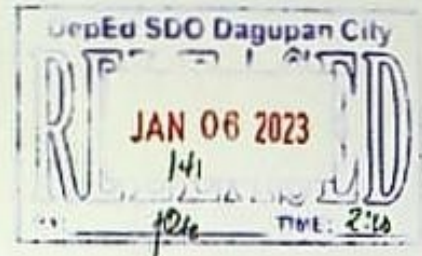




Republic of the Philippines
Department of Education
REGION I
SCHOOLS DIVISION OF DAGUPAN CITY



Division Memorandum
No. 05, s. 2023

To: Assistant Schools Division Superintendent
Chief Education Supervisors in CID and SGOD
Education Program Supervisors
Public Schools District Supervisors
Unit Heads
DMEA Coordinators in the Division
DFTA Members in the Division
All Others Concern

From: *Aguedo C. Fernandez*
AGUEDO C. FERNANDEZ, CESO V
Schools Division Superintendent

Subject: DIVISION MONITORING, EVALUATION AND ADJUSTMENT
(DMEA) FOR YEAR-END 2022

Date: January 6, 2023

1. This Office, through the School Management, Monitoring and Evaluation (SMME) shall conduct the Division Monitoring, Evaluation and Adjustment (DMEA) Year-End Reporting for the Calendar Year 2022 on January 19, 2023 at Division Training Center (DTC).
2. Unit Heads shall present their respective:
 - a. present the accomplishments in the implementation of Programs, Projects and Activities (PPAs) based on Program Expenditure Classification (PREXC);
 - b. present units' priority concerns as reflected in the DEDP;
 - c. identify and discuss issues/risks/barriers/bottlenecks affecting the delivery of programs, projects and activities; determine needed adjustments and enhancements in existing policies, programs, projects, activities; and
 - d. identify lessons learned from the implementation of Programs, Projects and Activities.
3. Likewise, yearend presentation shall be submitted on google drive <https://tinyurl.com/DagCityYearendDMEA> on or before January 18, 2023.



Address: DepEd SDO, Burgos st., Dagupan City
Telephone No.: (075) 615-2645 / (075) 615-2641
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4. Attached is the order of reporting of the SDO Units.
5. Immediate and widest dissemination of this memorandum is desired.



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Division Monitoring, Evaluation and Adjustment (DMEA) Year-End Reporting
January 19, 2023

OSDS	Schedule
Preliminaries	8:00a.m. – 8:30a.m.
Accounting Unit	8:30a.m. – 9:00a.m.
Cash Unit	9:00a.m. – 9:30a.m.
Budget Unit	9:30a.m.-10:00a.m.
Supply Unit	10:00a.m.-10:30a.m.
Human Resource Unit	10:30a.m.-11:00a.m.
Records Unit	11:00a.m.-11:30a.m.
Information and Technology Unit	11:30a.m.-12:00nn
HEALTH BREAK	
CID	
CID/Learning Resources	1:00p.m.-2:00p.m.
SGOD	
GAD Reports	2:00p.m.-2:30p.m.
Planning and Research Unit	2:30p.m.-3:00p.m.
HRD Unit	3:00p.m.-3:30p.m.
Soc Mob and Networking Unit	3:30p.m.-4:00p.m.
DRRM	4:00p.m.-4:30p.m.



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Education Facilities Unit	4:30p.m.-5:00p.m.
SMME	5:00p.m.



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