial Management</i> <i>2.3 School Facilities and Equipment</i>	Monitor and provide TA to schools in the district in LR management in the following areas, programs, and activities with at least a QET rating of 4.  <input type="checkbox"/> CO-provided LRs <input type="checkbox"/> Locally developed LRs <input type="checkbox"/> Contextualized LRs <input type="checkbox"/> LR Gadgets (Tablets) <input type="checkbox"/> Activity Sheets <input type="checkbox"/> Utilization of LRs <input type="checkbox"/> Inventory, Safekeeping & storage of LRs <input type="checkbox"/> LR Evaluation & Quality Assurance <input type="checkbox"/> Equitable reproduction of LRs <input type="checkbox"/> Distribution & retrieval of LRs		
1.4 Learning Outcomes Assessment  1.6.3. Mentor and coach colleagues in the development and implementation of an effective harmonized intervention strategy based on analyses of results of learning outcomes assessment to support the schools.	<b>Domain 3: Focus on Teaching and Learning</b> <i>3.1 School-based review, contextualization and implementation of learning standards</i> <i>3.2 Teaching standards and pedagogies</i> <i>3.3 Teacher performance feedback</i> <i>3.4 Learner achievement and other performance indicators</i> <i>3.5 Learning assessment</i>	Monitor and provide TA to four schools in the district in learning outcomes assessment in the following areas, programs, and activities: <input type="checkbox"/> Quarterly Item Analysis of Test Results <input type="checkbox"/> Table of Specifications <input type="checkbox"/> Teacher-Made Tests <input type="checkbox"/> Assessment Tools <input type="checkbox"/> Formative/ Summative Assessments <input type="checkbox"/> Performance tasks <input type="checkbox"/> PHIL-IRI/FLAT <input type="checkbox"/> Basic Facts Results <input type="checkbox"/> Quarterly Report		



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	3.6 Learning environment <b>Domain 5: Building Connections</b> 5.5 Community engagement	on Learners Performance <input type="checkbox"/> NAT <input type="checkbox"/> Others (pls specify) <hr/> <hr/> <hr/>		
<b>Domain 2: Strengthening Shared Accountability</b>				
2.1 Educational Development Plan Operationalization  2.1.3. Develop and implement responsive programs, projects and activities aligned with the educational development plan	<b>Domain 1: Leading Strategically</b> 1.5 Program design and implementation 1.7 Monitoring and evaluation processes and tools <b>Domain 2: Managing School Operations and Resources</b> 2.2 Financial Management 2.3 School facilities and equipment 2.4 Management of staff 2.5 School safety for disaster preparedness, mitigation and resiliency 2.6 Emerging opportunities and challenges	Monitor and provide differentiated and flexible TA to the schools in the district in the following areas, programs, and activities with at least a QET rating of 4.  <input type="checkbox"/> SIP <input type="checkbox"/> AIP <input type="checkbox"/> SRC <input type="checkbox"/> LRP <input type="checkbox"/> PISH/GPP <input type="checkbox"/> SBFP <input type="checkbox"/> Intervention Programs <input type="checkbox"/> Remediation Program <input type="checkbox"/> Enrichment Programs <input type="checkbox"/> Advancement Programs <input type="checkbox"/> SBM <input type="checkbox"/> SSAT/ESAT <input type="checkbox"/> Brigada Eskwela <input type="checkbox"/> MOAs/MOUs <input type="checkbox"/> Linkages/ Partnerships <input type="checkbox"/> SMEA <input type="checkbox"/> Canteen Report <input type="checkbox"/> MOOE Liquidation <input type="checkbox"/> Transparency Board <input type="checkbox"/> Inventory of LMs <input type="checkbox"/> SPG/SSC <input type="checkbox"/> Quarterly Earthquake Drill <input type="checkbox"/> Risk Management Plan <input type="checkbox"/> Others (pls specify) <hr/> <hr/>		



