



Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OFFICE DAGUPAN CITY



Office of the Schools Division Superintendent

Division Memorandum No: 144 s. 2023

To : **Asst. Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public School Heads Elementary & Secondary
All Others Concerned**

From: **ROWENA C. BANZON, CESO V
Schools Division Superintendent**

Date : **April 12, 2023**

Subject : **REITERATION OF PUBLIC ELEMENTARY &
SECONDARY SCHOOLS' COMPLIANCE TO DIVISION
MEMORANDUM NO. 291, S. 2008 AND DEPED ORDER NO.
16, S. 2009**

1. The Schools Division Office (SDO) through Curriculum Implementation Division (CID) had monitored and conducted the inventory of the Number of Teachers and their respective Teaching Loads in the different Senior High Schools for the given semester of this school year. The common observations are: teachers were not given full teaching loads with one (1) preparation for some schools while others are handling full teaching loads with more than two (2) preparations.
2. In this connection, all public elementary and secondary schools are advised to adhere the following guidelines on assigning of teaching loads in all public elementary and secondary schools for the SY 2023-2024:
 - a) DepEd Memorandum No. 291, s. 2008

Guidelines for the Implementation of CSC Resolution no. 080096 on Working Hours for Public School Teachers



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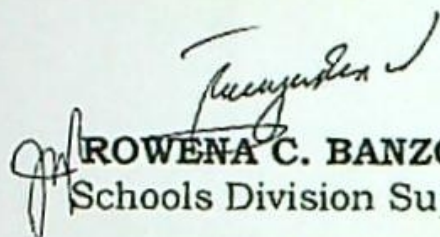
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b) DepEd Order No. 16 s.2009

Addendum to DepEd Memorandum no. 291 s.2008

3. All schools are advised to submit a softcopies of the draft of teachers and class program to gimbonnio.calulut001@deped.gov.ph for the SY 2023-2024 on or before April 27, 2023.
4. The Public School District Supervisors are enjoined to monitor the strict implementation and compliance of the DepEd issuances on teaching loads and related matters to ensure the efficient and effective delivery of educational services.
5. Immediate and wide dissemination of this Memorandum, is desired


ROWENA C. BANZON, CESO V
Schools Division Superintendent



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