

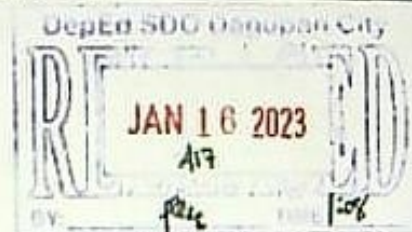


Republic of the Philippines
Department of Education

REGION I
 SCHOOLS DIVISION OFFICE OF DAGUPAN CITY

Office of the Schools Division Superintendent

Division Memorandum
 No. 19 s, 2023



To: Asst. Schools Division Superintendent
 Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 School Heads Elementary & Secondary
 All Others Concerned

From: OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

Subject: **SELECTION OF POTENTIAL POOL OF DIGITAL-BASED ASSESSMENT DEVELOPERS AND REVIEWERS**

Date: January 16, 2023

1. As per Regional Memorandum No. 048, s. 2023, the Department of Education Regional Office I through the Curriculum and Learning Management Division (CLMD) shall create a Regional Pool of Digital-Based Assessment Developers and Reviewers in light of the preparation for the 2024 Baseline System Assessment and in compliance with DepEd Order 27, s. 2022 entitled Conduct of Rapid Assessment in School 2021-2022 for Learning Recovery as well as in Preparation for the 2024 Baseline System Assessment.

2. Relative to this, schools both elementary and secondary are requested to identify developers and reviewers based on the criteria and Terms of Reference (TOR) below.

POSITION	ROLE	TERMS OF REFERENCE
Education Program Supervisor Public Schools District Supervisor	Reviewer	-provide inputs and technical assistance to the development team especially on the content, language, and instructional design of the assessment from pre-work activity up to the final phase
School Head		
Master Teacher	Digital-Based Assessment Developer	- discusses with the development team the design and format of the test; - ensures that the content is free from factual, grammatical, and typographical errors, and prejudicial and plagiarized content and visual images; - conducts revisions of the test based on the suggestions of the reviewers; and convert the instruments to digital format

3. The minimum requirements to become a member of the teacher-experts are the following:
 - a. At least five years of teaching experience in the learning area assigned to review;
 - b. Excellent written communication skills both in English and Filipino;
 - c. Experience in developing test materials for districtwide/ division/ regional/national assessment; and
 - d. Knowledge of Microsoft Office applications.
3. Submit names of identified digital-based assessment developers and reviewers to Renata G. Rovillos, renata.rovillos@deped.gov.ph, cc: Maria Linda R. Ventenilla, maria.ventenilla@deped.gov. on or before January 18, 2023.
5. Immediate dissemination of this Memorandum is desired.


AGUEDO C. FERNANDEZ, CESO V
Schools Division Superintendent



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