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<p>2.2 Technical Assistance Provision</p> <p>2.2.3. Mentor and coach colleagues in providing efficient and effective technical assistance to he schools in the district based on quality assurance and monitoring and evaluation results.</p>	<p><b>Domain 2: Managing School Operations and Resources</b>  <i>2.6 Emerging opportunities and challenges</i></p> <p><b>Domain 3: Focus on Teaching and Learning</b>  <i>3.1 School-based review, contextualization and implementation of learning standards</i>  <i>3.2 Teaching standards and pedagogies</i>  <i>3.3 Teacher performance feedback</i>  <i>3.4 Learner achievement and other performance indicators</i>  <i>3.5 Learning assessment</i>  <i>3.6 Learning environment</i></p>	<p>Monitor and provide FDA-CITA to four schools in the district to complement and supplement their FDA-CITA to their teachers and in all their PPAs with at least a QET rating of 4.</p>		
<p><b>Domain 3: Fostering A Culture of Continuous Improvement</b></p>				
<p>3.1 Support for instructional leadership</p> <p>3.1.3. Mentor and coach colleagues in adapting relevant instructional leadership support strategies to address the harmonized needs of schools.</p>	<p><b>Domain 1: Leading Strategically</b>  <i>1.5 Program design and implementation</i>  <i>1.7 Monitoring and evaluation processes and tools</i></p>	<p>Monitor and provide TA to four schools in the district in instructional leadership in the following areas, programs, and activities with at least a QET rating of 4.</p> <p>___ TA/Supervisory Plan        ___ COT        ___ Coaching and Mentoring        ___ PPST-RPMS Cycle        ___ Others (Pls specify)</p> <p>_____        _____        _____</p>		



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<p>3.2 Technology-based Innovation Including ICT</p> <p>3.2.3 Adapt technology-based innovations including ICT in addressing the harmonized needs of the schools in the district.</p>	<p><b>Domain 3: Focusing on Teaching and Learning</b>  <i>3.2 Teaching standards and pedagogies</i>  <i>3.3 Teachers performance feedback</i></p> <p><b>Domain 5: Building Connections</b>  <i>5.4 Communication</i></p>	<p>Monitor and provide TA to four school heads in the proper and sustained utilization of technology-based innovations including ICT such as functional OBS, Radio-TV-based instruction, etc. with at least a QET rating of 4;</p> <p> <input type="checkbox"/> OBS  <input type="checkbox"/> RBI  <input type="checkbox"/> TVI  <input type="checkbox"/> Utilization of latest and emerging teaching-learning Apps  <input type="checkbox"/> Responsible and safe usage of the internet  <input type="checkbox"/> Others (Pls specify)         </p> <p>_____</p> <p>_____</p> <p>_____</p>		
<p>3.3 Culture of Research</p> <p>3.3.3. Mentor and coach colleagues in planning and conducting research and utilizing findings to improve practice</p>	<p><b>Domain 1: Leading Strategically</b>  <i>1.4 Research and innovation</i></p>	<p>Monitor and provide TA to school heads on the planning, crafting and submission of research proposals for FY with at least a QET rating of 4.</p> <p> <input type="checkbox"/> Conduct of Action Research  <input type="checkbox"/> Utilization of AR Results/Findings in Teaching-learning  <input type="checkbox"/> Utilization/application of Research-based teaching-learning pedagogies  <input type="checkbox"/> Others         </p> <p>_____</p> <p>_____</p> <p>_____</p>		
<p><b>Domain 4: Developing Self and Others</b></p>				
<p>4.1 Learning and</p>	<p><b>Domain 4:</b></p>	<p>Monitor and provide TA to</p>		



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<p>Development</p> <p>4.1.3 Sustain the effective delivery of different learning and development interventions to support the schools in the district</p>	<p><b>Developing Self and Others</b>          4.1 <i>Personal and Professional development</i>          4.3 <i>Professional networks</i>          4.4 <i>Performance Management</i>  <b>Domain 5: Building Connections</b>          5.3 <i>Inclusive practices</i></p>	<p>the schools in the district in ensuring the delivery of different learning development interventions with at least a QET rating of 4 in terms of:</p> <ul style="list-style-type: none"> <li>___ LAC</li> <li>___ LAC Plan/Report</li> <li>___ FGDs</li> <li>___ INSET</li> <li>___ INSET Proposals/Report</li> <li>___ Training Needs Assessment</li> <li>___ L&amp;D Programs</li> <li>___ Scholarships</li> <li>___ Professional Affiliations</li> <li>___ Wok Application of L&amp;D Programs attended</li> <li>___ REAP</li> <li>___ Others (Pls Specify)</li> </ul>		
<p>4.4 Professional Reflection and Learning to Improve Practices</p> <p>4.4.3. Promote learning opportunities by initiating professional reflections to improve practice.</p>	<p><b>Domain 4: Developing Self and Others</b>          4.2 <i>Professional reflection and learning</i>          4.5 <i>Professional development of school personnel</i>          4.6 <i>Leadership development in individuals and teams</i>  <b>Domain 5: Building Connections</b>          5.1 <i>Management of diverse relationship</i></p>	<p>Monitor and provide TA to school heads in promoting learning opportunities for professional reflections through;</p> <ul style="list-style-type: none"> <li>___ Professional Reflections</li> <li>___ Benchmarking</li> <li>___ FGDs</li> <li>___ Others (Pls. specify_</li> </ul> <p>with at least a QET rating of 4.</p>		
<p>4.5 Support for Rewards and Recognition Mechanism</p>	<p><b>Domain 4: Developing Self and Others</b>          4.4 <i>Performance management</i></p>	<p>Monitor and provide TA to the schools in the district in the implementation of rewards and recognition mechanisms in terms of:</p>		



