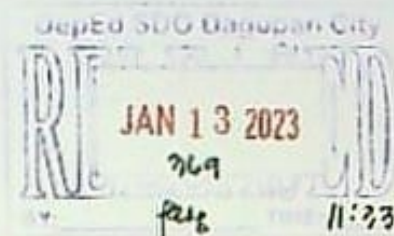


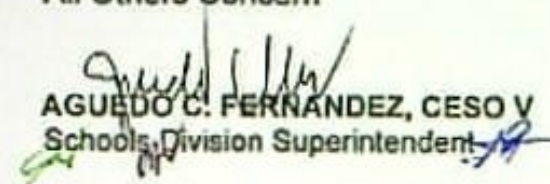


Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY



Division Memorandum
No. 18, s. 2023

To: Assistant Schools Division Superintendent
Chief Education Supervisors in CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Unit Heads
DMEA Coordinators in the Division
DFTA Members in the Division
All Others Concern

From: 
AGUEDO C. FERNANDEZ, CESO V
Schools Division Superintendent

Subject: ADDENDUM TO DM 05, S. 2023 DIVISION MONITORING,
EVALUATION AND ADJUSTMENT (DMEA) FOR YEAR-END 2022

Date: January 13, 2023

1. In line with the presentation of Division Monitoring, Evaluation and Adjustment (DMEA) for Yearend 2022 this office informs that accomplishment reports of medical and dental unit vis-à-vis feeding program status shall likewise be presented on January 19, 2023 at Division Training Center (DTC).
2. Moreover, unit heads are required to submit their yearend presentation in the google drive link <https://tinyurl.com/DagCityYearendDMEA> on or before January 18, 2023 for consolidation for the Regional Monitoring, Evaluation and Adjustment (RMEA).
3. Likewise, technical expertise of the Information and Technology (IT Unit) shall be available to assist the TWG of SGOD during the conduct of DMEA Reporting.
4. Attached is the updated order of presentation of the functional units.
5. Immediate and widest dissemination of this memorandum is desired.



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Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY

Division Monitoring, Evaluation and Adjustment (DMEA) Year-End Reporting
January 19, 2023 at Division Training Center (DTC)

| OSDS | Schedule |
|----------------------------------|---------------------|
| Preliminaries | 8 00a m. – 8:30a.m. |
| Accounting Unit | 8:30a.m – 9:00a.m. |
| Cash Unit | 9 00a m. – 9:30a.m. |
| Budget Unit | 9:30a m -10 00a.m. |
| Supply Unit | 10 00a m.-10:30a.m. |
| Human Resource Unit | 10:30a.m -11:00a m. |
| Records Unit | 11:00a.m.-11.30a.m |
| Information and Technology Unit | 11:30a m.-12:00nn |
| HEALTH BREAK | |
| CID | |
| CID/Learning Resources | 1 00p.m -2:00p.m. |
| SGOD | |
| GAD/Sports/GSP /CPA | 2.00p.m -2:30p.m. |
| Planning and Research Unit | 2:30p.m -3:00p.m. |
| HRD Unit | 3 00p.m.-3:30p.m. |
| Soc Mob and Networking Unit/DRRM | 3.30p.m.-4:00p.m. |
| Medical/Dental Unit | 4 00p.m.-4:30p.m. |
| Education Facilities Unit | 4:30p m.-5:00p.m. |



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