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Mechanism  4.5.3 Provide enhanced support in the implementation of rewards and recognition mechanisms to acknowledge the outstanding performance of personnel in the schools in the district.	4.4 <i>Performance management</i> 4.7 <i>General welfare of human resources</i> 4.8 <i>Rewards and mechanism</i>	rewards and recognition mechanisms in terms of:  <input type="checkbox"/> R&R Mechanisms <input type="checkbox"/> Nomination <input type="checkbox"/> Selection <input type="checkbox"/> Awarding <input type="checkbox"/> Others  with at least a QET rating of 4.		
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Monitored by :

\_\_\_\_\_  
Public Schools District Supervisor

Conformed:

\_\_\_\_\_  
School Head/Principal



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**RE-ASSIGNMENT OF PUBLIC SCHOOLS DISTRICT SUPERVISORS**  
SY 2023-2024

District	Schools	Public Schools District Supervisor
1A	1. West Central ES 1 2. Lucao ES 3. Malued ES 4. West Central ES 2 5. Juan L. Siapno ES	Leonarda J. Manansala
2A	1. East Central IS 2. Pogo-Lasip ES 3. Bacayao Sur ES 4. Lasip Grande ES 5. PG Villamil ES	Debbie C. Gan
2B	1. Caranglaan ES 2. Mangin-Tebeng ES 3. Tambac ES 4. Tebeng ES	Rowena O. Lapaan
3A	1. Federico N. Ceralde IS 2. Bonuan Boquig ES 3. BLISS ES 4. Leon Francisco Maramba ES	Jane T. Cajayon
3B	1. North Central ES 2. Gregorio del Pilar ES 3. Sabangan ES	Perpetua V. Barongan
3C	1. Bolosan ES 2. Victoria Q. Zarate ES 3. Salisay ES 4. Mamalingling ES	Alicia B. Quimboy
4A	1. Pantal ES 2. Pugaro IS 3. Salapingao ES 4. Lomboy ES 5. Suit ES	Isabelita N. Daroya
4B	1. Carael ES 2. Calmay ES 3. T. Ayson Rosario ES 4. Juan P. Guadiz ES	Jaime C. Siapno



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District	Schools	Public Schools District Supervisor
5A- Junior High School	<ol style="list-style-type: none"> <li>1. Dagupan City NHS</li> <li>2. East Central IS</li> <li>3. Federico N. Ceralde IS</li> <li>4. Carael NHS</li> <li>5. Bonuan Boquig NHS</li> <li>6. Salapingao NHS</li> <li>7. Judge Jose De Venecia, Sr. TVSS</li> <li>8. Pugaro IS</li> </ol>	Ronie G. Bonao
5B- Senior High School	<ol style="list-style-type: none"> <li>1. Dagupan City NHS</li> <li>2. East Central IS</li> <li>3. Federico N. Ceralde IS</li> <li>4. Carael NHS</li> <li>5. Bonuan Boquig NHS</li> <li>6. Salapingao NHS</li> <li>7. Judge Jose De Venecia, Sr. TVSS</li> <li>8. Pugaro IS</li> </ol>	Edwin R. Ferrer

**SCHEDULE OF PSDSs**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
SDO	School Visitation/Field Monitoring			SDO

Prepared by :

**MARCIANO U. SORIANO, JR., CESO VI**  
Asst. Schools Division Superintendent

APPROVED :

*[Signature]*  
**ROWENA C. BANZON, CESO V**  
Schools Division Superintendent



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